

**Meeting Minutes
May 17, 2022**

To Join Zoom Meeting.

1. Type in the address bar: <https://zoom.us>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

7:00 PM

Call to order

Roll Call

Councilmember	Present	Absent
<i>Councilman Anderson</i>	<i>X</i>	
<i>Councilwoman Perrone</i>	<i>X</i>	
<i>Councilwoman Worthy</i>	<i>X</i>	
<i>Deputy Mayor Whitfield</i>	<i>X</i>	
<i>Mayor McIntosh</i>	<i>X</i>	

Prayer by Township Manager (Mr. Harris)

Flag Salute

Statement

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

On January 10, 2022, advance written notice of this meeting was posted on the bulletin board in the Municipal Complex and was mailed to the Burlington County Times, the Intelligencer, and the Courier Times.

On January 10, 2022, advance written notice of this meeting was filed with the Township Clerk. The Clerk is directed to enter into the minutes of this meeting this public announcement.

***Youth in Government Mock Council Meeting**

Managers Municipal Update – We looked at all the departments from Communications from Finance to Public Safety.

Youth Resolution 2022 – Healthy Food Resolution and Discussion

To improve economic development while at the same time promoting a healthy lifestyle in Willingboro by offering more marketing zoning privileges and access to grocery stores

Township Clerk – Ecco Burwell

Township Manager– Thomas Ford

Councilmember – Anissa Lam

Councilmember – Kayla Wright

Councilmember – Geena Armstrong

Councilmember – Ludianicole Njoga

Mayor – Thomas Ford

Mayor McIntosh- Today was Youth in Government Day and the students showed each department director. Today they came up with a resolution based on their experience today. This was their resolution to accommodate this request.

Thomas Ford – I along with Student Council would like to thank the Council and those in the township that keep our community functioning. Also thank you to those who helped make this day happen.

Ms. Collins – As their co-advisor, I would like to thank you as well for giving the students the

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opportunity to work with you guys today and join your meeting.

Deputy Mayor Whitfield – Congratulations, to the students who participated today. It was a pleasure meeting you all. I encourage you to stay engaged. As well as thank you for presenting your resolution. Thank you for your service in Student Government.

Anissa Lam – Thank you for this opportunity. A lot of the students do not get to have this opportunity to see what goes on to making Willingboro. I am currently at the high school, we just won, our boys Track team did great, I just wanted to say thank you again.

Councilwoman Perrone – I want to congratulate the youth that participated today. I hope that you saw something that inspired you for future goals and career aspects. I want to encourage you to be a part of the Youth Committee in Willingboro, your ideas would be very influential. I look forward to seeing more students participate for next year's Youth Council participation. This is a tough job to do but all of you did an excellent job tonight. Congratulations and I look forward to hearing more from you.

MANAGER'S MUNICIPAL UPDATE

- Activities in March (Recreation Department)– 743 programs in the month of March, collected \$14,558 in revenue from the programs at the Kennedy Center
- Youth Advisory Roundtable on May 19th – I encourage all of our Youth in Government participants to participate
- Tennis Courts will be open May 21st
- Pool will open May 28th
- Jazz Fest – In the process of finalizing the lineup for entertainment, the stage and sound company has been secured, port a potties and metal fencing has been reserved, once we're done with Juneteenth, we will start advertising for the vendors and sponsors
- Inspections Departments – completed 571 inspections with 240 violations and issuing 4 summonses, they generated \$60,000 in total revenue for the month
- Public Works department delivered 13 carts to residents, collected 186 30-gallon trash bags of garbage
- Mayor of Pemberton commented that he enjoys driving through Willingboro because it is a beautiful community
- Placed an order of 700 new carts, 500 of them will have the red lids for distribution 9 we are expecting the delivery to come the second week of June)
- Complaints from residents about their cart not being picked up
- Trash cans must be in the street away from vehicles , if the lids are not closed, they will not be picked up, trash carts must face the right way and trash bags must not be in the street
- Willingboro officers conducted 360 traffic stops during the Distracted Driver Grant Program
- On April 16th, Officer Thomas and Officer Canalis delivered food from the South Jersey Food Pantry to families in Willingboro
- Willingboro Police Officers purchased Century Kits that helps communicate with individuals with Autism and other special needs, Officer will use these kits for calls that may be over stimulating to individuals
- Fire Department had 130 calls
- EMS had 143 calls
- Finance Department is finalizing the budget, overall, in April we have generated \$2,220,861.00 in revenue
- Court will be going back to in person trials

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- On the 19th from 7-8pm there's a Willingboro Neighborhood Watch meeting at the Reva Foster Senior Center
- Tuesday, May 24th there will be a Burlington County Youth for Statistics meeting via Zoom, as well as concerned citizens for Buckingham Park will have a meeting via Zoom on May 24th
- Willingboro will be receiving money from settlements for the next 18 years
- Amphitheatre – If you could provide me with some guidance of what you would like, I did send you the options in your emails
- Memorial Day Festivities – beginning at 1pm at Millcreek Park, a program then BBQ after
- Youth Fire Academy – July 11th – July 22nd, for ages 13 – 17 years old , application deadline is June 17th you can sign up by stopping by the Fire House (398 Charleston Road) or you can look for the application on www.willingborofire.org or request an email at (yfa@willingborofire.org)

Agenda Items – *Highlighted by Township Manager*

- Ordinance 2022 – 1
- Ordinance 2022 – 4
- Ordinance 2022 – 5
- Resolution 2022 – 40
- Resolution 2022 – 72
- Resolution 2022 – 78
- Resolution 2022 – 79

PUBLIC COMMENT – AGENDA ITEMS ONLY – 2 MINUTES

ORDINANCE

Ord 2022 – 1 (First Reading) TABLED ON MARCH 15TH UNTIL MAY 17TH

*ORDINANCE OF THE TOWNSHIP OF WILLINGBORO, IN
THE COUNTY OF BURLINGTON, NEW JERSEY PROVIDING
FOR THE
REAPPROPRIATION OF \$153,760.21 IN UNUSED DEBT
AUTHORIZATIONS NOT NEEDED FOR THEIR ORIGINAL
PURPOSES IN ORDER TO PROVIDE FOR OTHER
PURPOSES AS LISTED BELOW*

I need a motion

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

Ord 2022 – 4

*BOND ORDINANCE PROVIDING FOR VARIOUS
CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WILLINGBORO,
IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING
\$1,816,800 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,725,960
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST
THEREOF*

Motion to table this until June 8th

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
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Councilman Anderson			X				
Councilwoman Perrone		X	X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

Ord 2022 – 5 (First Reading)

I need a motion

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield		X	X				
Mayor McIntosh			X				

Discussion –

Councilwoman Worthy – Can we get a background of why this ordinance was needed?

Mayor McIntosh – We needed this ordinance because it was not in alignment. We did not address the zoning issue. The current zoning ordinance as it stands does not allow Cannabis sale anywhere in the city. Our ordinance was not in alignment with the zoning ordinance.

RESOLUTION

Res 2022 – 40 **TABLED ON APRIL 5TH UNTIL MAY 17th MUNICIPAL BUDGET**

I need a motion to take it off the table

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy			X				
Deputy Mayor Whitfield	X		X				
Mayor McIntosh			X				

Final Reading - I need a motion

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

Discussion –

Councilwoman Worthy – Thank you council colleagues and administration who participated in the budget.

Deputy Mayor Whitfield – I just wanted to highlight we have a reduction in the budget. Thank you to

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those who participated and council.

Res 2022 – 72 PUBLIC HEARING/ FINAL READING TO AMEND BUDGET

I need a motion

Councilmember	Motion	Second	Aye	Nay	Recuse	Abstained	Absent
Councilman Anderson			X				
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield		X	X				
Mayor McIntosh			X				

Res 2022 – 78 A RESOLUTION AWARDDING BID FOR REPAIR OF BALFOUR AND BOLTON LANE SINK HOLE REPAIR PROJECT

I need a motion

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Worthy		X	X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

Res 2022 – 79 ACCEPTING THE GRANT FROM THE NEW JERSEY LEAGUE OF CONSERVATION VOTERS EDUCATION FUND TO CONDUCT A FEASIBILITY STUDY OF THE COST AND BENEFITS OF CREATING A STORMWATER MANAGEMENT UTILITY IN WILLINGBORO TOWNSHIP

I need a motion

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson		X	X				
Councilwoman Perrone			X				
Councilwoman Worthy			X				
Deputy Mayor Whitfield	X		X				
Mayor McIntosh			X				

Discussion –

Deputy Mayor Whitfield – Thank you to Willingboro Green Team with Patricia Lindsay – Harvey and Christian Whitaker for putting together this grant application and working with the Township Manager office to make sure it was completed. In case there is a mandate to create a Stormwater Utility, we will have the feasibility study done and logistic part done.

MUNICIPAL CLERK UPDATE

- We have a new hire (Registrar), she will start soon
- Losing our Alternate Registrar June 7th

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- For the month of April, we had 3 death certificates, 97 birth certificates, 7 marriage certificates, 8 wedding applications, 2 wedding ceremonies, total of \$4,100 in revenue
- We received 1,714 phone calls and returned 1,013 phone calls
- 9 mercantile
- 9 dog licenses
- 76 OPRA request
- 1 application
- 17 notaries
- Granicus is on hold
- Coming along with our new OPRA software
- Digitizing our clerk records
- Early voting is June 3rd – June 5th at the library
- Primary Election is June 7th , there will be no vote counting at the Municipal Complex for the Election in June
- Voting Machines will arrive May 26th and May 27th
- The meeting will be June 8th because election day is Tuesday, June 7th

Councilman Anderson – Has any decision been made for the assessment for vote counting?

Councilwoman Worthy – I spoke with the clerk and did do some research. As well as I did get some additional information. Based on those conversations, it was unofficial for Willingboro doing the vote count. It did not hold up the county.

Mayor McIntosh – I now understand that no other municipality does this. Whether we did it or not that had no hold on when the county got our numbers.

Councilwoman Worthy – Will candidates still be able to receive the papers that come out of the machine at the close of the Election?

Township Clerk – They will not get that copy from the machine, but they will receive a copy.

UNFINISHED BUSINESS

Councilman Anderson –

- Realtors meeting – We did not have a councilperson that could attend , I did reach out to the Manager to see if we can have the meeting via Zoom

Township Manager –

- I will collect that information from Mr. Howard, and I will have that to you tomorrow.

Deputy Mayor Whitfield –

- In regard to the Economic Development Committee, the committee met last week, and members of the committee have done some of the work to see the possibility of having a store in Willingboro, they reached out to Dave & Busters, Michael's, Barnes & Nobles, Bath & Body Works, Petco, and others, they looking to hold a town hall meeting in July to engage the community on other ideas

Councilwoman Perrone –

- Received an email from the WMUA – The Snider Electric is sponsoring an internship (2 positions available) the preferred experience is leadership, communication, relationship management, problem solving , etc. , the qualifications – you must be a current Willingboro resident, must be studying Environmental Civil Engineering , Project management, Construction

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Management, Supply Chain or Business Management – this is a 40 hour summer program for 2022 , it is a paid internship

- Can we have this advertised on the website, WMUA website or our Facebook page?

NEW BUSINESS

No new business

PUBLIC COMMENT

Pat Lindsay - Harvey

Hadley Lane

- Feasibility study - The EPA has made some changes to the regulation that was governing the storm sewer MS4 permit, it is more stringent and eventually they will mandate all of the towns in NJ to have the Stormwater Utility, for this study we will be ahead of the game
- The Green team will be putting together a presentation for council regarding stormwater, stormwater utility

Carey Dougman Kendall

Trustee of the Willingboro Library

- Our HVAC system for the library will require \$700,000 to be placed
- We are preparing for summer reading (Library) includes free lunch
- 5K race on September 15th at 8am at Millcreek Park
- On May 28th Financial Aid officer from the New Jersey Financial aid office will be at the library to answer questions about financial aid for college

Beuluh Williams

Botany Circle

- I appreciate our manager being able to fill the slot to pray this evening
- On Barrington Lane there has been a mattress sitting there for several weeks
- I commend our Mayor McIntosh, we had a community service workshop, we had speakers from our community, she touched my heart, and we appreciate the work she is doing
- I want to commend Ms. Foster who was a speaker as well

Sharon L. Anderson

Belhurst Lane

- Thank you, council, and administration, for identifying ways to gain efficiencies in the budget that resulted in a reduction cost
- Reporting Lost & Found pets should be reported to the police and Animal Control Officer, and returned back to owner or family
- Family in Garfield East praying for the return of their Black & White Jack Russell she is 12 years old and needs special food – if you find a dog, please contact the Animal Control Officer

Terena Williams

8 Botany Circle

- Thank you, Mr. Harris, for the thorough report
- Thank you, Mayor McIntosh, for participating and acknowledging how parents should encourage their children to be active and involved
- Thank you, Ms. Foster, for your speech as well and all of the services the senior community center offers
- Thank you, Ms. Bligen, for keeping me in contact with the leaders who do so much for our community
- I appreciate Ms. Tanya Jackson and Marilyn Bell who post our flyers on the website
- Thank you to Officer Landrum
- Thank you to those who respond as long as you give early notice
- Our heartfelt condolences to Councilwoman Perrone

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Martin Nock

Windsor Lane

- Did we ever find with the library, is that township that owns the library or is it leased?
- Trustee Kendall, is that the current amount that it will cost to fix the HVAC system?
- Was this included in the amount or memorandum? Who owns that particular space and building?
- The traffic is bad on Beverly Rancocas Road – tractor trailer trucks parked on the side of the road and takes up too much space , need a space where the trailer can be parked
- Ms. Bligen I will contact you to see how the changes made will go for Election Day

Grover McKenzie

34 Edenrock Lane

- I love being a resident of Willingboro, The township has an opportunity to celebrate the Willingboro Track team , there will be a parade Sunday, May 22nd at 2pm please come out to celebrate these young people
- Early Voting – Primary Election coming up and June 3rd -June 5th is Early Voting at the Library

Public comment closed at 8:44pm

Township Manager addresses public comments

- Ms. William, DPW will take a look at the mattress on the side of the road
- Mr. Nock – The library is leased, we’re not the actual owners, we can look into the lease agreement, we will have it to you by the next meeting
- I will have the conversation with Captain Bucs to increase patrols regarding Beverly Rancocas road, the trucks also should not be parked there

Councilman Anderson –

- I have noticed trucks parked behind the Avery on Rittenhouse drive, they park them and leave them there for days, is it possible to put signs up stating, “No Parking” ?

COUNCIL COMMENT

Councilman Anderson –

- Thank you everyone for coming out and your participation
- This Thursday at 5:30 on May 19th there will be a ceremony to rename the auditorium after Ms. Sharon Lightsey
- On Sunday, May 22nd there will be a parade at 2pm, staging will begin at 2pm, the parade will start at 2:30pm and the parade will be at JFK center up to the High School, please come out to celebrate the Track Team and their “Most wins” in the state

Councilwoman Worthy –

- Early Voting – June 3rd - June 5th it is important to vote

Councilwoman Perrone –

- There’s an organization called Walk to Freedom, it began April 1st in Cape May , the walk is coming to an end this weekend on May 21st they will continue their walk at Jacob Chapel located on 130 Church Street Westampton, NJ , the walk continues Saturday, May 28th at 8am starting at Timbuktu at 138th Street Westampton finishing at Burlington Waterfront , website (www.ourwalktofreedom.com) , please wear walking shoes , hosted by one of our residents (Debbie Price)

Deputy Mayor Whitfield –

- Thank you for leading a thorough and important meeting during this budget process
- Congratulations to the Boys Track team at Willingboro High School , please come out to the parade on Sunday, May 22nd
- Please do not forget to vote, early voting staring June 3rd - June 5th

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Mayor McIntosh –

- Thank you to council for these productive meetings
- Deputy Mayor and I went to a Mayors convention, we do share the same issues throughout municipalities
- It was refreshing to interact with these youth, I want to give a special thank you to the staff for the way they engaged with the youth today for Youth in Government Day
- I want to acknowledge my experience with the Seventh Day Adventist event, they did a great job
- Reminder MUA – if you have any questions about water or billing their meeting is tomorrow May 18th at 6pm

Res 2022 – 80 RESOLUTION AUTHORIZING EXECUTIVE SESSION

I need a motion

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson	X		X				
Councilwoman Perrone			X				
Councilwoman Worthy		X	X				
Deputy Mayor Whitfield			X				
Mayor McIntosh			X				

I need a motion to come out of executive session

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							X
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield		X	X				
Mayor McIntosh			X				

ADJOURNMENT

I need a motion

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							X
Councilwoman Perrone			X				
Councilwoman Worthy	X		X				
Deputy Mayor Whitfield		X	X				
Mayor McIntosh			X				

Meeting adjourned at 10:03pm

ALL BUSINESS ITEMS ARE TENTATIVE, PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT