

# WILLINGBORO



# TOWNSHIP

NEW JERSEY

## ARE YOU A LANDLORD?

The Willingboro Township requires that all residential rental properties be registered. In addition, all rental properties must be inspected by a Township Housing Inspector. A heating certificate is also required, which can be obtained using an independent contractor that is registered with the township.

This must be done with every tenant change including a homeowner moving back into the premises and even if you have had an annual inspection.

To start this transaction an application, single dwelling affidavit, and landlord registration form needs to be filled out along with a fee of \$100 to cover the housing inspection which includes the first inspection and a re-inspection (if needed) as long as the re-inspection is within 30 days from the first inspection date. This inspection can be scheduled by you or an agent representing you. We advise that your inspection be within 30 days of your rental date (COs are good for 30 days).

All rental property is required to be inspected annually. It is the responsibility of the homeowner to obtain this annual inspection. **An annual inspection is required even if the tenants have not changed.** A new heating certification is also required. It must be in inspection order. The cost of the rental inspection is \$100. Notify us if the property is vacant and no longer a rental.

Open construction permits will be checked and the final inspection will be required. Also, if you have done work without permits you will be required to acquire the proper permits (**Note: Rental properties require licensed contractors to perform the work.**)

If your property fails inspection, it is your responsibility to pick up the report, abate the violations and reschedule another inspection.

To pick up your Certificate of Occupancy you must:

Pass your housing inspection by the township.

- Obtain all required construction permits and pass and pass final inspections to close permits.
- All tenant info must be supplied.
- Turn in your completed Landlord Registration Form (for the Township Clerk's Office).
- Provide a copy of the lease agreement.
- Bring in your original heating certificate from a registered contractor on the township listing that is provided (certificate is only valid for 30 days).

**Note: If an appointment needs to be cancelled or rescheduled we require 24 hour notice or initial fee will still be assessed to cover the scheduled inspection.**

Also, the Township trash collection company is not responsible for the removal of debris as a result of your tenants moving.



# DEPARTMENT OF CODE ENFORCEMENT AND INSPECTIONS

1 REV. DR. MARTIN LUTHER KING JR. DRIVE

WILLINGBORO, NEW JERSEY 08046-2853

P. 609.877.2200 EXT. 1020

F. 609.877.1278

## RENTAL INSPECTION APPLICATION

REGISTRATION IS FOR A  NEW REGISTRATION  ANNUAL REGISTRATION  CHANGE OF TENANT INFORMATION

BLOCK:  LOT:  FEE \$ 100.00

RENTAL ADDRESS:  LOCK BOX #:

**NOTE: BY PROVIDING A LOCK BOX # THE HOUSING INSPECTOR MAY GO EARLIER OR LATER THAN THE SCHEDULED TIME. IF YOU WISH TO BE PRESENT AT THE TIME OF INSPECTION, DO NOT GIVE A LOCK BOX #.**

OWNER NAME(S)  OWNER PHONE:  OWNER FAX:

OWNER MAILING ADDRESS / CITY/ STATE / ZIP : ( NO P.O. BOXES )

OWNER E-MAIL ADDRESS(ES)  OWNER COUNTY:

IF BUSINESS / CORPORATION - EXECUTIVE OFFICER NAME:

**IF NOT IN BURLINGTON COUNTY YOU MUST PROVIDE THE AGENT INFORMATION :** AGENT NAME:

AGENT E-MAIL:  AGENT PHONE:  AGENT FAX:

AGENT MAILING ADDRESS / CITY/ STATE / ZIP : ( NO P.O. BOXES )   N/A  YES  NO

DO YOU WISH TO HAVE ANNUAL INSPECTION NOTICES SENT TO YOUR AGENT ?

IF YES, PLEASE SPECIFY:

EMERGENCY CONTACT:  CONTACT PHONE:  CONTACT E-MAIL:

HAS THIS BEEN A VACANT PROPERTY?  N/A  YES  NO APPROXIMATELY VACANT HOW LONG?

LEASE INFORMATION: DATE OF OCCUPANCY:  DATE OF LEASE EXPIRATION:

**PRESENT TENANT(S) - \*\*\*\*\* LIST ALL OCCUPANTS, INCLUDING CHILDREN AND THEIR DATE OF BIRTH AND RELATIONSHIP \*\*\*\*\* (ADDITIONAL SPACE ON REVERSE)**

NAME	TELEPHONE	AGE	RELATIONSHIP TO PRIMARY LEASE HOLDER	DRIVER'S LICENSE# OR NJ STATE IDENTIFICATION#

I HEREBY CERTIFY THAT I AM THE OWNER IN FEE OR AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS / HER AGENT. I UNDERSTAND THAT IF ANY OF THE ABOVE INFORMATION ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT. I HAVE ALSO READ AND AGREE TO THE REQUIREMENTS DESCRIBED IN "ARE YOU A LANDLORD?" MISSING INFORMATION MAY DELAY YOUR CERTIFICATE OF OCCUPANCY.

SIGNATURE:  PRINT NAME:  DATE:

AGENT NAME:  AGENT PHONE:

AGENT ADDRESS / CITY/ STATE / ZIP :  DATE:

### OFFICE USE ONLY -

INSPECTION DATE:  TIME  CHECK #:  CASH:  CREDIT CARD#:

RECEIPT #  OPEN PERMITS?  N/A  YES  NO

**WILLINGBORO**



**TOWNSHIP**  
NEW JERSEY

Inspections Department  
One Rev. Dr. Martin Luther King Jr Drive  
Willingboro NJ 08046  
Phone # 609-877-2200 Ext. 1214      FAX # 609-877-1278

STATE OF NEW JERSEY

AFFIDAVIT OF SINGLE

>

FAMILY DWELLING

COUNTY OF BURLINGTON

\_\_\_\_\_, of full age, being duly sworn according to law, upon my oath  
deposes and says that:

- 1) I am the owner/agent of the property located at  
  
\_\_\_\_\_, Willingboro NJ 08046.
- 2) I hereby make this affidavit for Rental Certificate of Inspection.
- 3) The single family dwelling will be occupied by a family as defined in Willingboro Township Ordinance 370-3 (Family: One or more persons occupying a dwelling unit as a single non-profit housekeeping unit, who are living together as a stable and permanent living unit, being a traditional family unit, or the functional equivalent thereof).
- 4) I request the Housing Official to inspect the residential dwelling and issue the certificate of inspection for the rental units.

\_\_\_\_\_

Sworn and subscribed to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

Notary Public of New Jersey

Notary Seal

# LANDLORD IDENTITY REGISTRATION STATEMENT ONE AND TWO-UNIT DWELLING REGISTRATION FORM

The form of the certificate of Registration to be filed with the municipal clerk and distributed to tenants by owners or non-owner occupied one and two unit dwellings shall be substantially as follows:

(1) Property Address:

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(2) The names and addresses of all record owners of the building or the rental business (including all general partners in the case of a partnership) are as follows:

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(3) If the record owner is a corporation, the names and addresses of the registered agent and of the corporate officers are as follows:

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Record owner is not a corporation.

(4) If the address of any record owner is not located in the county in which the dwelling is located, the name and address of a person who resides in the county and is authorized to accept notices from a tenant, to issue receipts for those notices and to accept service of process on behalf of the out-of-county record owner(s) is as follows:

The addresses of all record owners in the county in which the dwelling is located:

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(5) The name and address of the managing agent is as follows:

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There is no managing agent.

(6) The name and address (including dwelling unit, apartment or room number) of the superintendent, janitor, custodian or other person employed to provide regular maintenance service is as follows:

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There is no superintendent, janitor, custodian or other person employed to provide regular maintenance service.

(7) The name, address and telephone number of an individual representative of the record owner or managing agent who may be reached or contacted at any time in the event of an emergency affecting the dwelling or any dwelling unit, including such emergencies as the failure of any essential service or system, and who has authority to make emergency decisions concerning the building, including the making of repairs and expenditures, is as follows:

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(8) The names and addresses of all holders of recorded mortgages on the property are as follows:

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There is no recorded mortgage on the property.

(9) If fuel oil is used to heat the building and the landlord furnishes the heat, the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used are as follows:

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The building is not heated by fuel oil

The building is heated by fuel oil, but the landlord does not furnish heat.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Landlord or Authorized Representative

**SEND COMPLETED FORMS TO TENANTS AND MUNICIPAL CLERKS ONLY**

**EFFECTIVE JANUARY 1 2019 ALL BATTERY SMOKE DETECTORS MUST BE 10 YEAR SEALED BATTERY UNITS. NO OTHER DETECTORS OTHER THAN THOSE LISTED BELOW WILL BE APPROVED OR ACCEPTED!!**

5:70-4.19 SMOKE ALARMS FOR ONE- AND TWO-FAMILY DWELLINGS; CARBON MONOXIDE ALARMS; AND PORTABLE FIRE EXTINGUISHERS

(A) IN ONE- AND TWO-FAMILY OR ATTACHED SINGLE FAMILY DWELLINGS SUBJECT TO THE REQUIREMENTS OF N.J.A.C. 5:70-2.3, SMOKE ALARMS SHALL BE INSTALLED AS FOLLOWS:

1. ON EACH LEVEL OF THE PREMISES; AND
2. OUTSIDE F EACH SEPARATED SLEEPING AREA

(B) THE SMOKE ALARMS REQUIRED IN (A) ABOVE SHALL BE LOCATED AND MAINTAINED IN ACCORDANCE WITH NFPA 72.

1. THE ALARMS SHALL NOT BE REQUIRED TO BE INTERCONNECTED.

**(C) TEN-YEAR SEALED BATTERY-POWERED SINGLE STATION SMOKE ALARMS SHALL BE INSTALLED AND SHALL BE LISTED IN ACCORDANCE WITH ANSI/UL 217, INCORPORATED HEREIN BY REFERENCE. HOWEVER, A/C-POWERED SINGLE OR MULTIPLE-STATION SMOKE ALARMS INSTALLED AS PART OF THE ORIGINAL CONSTRUCTION OR REHABILITATION PROJECT SHALL NOT BE REPLACED WITH BATTERY POWERED SMOKE ALARMS. \*THE EFFECTIVE DATE OF THIS SUBSECTION SHALL BE JANUARY 1, 2019.\***

1. A/C-POWERED SMOKE ALARMS SHALL BE ACCEPTED AS MEETING THE REQUIREMENTS OF THIS SECTION.

(D) CARBON MONOXIDE ALARMS SHALL BE INSTALLED IN ALL DWELLING UNITS IN BUILDINGS IN ONE- AND TWO-FAMILY OR ATTACHED SINGLE FAMILY DWELLINGS, EXCEPT FOR UNITS IN BUILDINGS THAT DO NOT CONTAIN A FUEL-BURNING DEVICE OR HAVE AN ATTACHED GARAGE, AS FOLLOWS:

1. SINGLE STATION CARBON MONOXIDE ALARMS SHALL BE INSTALLED AND MAINTAINED IN THE IMMEDIATE VICINITY OF THE SLEEPING AREA(S).
2. CARBON MONOXIDE ALARMS MAYBE BATTERY-OPERATED, HARDWIRED OR OF THE PLUGIN TYPE AND SHALL BE LISTED AND LABELED IN ACCORDANCE WITH UL-2034 AND SHALL BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF THIS SECTION AND NFPA-720

(E) A PORTABLE FIRE EXTINGUISHER SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING:

1. THE EXTINGUISHER SHALL BE WITHIN 10 FEET OF THE KITCHEN AND LOCATED IN THE PATH OF EGRESS;
2. THE EXTINGUISHER SHALL BE READILY ACCESSIBLE AND NOT OBSTRUCTED FROM VIEW;
3. THE EXTINGUISHER SHALL BE MOUNTED USING THE MANUFACTURER'S HANGING BRACKET SO THE OPERATING INSTRUCTIONS ARE CLEARLY VISIBLE;
4. THE EXTINGUISHER SHALL BE AN APPROVED LISTED AND LABELED TYPE WITH A MINIMUM RATING OF 2A-10B:C AND NO MORE THAN 10 POUNDS;
5. THE OWNER'S MANUAL OR WRITTEN OPERATION INSTRUCTIONS SHALL BE PROVIDED DURING THE INSPECTION AND LEFT FOR THE NEW OCCUPANT;
6. THE EXTINGUISHER SHALL BE SERVICED AND TAGGED BY A CERTIFIED DIVISION OF FIRE SAFETY CONTRACTOR WITHIN THE PAST 12 MONTHS OR THE SELLER MUST HAVE A RECEIPT FOR A RECENTLY PURCHASED EXTINGUISHER; AND
7. THE TOP OF THE EXTINGUISHER SHALL NOT BE MORE THAN FIVE FEET ABOVE THE FLOOR.

8. EXCEPTION: PORTABLE FIRE EXTINGUISHERS SHALL NOT BE REQUIRED FOR SEASONAL SUMMER UNITS. FOR PURPOSES OF APPLYING THIS EXCEPTION, "SEASONAL SUMMER UNIT" SHALL MEAN A DWELLING UNIT RENTED FOR A TERM OF NOT MORE THAN 125 CONSECUTIVE DAYS FOR RESIDENTIAL PURPOSES BY A PERSON HAVING A PERMANENT RESIDENCE ELSEWHERE, BUT SHALL NOT INCLUDE USE OR

**WHERE TO LOCATE DETECTORS:**

Detectors are to be located on every level of a residence, (basement, first floor, second floor) excluding crawl spaces and unfinished attics, and in every separate sleeping area, between sleeping areas and living areas such as the kitchen, garage, basement or utility room. In homes with only one sleeping area on one floor, a detector is to be placed in the hallway outside each sleeping area as shown in Figure 1. In single floor homes with two separate sleeping areas, two detectors are required, outside each sleeping area as shown in Figure 2. In multi-level homes, detectors are to be located outside sleeping areas and at every finished level of the home as shown in Figure 3. Basement level detectors are to be located in close proximity to the bottom of basement stairwells as shown in Figure 4.

**WHERE NOT TO LOCATE DETECTORS:**

To avoid false alarms and/or improper operation, avoid installation of smoke detectors in the following areas:

Kitchens-smoke from cooking may cause nuisance alarm.

Bathrooms -excessive steam from a shower may cause a nuisance alarm.

Near forced air ducts-used for heating or air conditioning-air movement may prevent smoke from reaching detector.

Near furnaces of any type-air and dust movement and normal combustion products may cause a nuisance alarm.

The 4 inch "Dead Air" space where the ceiling meets the wall, as shown in Figure 5.

The peak of an "A" frame type of ceiling-"Dead Air" at the top may prevent smoke from reaching detector.

**FURTHER INFORMATION ON DETECTOR PLACEMENT:**

For further information about detector placement consult the National Protection Association's Standard No. 74-1984, titled "Household Fire Warning Equipment."

This publication may be obtained by writing to the Publication Sales Department, National Fire Protection Association, Batterymarch Park, Quincy, MA. 02269.

CARBON MONOXIDE ALARMS are to be located in every separate sleeping area per NFPA 720 and manufacturer's recommendations.

**WHERE TO LOCATE FIRE EXTINGUISHER:**

Within 10 feet of the kitchen and located in the exit or travel path; and is visible and in a readily accessible location. The top of the fire extinguisher is not more than 5 feet above the floor and is mounted using manufacturer's hanger or brackets. Minimum size of 2A:10B:C and weigh no more than 10 pounds, is accompanied with the owners manual or with the proper written instructions. The extinguisher is listed, labeled, charged and operable. The extinguisher must have been serviced and tagged by a contractor certified by the New Jersey Division of Fire Safety within the past 12 months or seller must provide a recent proof of purchasing receipt.

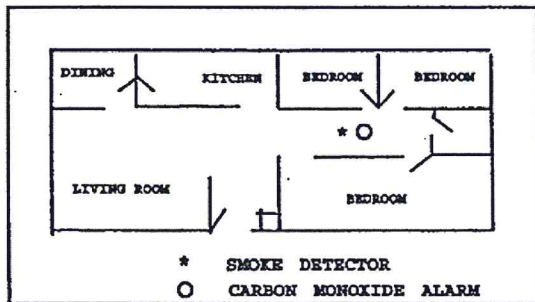


Figure 1

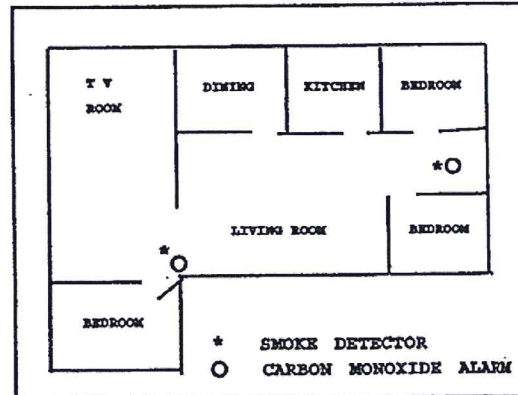


Figure 2

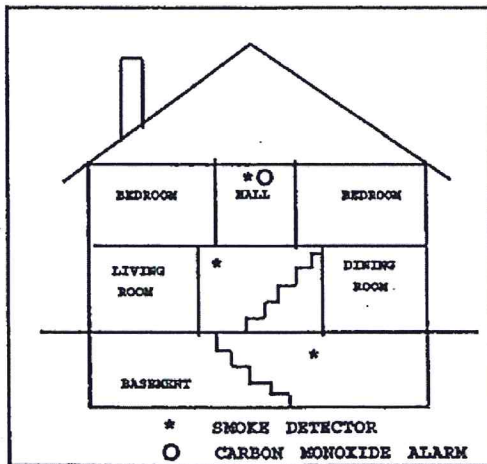


Figure 3

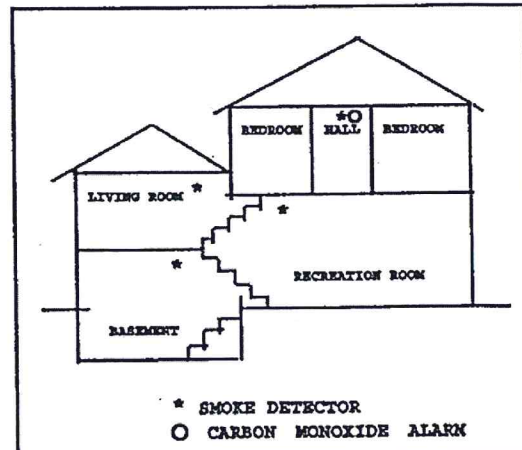


Figure 4

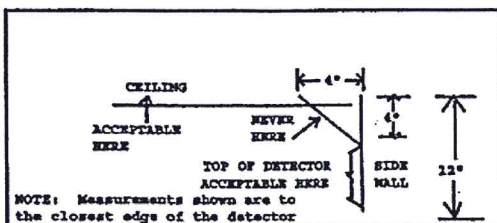


Figure 5

NOTE: Measurements shown are to the closest edge of the detector

# WILLINGBORO



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NEW JERSEY

1 Rev. Dr. Martin Luther King, Jr. Drive  
Willingboro, New Jersey 08046  
Department of Code Enforcement and Inspections  
Phone: (609) 877-2200, ext. 1019, Fax: (609) 877-1278

## UNIFORM INSPECTION REPORTS PRE-INSPECTION CHECKLIST

### AS OF JANUARY 2010, ALL RENTAL PROPERTIES MUST BE INSPECTED ON AN ANNUAL BASIS

Below is a listing of the items to be inspected during your Resale/Rental Housing Inspection. All violations must be reinspected within **30 DAYS** from the date of the initial inspection to avoid additional fees. All items must be corrected before a Certificate of Occupancy can be issued.

LOCATION/AREA	VIOLATION
<b>EXTERIOR</b>	
DRIVEWAY	Cracks, sinking and/or raised sections of asphalt or concrete require repair or replacement.
LAWN/HEDGES/TREE	High grass or weeds, trash, junk and debris must be removed.
SCREENS (5/1 through 10/1)	Screens must be in windows during inspection.
FENCE	Fence must be stable and without defects.
ROOF/SHINGLES	Deteriorated, missing or broken shingles must be replaced. Only 2 layers maximum are allowed. 3 layers or more must be removed.
SIDING VINYL/ALUMINUM SHINGLE	Broken, missing and/or badly damaged siding must be repaired/replaced.
EXTERIOR PAINT	All peeling paint must be removed from painted surfaces, including window frames and roof trim, repainted & repaired.
HOUSE NUMBER	6 inch visible numbers must be present. <b>MUST BE ON BUILDING.</b>
GUTTERS DOWNSPOUTS	Gutters must be free of leaves, properly secured and free from damage. Downspouts must be in place.
WALKWAY	Walks must be free of cracks, raised or sinking areas.



C	LOCATION/AREA	VIOLATION
	ENTRY DOORS	Doors must be operable and free from damage. Double-keyed dead bolts are not permitted.
	ELECTRICAL A/C	Electrical service cable cannot be frayed or exposed. All wiring must be exterior grade. PERMIT REQUIRED.
	FOUNDATION	Foundations must be free of cracks.
	GARAGE Conversion yes no 1 CAR	<u>Converted garages may require permits.</u> If garage doors remain, drywall and a solid, fire rated door are required to separate the spaces.
	SHED	Must be free of deterioration, rust and decay.
	POOL	Pools must be properly safeguarded; metal parts must be bonded to motor. Gates and fencing must be in good condition.
	WINDOWS	Must not have broken, cracked or missing glass panes. Must be operable and able to stay up when opened.
	<b>INTERIOR:</b>	
	<b>LIVING ROOM</b>	
	WALLS/CEILING	Must be free of holes, cracks and they must be properly finished.
	ELECTRICAL	All lights, receptacles and switches must operate and have proper cover plates installed. Ceiling fans may require electrical permits.
	WINDOWS	Must not have broken, cracked or missing glass panes. Must be operable and able to stay up when opened.
	DOORS	Doors must be operable and free from damage. Double-keyed deadbolts are not permitted.
	FLOOR Carpet Tile Wood	Must be level, free from obstructions and material (tile, carpet or wood), must be in good condition.
	<b>DINING ROOM</b>	
	WALLS/CEILING	Must be free of holes, cracks and they must be properly finished.
	ELECTRICAL	All lights, receptacles, etc., and switches must operate and have proper cover plates installed. Ceiling fans may require electrical permits.
	WINDOWS	Must not have broken, cracked or missing glass panes. Must be operable and able to stay up when opened.
	DOORS	Doors must be operable and free from damage. Double-keyed deadbolts are not permitted.
	FLOORS Carpet Tile Wood	Must be level, free of obstructions and material (tile, carpet or wood), must be in good condition.
	<b>HALL</b>	
	WALLS/CEILINGS	Must be free of obstructions and material (tile, carpet or wood). Must be in good condition.
	HANDRAILS/STAIRS	Handrails must be installed on all staircases. All open staircases required handrails on the open side of stairs.
	FLOOR Carpet Tile Wood	Must be level, free from obstructions and material (tile, carpet or wood), must be in good condition.

C	LOCATION/AREA	VIOLATION
	<b>KITCHEN</b>	
	WALLS/CEILINGS	Must be free of holes, cracks and they must be properly finished.
	ELECTRICAL	All lights, receptacles and switches must operate and have proper cover plates installed. Ceiling fans may require electrical permits.
	WINDOWS	Must not have broken, cracked or missing glass panes. Must be operable and able to stay up when opened.
	DOORS	Doors must be operable and free from damage. Double-key deadbolts are not permitted.
	CABINETS	Must be operable, undamaged and free from deterioration/decay.
	COUNTERTOP	Must be free from defects, deterioration and damage.
	OVEN/STOVE	All burners and oven must be operational. Stoves must have anti-tip device installed.
	FLOOR	Must be level, free from obstructions and material (tile, carpet or wood), must be in good condition.
	PLUMBING	Hot and cold running water must be provided without leaks. All drain lines must drain freely.
	EXHAUST	A method of exhaust must be supplied (range hood or exterior exhaust fan).
	<b>BATHROOM(S)</b>	Total Number Full _____ ½_____
	WALLS/CEILINGS	Must be free of holes and cracks, and they must be properly finished. Remove mildew.
	FLOOR	Must be level, free of obstructions and material (tile, carpet or wood), must be in good condition.
	DOOR	Doors must be operable and free from damage. Double-key deadbolts are not permitted.
	ELECTRICAL	All lights, receptacles and switches must operate and have proper cover plates installed. Ceiling fans may require electrical permits.
	PLUMBING	Hot and cold running water must be provided without leaks. All drain lines must drain freely.
	VANITY/CABINET	Must be operable, undamaged and free from deterioration or decay. Must be secured properly.
	<b>BEDROOM(S)</b>	Total number of bedrooms _____, 1 = Master. 2 = Front, 3 = Rear, 4,5,6 = Additional bedroom(s)
	WALLS/CEILINGS	Must be free of holes, cracks and they must be properly finished.
	ELECTRICAL	All lights, receptacles and switches must operate and have proper cover plates installed. Ceiling fans may require electrical permits.

	<b>BEDROOM(S) (cont'd)</b>	
	DOORS	Doors must be operable and free from damage. Double-keyed deadbolts are not permitted.
	FLOORS	Must be level, free from obstructions and material (tile, carpet or wood) must be in good condition.
	<b>GENERAL</b>	
	SMOKE – CARBON MONOXIDE DETECTORS	Smoke and Carbon Monoxide Detectors must be present within 10 feet of bedrooms. Battery operated or plug in units are acceptable. <b>Must be ten-year sealed battery smoke alarm.</b>
	FIRE EXTINGUISHER(S)	NJ P.L. 1991, C. 92 (C.52:2-27D-198.1) requires that all one & two family dwellings at a change of occupancy must have at least (1) portable fire extinguisher. Extinguisher(s) must be listed, labeled, charged & operable, & be no smaller than 2:A:10B:C, rated for residential use & weigh no more than 10 lbs. The hangers/brackets supplied by the manufacturer must be used & extinguisher must be located with 10 ft. of the kitchen & not more than 5 ft. above the floor. The extinguisher must be visible & in a readily accessible location, free from being blocked by furniture, storage, or other items. Extinguisher(s) must be near a room exit or travel path that provides an escape route to the exterior & must be accompanied by an owner's manual or written information regarding the operation, inspection & maintenance of the extinguisher & must be installed within the operation instructions clearly visible. New fire extinguishers are not required to be serviced & tagged, as long as the seller or agent can provide proof of purchase or receipt.
	SERVICE PANEL	Must have covers and breakers that are operable. Must label.
	WATER HEATER	Must be installed in proper location and have pressure relief pipe installed. Must be bonded. Permit may be required if installed without one.
	ADDED ASSESSMENTS POSSIBLE	New: ( ) Window ( ) Kitchen ( ) Bathroom ( ) AC ( ) VS ( ) GC ( ) Rear Addition
	RENTAL REGISTRATION	Rental properties require the completion of a rental registration form, which must be submitted to the Township Clerk prior to a certificate being issued.
	PHOTOS	Main structure (2) Accessory structure(s) ( )
	HEATER	An original heater certification is required to be obtained from a Willingboro certified heating contractor. A permit may also be required, if heater installed without permit.
	SURVEY	A copy of a <u>current</u> survey of the property must be submitted before a certificate can be issued for all resales.

**\*\*\*\*NOTE TO ALL SELLERS, TENANTS AND LANDLORDS\*\*\*\***

- Failure to meet all of the conditions of this inspection, including all required repairs within 30 days from the date of the initial inspection, will require the applicant to apply for a new inspection, subject to the same requirements stated above. **CERTIFICATE OF OCCUPANCY WILL NOT BE ISSUED UNTIL ALL PERMITS ARE PASSED AND CLOSED OUT.**
- This inspection, conducted by the Township of Willingboro, is a visual inspection of readily accessible areas of the property, as required by Township ordinances.
  - This is **not** a private home inspection
  - In regards to all trash, debris and unwanted items, as a result of your moving, it is your responsibility to arrange for the disposal of all large amounts of the above items. These items will **NOT** be removed by the normal waste management trash removal process.

REGISTERED HEATING CERTIFICATION CONTRACTORS - MARCH 22, 2019

7-OIL CO.	CINNAMINSON, NJ	856-786-0707
A & B HOME IMPROVEMENT	CAMDEN, NJ	856-308-7744
A & M HEATING AND COOLING LLC	DELANCO, NJ	856-433-0285
A + FAMILY HEATING & AIR	TRENTON, NJ	609-638-9193
A-1 PLUMBING CO	GLOUCESTER CITY, NJ	856-456-2814
AIR CARE OF NJ INC	HAMILTON, NJ	609-581-9977
AJN PROPERTY MANAGEMENT, INC.	CINNAMINSON, NJ	856 705-0444
ACME HEATING & A/C CO.	CHESTERFIELD, NJ	609-298-3060
ACTION HEATING & AIR	LEVITTOWN, PA	215-949-3999
ALAM SERVICES, LLC	WILLINGBORO, NJ	609-304-4396
ALL CLEAR PLUMBING	HAINESPORT, NJ	609 702 9747
ALL PHASE HEATING & A/C	BRISTOL, PA	215-785-1841
ALL STAGE LLC	TRENTON, NJ	609 396 2529
ALL-WAYS HEATING & A/C	MOORESTOWN, NJ	856-234-0051
ALPHA MECHANICAL, INC.	NEWPORTVILLE, PA	215-781-8189
ANDREW J. JACKSON, JR.	CHERRY HILL, NJ	856-662-1330
ARCTIC HEATING & COOLING, LLC	WRIGHTSTOWN, NJ	609-758-2237
ASSURANCE CONSTRUCTION, LLC	LAWNSIDE, NJ	609-707-3272
ATLAS HEATING & COOLING, INC.	FEASTERVILLE, PA	215 247 6000
BELASCO PETROLEUM, INC.	COOKSTOWN, NJ	609-758-2800
BHI CERTIFICATIONS	TRENTON, NJ	609 273-8858
BILL'S HOME HEATING	TRENTON, NJ	609-516-4131
BLACKHORSE PIKE P & H	TURNERSVILLE, NJ	856-875-6066
BLAU MECHANICAL, LLC	MT. LAUREL, NJ	856-235-0030
BOB ZIENIUK HEATING & PLUMBING	MOORESTOWN, NJ	609-868-2110
AM BOTTE MECHANICAL	PENNSAUKEN, NJ	856-848- 8708
BOVIO HVAC	SICKLERVILLE, NJ	856-740-3600
BOWIN PLUMBING, HEATING & A/C	MEDFORD, NJ	609-953-5900
BRIAN CONNER PLUMBING, LLC	LAUREL SPRINGS, NJ	856-232-8005
BROWER PLUMBING & HEATING, INC.	TRENTON, NJ	609-989-1155
BURIN HEATING & A/C	CINNAMINSON, NJ	609-877-8081
CARDWELL HVAC LLC	AUDUBON, NJ	609-330-6641
C.J. REFRIGERATION LLC	HAMILTON, NJ	609-508-1429
CENCO SERVICE	OTTSVILLE, PA	609-680-1993
CHASE HEATING & A/C	HAINESPORT, NJ	609-518-1500
CHERRY'S HEATING & AIR CONDITIONING	BURLINGTON, NJ	609-239-8846
CLEAN AIRE HTG. & COOLING	COLUMBUS, NJ	609-298-5386
COMPETITIVE HEATING & AC, INC.	LUMBERTON, NJ	609-261-8556
CORSELLO'S HEATING & A/C, INC.	ATCO, NJ	856-719-8892

REGISTERED HEATING CERTIFICATION CONTRACTORS - MARCH 22, 2019

CRAIG COLES	MT. LAUREL, NJ	856-234-0789
DAN PENNEY HTG, COOLING & PLUMBING, LLC	DEPTFORD, NJ	609-352-9851
DAVE L'HEUREUX	PEMBERTON, NJ	609-893-6082
DELRAN MECHANICAL	CINNAMINSON, NJ	856-764-8800
DE SELG HEATING & AIR CONDITIONING	DELRAN, NJ	609-744-0848
DPM HEATING & AIR	MARLTON, NJ	856-810-8741
ECKS AIR, INC.	ROBBINSVILLE, NJ	609-209-7863
EDDIE B'S PLUMBING	DELRAN, NJ	856-764-1282
ED'S HEATING	LUMBERTON, NJ	609-261-0242
ENERGY STAR SERVICES, INC	HADDONFIELD RD	856 270 6471
ENERGY STAR SERVICES, INC	HADDONFIELD RD	609 616 3414
ENIZOR CONSTRUCTION	TRENTON, NJ	609 695 6631
EXECUTIVE HEATING & A/C	WILLINGBORO, NJ	609-410-2199
FANTE'S HEATING & A/C	WILLINGBORO, NJ	609-835-1512
FMA CONTRACTING	PENNSAUKEN, NJ	856-488-4336
FRESH AIR	CINNAMINSON, NJ	856-829-7155
GARY K. ALBRECHT	BROWNS MILLS, NJ	609-893-7800
GIBBS HEATING & COOLING	WILLINGBORO, NJ	609871 2984
GRACE CONTRACTING	MT. HOLLY, NJ	609 792 7246
HARRIETT'S OIL SERVICE	MEDFORD, NJ	609-654-2035
HAVAC AIR HEATING & COOLING, LLC	SICKLERVILLE, NJ	609-868-1352
H.V.A.C. DOCTOR	PENNSAUKEN, NJ	rev. 03-07-2017
HELM'S HEATING AND COOLING	RIVERSIDE, NJ	856-364-6406
HOLLAND HEATING & A/C	RIVERSIDE, NJ	856-461-1332
HOME REPAIR SERVICES	PENNSAUKEN, NJ	856-406-1170
HOME SERVICE	CLEMENTON, NJ	609-685-5485
HOSKING'S HEATING & COOLING, INC.	NEWFIELD, NJ	856-697-7370
IN-A-JAM	YARDVILLE, NJ	609-760-2696
INTEGRITY PLUMBING & HEATING	MEDFORD, NJ	609-654-2312
J & L PLUMBING & HEATING	VOORHEES, NJ	856-727-4930
J SCHICK & SONS	MONROE, NJ	732-656-1022
J WITTMAN & SONS, INC.	MOORESTOWN, NJ	856-235-0622
JACKSON & SONS PLUMBING & HEATING, INC.	CHERRY HILL, NJ	856-662-1330

REGISTERED HEATING CERTIFICATION CONTRACTORS - MARCH 22, 2019

JAMES A. CAPOZZOLI	DELRAN, NJ	856-816-5650
JAMES MILLER, JR.	ATCO, NJ	856-768-3162
JEFFRIES HEATING & A/C	EASTAMPTON, NJ	690-261-9598
JFK PLUMBING	BURLINGTON, NJ	609-877-6600
JOHN PONTE, LLC	WILLIAMSTOWN, NJ	856-629-2150
JOHN'S A/C & HEATING, INC.	BELLMAWR, NJ	856-933-9300
JONATHAN'S HEATING & A/C	LUMBERTON, NJ	609-694-1234
		609-685-9258
K. C. OIL, INC.	BORDENTOWN, NJ	609-298-0200
KEN HERRMANN'S	WILLIAMSTOWN, NJ	856 237 3217
KEVIN MULLEN	WILLINGBORO, NJ	609-871-5797
LAFFERTY HEATING & COOLING LLC	BERLIN, NJ	856 809 9488
LOGANAIRE MECHANICAL, LLC.	SOUTHAMPTON, NJ	609 859 0920
LIVINGSTONE CONTRACTING	LINDENWOLD, NJ	856 504 3621
MARMARAS MECH., INC.	MT. LAUREL, NJ	800-933-7349
McGINNIS HVAC	SOUTHAMPTON, NJ	609-801-1234
MJ SULLY COMFORT SYSTEMS	WILLIAMSTOWN, NJ	856-625-4556
MOUNT LAUREL HEATING & COOLING	MT. LAUREL, NJ	856-722-7003
MIMS MECHANICAL CONST. INC.	BURLINGTON, NJ	609 456 2603
NMP ELECTRO MECHANICAL SVCS.	BURLINGTON, NJ	609-346-2041
NORTHEAST BUILDERS, LLC	PHILADELPHIA, PA	267-909-6959
NV-AIR THE HEALTHY CHOICE, INC.	PENNSAUKEN, NJ	856-317-0500
OLYMPIC MECHANICAL	MAPLE SHADE, NJ	609-261-3004
ORTIZ HEATING & COOLING	PENNSAUKEN, NJ	856-910-2393
PAUL MARRIS	MT. HOLLY, NJ	609-267-3035
PHASE II HEATING & AIR CONDITIONING, LLC	SICKLERVILLE, NJ	856 264 4127
PICURI HEATING & COOLING	FAIRLESS HILLS, PA	215-269-1500
PIPERS PLUMBING & HEATING	CINNAMINSON, NJ	609-685-6671
PLUMB MEDIC, INC.	PENNSAUKEN, NJ	856-662-3500
QUALITY HEATING & A/C	RIVERSIDE NJ	856 461 8288

REGISTERED HEATING CERTIFICATION CONTRACTORS - MARCH 22, 2019

R. McALLISTER FUEL OILS	WOODBURY HEIGHTS, NJ	856-665-4545
R.J.B. MAINTENANCE	CAMDEN, NJ	609-841-0583
RALF'S HEATING & PLUMBING	BURLINGTON, NJ	856-541-2407
RAM SERVICE, INC.	BURLINGTON, NJ	609-387-1637
RESCUE AIR LLC	MAPLE SHADE, NJ	609 248 9000
RIDGEWAY HEATING & COOLING	LUMBERTON, NJ	609-471-5142
RON KIEFT PLUMBING & HEATING	LUMBERTON, NJ	609-471-3109
S & S EXPRESS MECHANICAL	WILLOW GROVE, PA	215-659-1060
SHAMROCK HEATING & A/C, INC.	VINCETOWN, NJ	609-859-2424
SMART CHOICE CONTRACTORS	MAPLE SHADE, NJ	609 224 4326
SNOW ROC MECHANICAL, LLC	EGG HARBOR, NJ	609-410-2199
SOUTH JERSEY AIR SERVICE/PARKER AIRE SERVICE	EGG HARBOR, NJ	609-653-6800
STAN'S HVAC SERVICES, LLC	PENNSAUKEN, NJ	856-495-6802
SUPERIOR HEAT & COOLING	HOLLAND, PA	215-651-2600
TARA HEATING & AIR CONDITIONING	MEDFORD, NJ	609 953 4037
TED SPEER & SON	EDGEWATER PARK, NJ	609-871-5850
THOMAS POLINO/POWER EQUIP.	HAINESPORT, NJ	609-267-7373
TITAN MECHANICAL SERVICE, LLC	TRENTON, NJ	609-259-5755
TIVER BROS., INC.	LUMBERTON, NJ	609-261-2679
TOTAL TEMP, INC.	DELANCO, NJ	609-829-0659
TURTLE TECH, INC.	CINNAMINSON, NJ	856-556-0010
TUSTIN MECHANICAL	WEST BERLIN, NJ	609 567 3550
UNLIMITED COMFORT	EDGEWATER PARK, NJ	609-877-2139
VAUGHAN HEATING A/C	MAGNOLIA, NJ	856-627-0303
WATSON HVAC	WILLINGBORO, NJ	609-506-1468
WATSON HVAC	WILLINGBORO, NJ	609-871-8488
WFC, INC. WARD HVAC	RIVERTON, NJ	856-829-4985
WILLIAM KENNEDY	BURLINGTON, NJ	609-386-2137
WILSON MECHANICAL	PINE HILL, NJ	609-388-8747
WILSON MECHANICAL	PINE HILL, NJ	609-770-1160
WILSON PLUMBING & HEATING		
ZOE GENERAL CONTRACTORS, LLC	WILLINGBORO, NJ	609 3465586