

## Meeting Minutes

February 15, 2022

7:00 PM

Call to order

Roll Call

<b>Councilmember</b>	<b>Present</b>	<b>Absent</b>
Councilman Anderson	X	
Councilwoman Perrone	X	
Councilwoman Worthy	X	
Deputy Mayor Whitfield	X	
Mayor McIntosh	X	

**Prayer** - Pastor Rev. Dr. Cassius L. Rudolph

**Flag Salute** – Township Clerk (Brenda Bligen)

**Statement** -

- In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On January 10, 2022, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex and was mailed to the Burlington County Times, the Intelligencer, and the Courier Times.

On January 10, 2022, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

### **PROCLAMATION**

**Willingboro Fire Fighters**

### **WMUA UPDATE**

- Acting Executive Director – Mr. D. Diggs
- Water is safe to drink as said by Diallyo Diggs
- Water well is being fixed
- Looking for grants and different loan opportunities to fix the contaminated water
- Letter will be sent out to update residents and added to the website

#### **Councilwoman Worthy comment**

- Will the letter be sent to township council to have record of?

### **MUNICIPAL CLERK HIGHLIGHTS**

- Liquor Licenses
- Granicus, Konica, Digital Storage
  - Resolutions need to be done for Knights of Columbus and Foster Military Lodge, should have been a total of 4 resolutions, 2 each, only 1 was done for 2020
  - Renewal for 2020 and 2021 for both organizations
  - Resolution 2022-36 has been approved to send a letter to DCA to extend Acting Clerk for 1 year has been approved for Dec 1<sup>st</sup> for two more years can be acting for four years

**MANAGER’S MUNICIPAL UPDATE**

- *Service Line Warranties of America (SLWA)-Presentation*
- *Resolution/Ordinance Overview*
  - 2022 Calendar has been completed will be distributed soon, physical copy available in Municipal, digital copy will be on website soon,
  - Finance Dept. putting final touches on 2022 Municipal & Capital budget, be prepared by manager, and presented to council by the 15<sup>th</sup> of March, as requested by Mayor McIntosh the budget presentation will be March 1<sup>st</sup> and the governing body will have till the 29<sup>th</sup> to adopt the budget presentation for 2022
  - Working with Ms. Diggs to prepare Ordinance Finance statements for year 2021
  - For Human Resource (Loretta Anderson) we will be conducting mandatory sessions about workplace harassment, discrimination, ethics training,
  - Shifted security from IT to Public Safety will take effect March 7<sup>th</sup>
  - Open Mic on February 18<sup>th</sup>
  - Received \$100,000 grant for park
  - Public Safety – Police Department Facebook page will highlight African American Officers
  - 83 residents came in to pay for second trash cans

**PUBLIC COMMENT** – AGENDA ITEMS ONLY – 2 MINUTES

**Public Comment closed at 7:44pm**

**RESOLUTION**

**Ordinance 2022 – 1**

*ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING FOR THE RE-APPROPRIATION OF \$153,760.21 IN UNUSED DEBT AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR OTHER PURPOSES AS LISTED BELOW*

**I need a motion**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>	<b>X</b>		<b>X</b>				
<i>Councilwoman Perrone</i>		<b>X</b>	<b>X</b>				
<i>Councilwoman Worthy</i>			<b>X</b>				
<i>Deputy Mayor Whitfield</i>			<b>X</b>				
<i>Mayor McIntosh</i>			<b>X</b>				

**Discussion –**

**Councilwoman Worthy** - Can the funds be used towards the Library, the upkeep of the library?

**Councilwoman Perrone** – With regards to the audio and visual equipment network for \$9,000, what building is that for? Can I have more information on that? Can any of the funds be used for the lower area of JFK center for small, owned businesses?

Resend Motion Councilman Anderson and Resend 2<sup>nd</sup> Councilwoman Perrone

**Motion to Table Ordinance 2022 – 1 to March 15<sup>th</sup>**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy			X				
Deputy Mayor Whitfield	X		X				
Mayor McIntosh			X				

**Resolution 2022 – 32**

*RESOLUTION AUTHORIZING INTERLOCAL SERVICES AGREEMENT BETWEEN THE BURLINGTON COUNTY SOIL CONSERVATION DISTRICT AND WILLINGBORO TOWNSHIP FOR STORMWATER MANAGEMENT FACILITY INSPECTION & OTHER RELATED SERVICES*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Worthy		X	X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

**Resolution 2022 – 33**

*REDEMPTION IN INSTALLMENTS MUNICIPAL LIEN 17-00003*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Worthy		X	X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

**Resolution 2022 – 34**

*REDEMPTION IN INSTALLMENTS MUNICIPAL LIEN 17-00004*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Worthy		X	X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

**Resolution 2022 – 35**

*RESOLUTION AUTHORIZING THE CANCELLATION OF REMAINING BALANCES ON PRIOR COMPLETED AWARDED CONTRACTS*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>	<b>X</b>		<b>X</b>				
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Worthy</i>			<b>X</b>				
<i>Deputy Mayor Whitfield</i>		<b>X</b>	<b>X</b>				
<i>Mayor McIntosh</i>			<b>X</b>				

**Discussion –**

**Councilwoman Worthy – For this particular resolution, will these funds go once these contracts are canceled?**

**Resolution 2022 – 36**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>	<b>X</b>						
<i>Councilwoman Perrone</i>							
<i>Councilwoman Worthy</i>							
<i>Deputy Mayor Whitfield</i>							
<i>Mayor McIntosh</i>							

**Resolution 2022 – 37**

*RESOLUTION AUTHORIZING LIQUOR LICENSE RENEWAL – SACRED HEART COUNCIL #5337 KNIGHTS OF COLUMBUS*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>			<b>X</b>				
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Worthy</i>	<b>X</b>		<b>X</b>				
<i>Deputy Mayor Whitfield</i>		<b>X</b>	<b>X</b>				
<i>Mayor McIntosh</i>			<b>X</b>				

**Resolution 2022 – 38**

*RESOLUTION AUTHORIZING LIQUOR LICENSE RENEWAL – FOSTER MILITARY LODGE NO. 67*

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>		<b>X</b>				<b>X</b>	
<i>Councilwoman Perrone</i>						<b>X</b>	
<i>Councilwoman Worthy</i>	<b>X</b>		<b>X</b>				
<i>Deputy Mayor Whitfield</i>			<b>X</b>				
<i>Mayor McIntosh</i>			<b>X</b>				

**Approval of the JIF Personnel Policies and Employee Handbook**

- **Mayor McIntosh - What is the latest it can be approved?**
- **Being tabled requires no action**
- **Township Manager moved it to the next meeting – March 1<sup>st</sup>**

**MUNICIPAL CLERK UPDATE**

- Minutes have an error; minutes correction will be sent to council 2/16 but will be voted on March 1<sup>st</sup>
- New Employee (Brielle McBride)
- Several interviews for Registrar position
- Liquor License for Foster Lodge and Knights of Columbus
- Ruby Tuesday’s – What has council decided to do? Will get back to ABC
- Zoning Board
- Recommendation for the Wedding dollars
- Animal Control for Mount Laurel has not agreed so we will not be partnering with them
- Request for Clerk Office to have 4 hours one Wednesday for Professional Development, start April 6<sup>th</sup> for 6 months,
- Canvas application – Can it be sent back to special counsel? What will council do about selecting for cannabis?
- Youth Government would like to come the second week of May
- Granicus – Councilwoman Worthy it is still on the agenda, have not been able to get in touch with the support team
- Digitizing the library

**Discussion -**

Councilwoman Worthy – Training personnel in Clerk’s Office, will residents be able to still handle their paperwork or information? Can they complete their business online?

Township Clerk response – Yes, we would just ask that they drop off their packet and the forms or paperwork will be processed the next business day

Mayor McIntosh – Can you have it in writing so we can know what we are approving and signing off? Also, if you can add any extra municipal clerk updates in writing so we can consider before the meeting? Would council like to send the application to special counsel for the vendors for cannabis?

<b><i>Councilmember</i></b>	<b><i>Motion</i></b>	<b><i>2<sup>nd</sup></i></b>	<b><i>Yea</i></b>	<b><i>Nay</i></b>	<b><i>Recuse</i></b>	<b><i>Abstain</i></b>	<b><i>Absent</i></b>
<i>Councilman Anderson</i>		<b>X</b>	<b>X</b>				
<i>Councilwoman Perrone</i>			<b>X</b>				
<i>Councilwoman Worthy</i>	<b>X</b>		<b>X</b>				
<i>Deputy Mayor Whitfield</i>			<b>X</b>				
<i>Mayor McIntosh</i>			<b>X</b>				

Mayor McIntosh and Council approves that it can be sent over by Township Clerk

Township Clerk – continue to brief them every two weeks

Councilwoman Worthy – Has Granicus been paid? (recommends having solicitor to investigate the situation)

Solicitor – will contact Township Clerk to get a copy of underlying documents, investigate and get in contact with Granicus, receive the approval of council and will give an update next month

**UNFINISHED BUSINESS**

Councilman Anderson –

- Follow up with the initiative about speedbumps

Councilwoman Perrone –

- Hours of Business – 9am – 5pm
- Put hours of business on website and Facebook page, notify them

**Boards and Appointments**

**Nominate Denise King for Youth Advisory Resident**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>		X	X				
<i>Councilwoman Worthy</i>	X		X				
<i>Deputy Mayor Whitfield</i>			X				
<i>Mayor McIntosh</i>			X				

**Motion to Appoint Denise King for Environmental Commission**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>			X				
<i>Councilwoman Perrone</i>		X	X				
<i>Councilwoman Worthy</i>			X				
<i>Deputy Mayor Whitfield</i>			X				
<i>Mayor McIntosh</i>	X		X				

**Motion to Appoint Michael Stinson to the Zoning Board**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		X	X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Worthy</i>			X				

<i>Deputy Mayor Whitfield</i>			<b>X</b>				
<i>Mayor McIntosh</i>	<b>X</b>		<b>X</b>				

**Boards and Commissions Oath of Office** – Can be sworn in at the Clerk’s Office or go to your first meeting and be sworn in by your liaison or solicitor of boards

**Councilwoman Perrone** – thank you for the letters of those who were appointed recently, if you could please send letters for those we just spoke about

**Councilman Anderson** – Boards and Commissions Funds

How do certain boards and commissions receive the funds? How much time will be needed for their request? Process needs to be looked at so it is an easy process to receive the funds (Township Manager should look at it)

**NEW BUSINESS**

**Councilman Anderson** –

- conversated with several realtors, get pre-approved but they are waiting for closing because of added assessments, added assessments are done after closing whereas other towns do it prior to closing, (manager should set up a meeting to understand added assessments)

**Councilwoman Worthy** –

- What can be done to further support the library?
- The library budget was slashed by \$300,000 in 2020
- Consideration for the library
- Enhancing the resident’s experience
- Optimize efficiencies for the municipality with the money that’s available
- Trash – move beyond conversations and towards action
- 0% increase

**Councilwoman Perrone** –

- Parade/Events Committee - \$30,000 to \$25,000 money was taken away, money in funding to put into that committee
- In house custodian department – hire residents instead of hiring 3<sup>rd</sup> party companies
- Lower level of JFK center for small owned businesses to use
- Build a recreational room for autistic students (multi – sensory room) in JFK center (two rooms available stated by Ms. Bolden)

**PUBLIC COMMENT**

**Pat Lindsay – Harvey 12 Hadley Lane**

- Reiterate the library issue
- Sensory Room – go over to the Bordentown library they have a sensory room to get information
- Grants

**Mattie Mallory 5 Hudson Place**

- Thank Senator Singletary for coming to the library Saturday
- Send kudos to Adam Blackstone, for representing Willingboro in the music industry
- Municipal Hours – tried to pay taxes but was turned away due to being late

- Police Department – needs to talk to residents about the shooting in JFK plaza
- Address those double parking in JFK plaza

**Sarah Holley**

- Congratulate Adam Blackstone for his production at the halftime show for Superbowl
- Municipal Hours
- Robocall should go out to the residents about moving their cars when it snows
- Roof – share the Ordinance about the roof, what years did the Ordinance pass? When did the Ordinance take effect, what about other taxpayers who might need a new roof?

**Grover McKenzie 34 Eden Rock Lane**

- Reconsider the security shift – when you shift those employees you shift the budget
- Library – thank the council for considering the library, come to agreement on an understanding to enhance the services the library provides to the community, find a way to work in our budget to restore the losses we endured due to the pandemic, add part time employees

**Beuluh Williams 8 Botany Circle**

- Council installed two members to the WMUA – Is that a paid job? Need to be at council meetings concerning our water
- Letter sent to home disputing concerns about the water
- Representation from the WMUA needs to be at the meetings for concerns from the public
- Respect each other

**Terena Williams**

- Suggestion – The app Nextdoor keeps residents informed, encourage residents to attend the meetings, Pat Lindsay- Harvey is an active member on Nextdoor, explore this avenue,
- Address the shooting, what are the next steps, what are we going to do to address the problems taking place?

**William Weston 44 Boswith Lane**

- WMUA meeting February 16<sup>th</sup> @6pm should be on website, speaking about the water
- Neighborhood watch meeting Thursday, February 17<sup>th</sup>, 2022, residents can email [willingboroneighborhoodwatch@gmail.com](mailto:willingboroneighborhoodwatch@gmail.com) for meeting credentials, always a Police officer present, Fireman Rhyme Priest speaking about fire safety, looking for more people

**Public Comment Closed**

*Township Manager - Mr. Harris addresses the residents' public comments*

*Mayor McIntosh addresses the public comments*

**COUNCIL COMMENT**

**Councilman Anderson –**

- Thank you to residents for participation and Congratulations to Willingboro Police and Fire Department
- Faith and Community Breakfast Friday, February 25<sup>th</sup> at 9am, at Saints Memorial Church, Willingboro, NJ guest speaker Rev. Jesse Jackson

**Councilwoman Worthy -**



- Thank you to Governor Murphy and Senator Singletary for talking about the out-of-pocket prescriptions
- Good job to the artists at the Art Gallery last Friday
- Congratulations to Captain Bucs for FBI training
- Great seeing residents at the library event
- Looking forward to doing more volunteer and events with the library committee

**Councilwoman Perrone -**

- Roofs– If Mr. Harris can provide proof of the houses that roofs were replaced before
- Room for Autistic children – contact Superintendent of Willingboro
- Will research what it looks like and how much the room will cost
- Take time to incorporate all the people who live here, not enough programs in Willingboro catered to children with special needs (autistic)

**Deputy Mayor Whitfield -**

- Congratulations to Willingboro Fire Department
- Theme – Health and Wellness
- COVID 19 testing center open in Willingboro plaza next to the Dollar Tree
- COVID vaccine and booster shots available in Mount Laurel, NJ
- Planning board meeting – sworn in new members, look forward to providing more updates
- Looking forward to continuing our budget discussion
- Looking for a long-range plan to fluctuate the taxes in Willingboro
- Adam Blackstone – congratulations on half time show at the Super Bowl

**Mayor McIntosh –**

- Planning Board
- Trying to incorporate sensory parks, Deputy Mayor Whitfield has done research to incorporate sensory throughout Willingboro not just one location
- Congratulations to Adam Blackstone
- Congratulations to Derrick Hodge
- Acknowledge Dr. Worthy for orchestrating and leveraging different government officials to come back and give back to our town
- Shooting – let police department do their investigations properly, do not want residents to become numb to death in our town

Council Comments closed

**Resolution 2022 – 39**

Resolution authorizing executive session

Mr. Taylor – The purpose of the executive session is to discuss matters of personnel, discuss development matter based on a new email received

**I need a motion**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>		X	X				
<i>Councilwoman Perrone</i>			X				
<i>Councilwoman Worthy</i>	X		X				
<i>Deputy Mayor Whitfield</i>			X				
<i>Mayor McIntosh</i>			X				

**I need a motion to come out of executive session**

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>	X		X				
<i>Councilwoman Worthy</i>		X	X				
<i>Deputy Mayor Whitfield</i>			X				
<i>Mayor McIntosh</i>			X				

**Resolution 2022 – 36**

Resolution reappointing an acting municipal clerk stipend of \$10,000 for 2021 and \$10,000 for 2022 for acting municipal clerk.

Brenda Bligen shall be paid \$10,000 for 2021 and \$10,000 for 2022. Those are the only changes to the resolution.

<i>Councilmember</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Yea</i>	<i>Nay</i>	<i>Recuse</i>	<i>Abstain</i>	<i>Absent</i>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>				X			
<i>Councilwoman Worthy</i>		X	X				
<i>Deputy Mayor Whitfield</i>	X		X				
<i>Mayor McIntosh</i>			X				

*ADJOURNMENT*

**Motion for adjournment**

<b>Councilmember</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>Yea</b>	<b>Nay</b>	<b>Recuse</b>	<b>Abstain</b>	<b>Absent</b>
<i>Councilman Anderson</i>							
<i>Councilwoman Perrone</i>							
<i>Councilwoman Worthy</i>	<b>X</b>						
<i>Deputy Mayor Whitfield</i>		<b>X</b>					
<i>Mayor McIntosh</i>							

*Adjourned at 12:38am*