



**COUNCIL MEETING AGENDA
November 22, 2022**

To Join Zoom Meeting:

1. Type in the address bar:

<https://us02web.zoom.us/j/95369537139?>

pwd=TUxPcllGdWluTklFcExvbUFpdVcwwd
z09

2. Click "Join Meeting" on the top menu bar

3. Meeting ID: 953 6953 7139

4. Password: 531748

CALL TO ORDER

ROLL CALL

PRAYER

Rev Dr. Carlos Worthy, Lead Pastor, The Boro Church

FLAG SALUTE

COMPLIANCE STATEMENT

MANAGER'S MUNICIPAL UPDATES

PUBLIC COMMENT - AGENDA ITEMS ONLY - 2 MINUTES

ORDINANCES

Ord 12 PUBLIC HEARING/FINAL HEARING - AMENDING CHAPTER 370 ZONING (370-13-ADDITIONAL REGULATIONS) TO REFLECT UPDATE PERMISSION ON HAVING TWO ACCESSORY STRUCTURES OF DIFFERENT TYPES PERMITTED ON EACH LOT. (NO CHANGE IN SQUARE FOOTAGE OR HEIGHT)

Ord 13 PUBLIC HEARING/FINAL READING - AMEND CURRENT CHAPTER FEES (150-6) UNIFORM CONSTRUCTION CODE FEES. AMEND TO INCLUDE ADDITIONAL FEE FOR PLAN REVIEW REVISION RESUBMISSION (\$ 70.00 per subcode).

Ord 14 PUBLIC HEARING /FINAL READING -Amend current Chapter 15.5- Fences-155-3 -Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

Ord 15 PUBLIC HEARING /FINAL READING - AMEND CURRENT CHAPTER 272 ARTICLE V.REGISTRATION OF VACANT PROPERTIES. LEGISLATION UPDATE P.L.2021 C.444 IN WHICH DEFINITION OF "CREDITOR" AND "VACANT PROPERTY" HAS CHANGED.

Ord 16

FIRST READING - ORDINANCE ESTABLISHING EMPLOYEE REIMBURSEMENT AGREEMENTS AND TOWNSHIP REPAYMENT OBLIGATIONS IN PURSUIT OF A CERTIFICATION OR LICENSE

RESOLUTIONS

Res. 180 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO CONTRACTS WITH MUNICIPAL EMERGENCY SERVICES. A CONTRACTED PARTICIPANT IN THE NJ STATE APPROVED PURCHASING COOPERATIVE CONTRACT T0106 22-FLEET-01813

Res. 181 RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT FOR CUSTODIAL SERVICES CONTRACT FOR THE WILLINGBORO TOWNSHIP BUILDINGS

Res. 182 RESOLUTION AUTHORIZING THE RATIFICATION OF A SUCCESSOR AGREEMENT BETWEEN THE TOWNSHIP OF WILLINGBORO AND THE BURLINGTON COUNTY FIREFIGHTER'S ASSOCIATION, IAFF Local 3091, SUPERIOR FIRE OFFICERS

Res. 183 AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL CHARGES ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS

Res. 184 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR ZONING BOARD SOLICITOR AND ENGINEER

Res. 185 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR THE PLANNING BOARD SOLICITOR AND ENGINEER

Res. 186 AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

TREASURER FOR APPROVAL AND ADOPTION APPROVAL OF MINUTES

MUNICIPAL CLERK'S UPDATES UNFINISHED BUSINESS

NEW BUSINESS

- **BUDGET DISCUSSION**
DPW/Facilities – Mr. Brevogel
Recreation – Ms. Bolden

PUBLIC COMMENT - 4 MINUTES COUNCIL COMMENTS EXECUTIVE SESSION

**Res. 187 RESOLUTION AUTHORIZING EXECUTIVE SESSION (IF NEEDED)
ADJOURNMENT**

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Roll Call

AGENDA SECTION: *PRAYER*

SUBJECT: Rev Dr. Carlos Worthy, Lead Pastor, The Boro Church

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: *ORDINANCES*

SUBJECT: **PUBLIC HEARING/FINAL HEARING - AMENDING CHAPTER 370 ZONING (370-13-ADDITIONAL REGULATIONS) TO REFLECT UPDATE PERMISSION ON HAVING TWO ACCESSORY STRUCTURES OF DIFFERENT TYPES PERMITTED ON EACH LOT. (NO CHANGE IN SQUARE FOOTAGE OR HEIGHT)**

SUGGESTED ACTION:

ATTACHMENTS:

[Accessory Structure amendment.docx](#)
[Accessory Structure amendment.pdf](#)
[ROA 370.pdf](#)

ORDINANCE NUMBER 2022 – 12

AMENDING CHAPTER 370 ZONING (370-13-ADDITIONAL REGULATIONS) TO REFLECT UPDATE PERMISSION ON HAVING TWO ACCESSORY STRUCTURES OF DIFFERENT TYPES PERMITTED ON EACH LOT. (NO CHANGE IN SQUARE FOOTAGE OR HEIGHT)

Chapter 370 “Zoning” of the Code of the Township of Willingboro is hereby amended and supplemented as follows

*Note: additions to current ordinance are noted by **bold underline**; deletions by ~~strikethrough~~*

370-13 Additional Regulations

N. Accessory buildings.

[Amended 2-24-2009 by Ord. No. 2009-5]

(1) An accessory building attached to a principal building shall comply in all respects with the yard requirements of this chapter for the principal building.

(2) Detached accessory buildings shall not exceed 200 square feet and shall be no more than 12 feet in height.

(3) ~~Only one such detached accessory building shall be permitted on each lot.~~ **Only two such detached accessory buildings of different types (i.e., Shed, Gazebo) shall be permitted on each lot.**

(4) A zoning permit shall be required to be obtained from the Township of Willingboro prior to installation of any accessory structure.

(5) A zoning inspection shall be conducted to insure compliance with the yard requirements of § 370-7 of this chapter after the accessory use has been erected. (2) Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

(6) Detached accessory buildings shall be located to the rear of the rear building line of the principal building and shall conform to the yard requirements of the schedule, § 370-7 of this chapter.

(7) On corner lots, no such structure or building of any kind shall be permitted in the area beyond the sidewall (as extended) of the house nearest the street, except in the case of a property that has been fenced in accordance with § 155-3I.

(8) A written notice of violation shall be given to the owner of the property of any violations of the above subsections of this Subsection N. The owner shall be served by personal service or first-class mail. The owner shall have five days from the date of the written notice to comply with all the requirements that are in violation. Failure to comply with the provisions of this chapter shall subject the owner to the penalties contained in Chapter 1, Article II, General Penalty, of the Code of the Township of Willingboro, with the minimum fine not less than \$50. Each day shall constitute a separate violation for each subsection of this Subsection N in violation.

ORDINANCE NUMBER 2022 – 12

AMENDING CHAPTER 370 ZONING (370-13-ADDITIONAL REGULATIONS) TO REFLECT UPDATE PERMISSION ON HAVING TWO ACCESSORY STRUCTURES OF DIFFERENT TYPES PERMITTED ON EACH LOT. (NO CHANGE IN SQUARE FOOTAGE OR HEIGHT)

(9) In no event shall a carport be considered an accessory use. For purposes of this Subsection [N](#) and Subsection [O](#), a "carport" shall mean a roofed, wall-less shed projecting from the front or side of a building, used or designed to be used as a shelter for an automobile.

November 1st, 2022/ First reading

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson			x				
Councilwoman Perrone		x	x				
Councilwoman Worthy	x		x				
Deputy Mayor Whitfield			x				
Mayor McIntosh			x				

November 22nd, 2022

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Attest:

Kaya T. McIntosh
Mayor

Brenda Bligen, MBA
Acting Township Clerk

ORDINANCE NUMBER 2022 – 12

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Kaya T. McIntosh

Attest:

Mayor

Brenda Bligen, MBA
Acting Township Clerk

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: ***ORDINANCES***

SUBJECT: **PUBLIC HEARING/FINAL READING** - Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees. Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

SUGGESTED ACTION:

ATTACHMENTS:

[ROA 150.pdf](#)
[UCC Fee update.docx](#)
[UCC Fee update.pdf](#)

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

Chapter 150 “Fees” of the Code of the Township of Willingboro is hereby amended and supplemented as follows:

*Note: Additions to the current ordinance are noted by **bold underline**.*

150-6 Uniform Construction Code Fees

B. The fee for a construction permit shall be the sum of the subcode fees listed in Subsection

B (1) through **B (14)**, plus all applicable special fees and other lawful charges and shall be paid in full before the permit is issued.

(1) The Building Subcode permit fee shall be:

(a) For new construction, including new additions, the fees shall be determined by column for use groups as follows:

[1] B, H, I-1, I-3, M, R-1, R2, R-3, R-4, R-5, U, E: \$0.027 per cubic foot of volume.

[2] A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1, and S-2: \$0.015 per cubic foot of volume.

[3] Farm use buildings used exclusively for food and/or sheltering of livestock: \$0.005 per cubic foot of volume.

[4] The minimum fee shall be \$70.

(b) For renovations, alterations, minor work and repairs, the fee shall be determined by the estimated cost of the work per \$1,000 or fraction thereof:

[1] First \$50,000: \$46 per \$1,000.

[2] Second \$50,000: \$24 per \$1,000.

[3] Over \$100,000 \$18 per \$1,000.

(c) For combinations of renovations and additions, the sums of the fees are computed separately.

(d) The fee for demolition or removal of a structure less than 5,000 square feet in area and less than 30 feet in height, for one- and two-family residences (R-3), and for structures on farms and commercial farms shall be \$150. The fee shall be \$200 for all other structures.

(e) The fee for a permit to replace roofing or siding shall be \$90.

(f) The fee for a permit for signs, ground mount, monument, pylon and wall shall be \$6 per square foot for the first 100 square feet, \$4.50 per square foot for the next 400 square feet and \$3 per square foot thereafter. The minimum fee shall be \$70.

(g) The fee for a permit for asbestos abatement shall be \$75.

(h) The fee for a permit for lead hazard abatement shall be \$140.

(i) The fee for tents greater than 16,800 square feet or more than 140 feet in any dimension shall be \$138.

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

(j) The fee for swimming pools shall be as follows, aboveground pools: \$100; in-ground pools: \$150.

(k) The fee for solar/photovoltaic systems shall be charged a flat fee of \$250 for Use Groups R-3, R-4 and R-5. All other use groups shall be charged a flat rate of \$500.

(2) The Plumbing Subcode permit fee shall be as set forth in the following schedule:

(a) The fee shall be in the amount of \$15 per fixture or stacks for all fixtures, except as indicated in the following Subsection B(2)(b).

(b) The fee shall be \$70 per special device for the following: grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot water boilers, active solar systems, sewer pumps, interceptors, fuel oil piping and gas piping.

(c) The fee shall be \$15 per appliance connected to the gas piping.

(d) For the purposes of computing this fee, fixtures or stacks shall include but not be limited to lavatories, kitchen sinks, slop sinks, urinals, water closets, bathtubs, floor drains, drinking fountains, dishwashers, garbage disposals, clothes washers, hot water heaters or similar devices.

(e) The minimum fee shall be \$70.

(3) The Electrical Subcode permit fee shall be as set forth in the following schedule:

(a) For one to 50 receptacles and fixtures, the fee shall be \$60; for each 25 additional receptacles or fixtures, the fee shall be \$10. For the purpose of computing this fee, receptacles or fixtures shall include lighting, outlets, walls switches, fluorescent fixtures, convenience receptacles, alarm devices, smoke and heat detectors, communication outlets, light standards, carbon monoxide detectors, emergency lights, electrical signs, exit lights, solar photovoltaic panels, motors or similar devices less than one horsepower or one kilowatt.

(b) For each motor/electrical device one horsepower to 10 horsepower and for transformers/generators one kilowatt to 10 kilowatts, the fee shall be \$25.

(c) For each motor/electrical device 11 horsepower to 50 horsepower and for transformers/generators 11 kilowatts to 45 kilowatts, the fee shall be \$50.

(d) For each motor/electrical device 51 horsepower to 100 horsepower and for transformers/generators greater than 45 kilowatts and/or equal to 112.5 kilowatts, the fee shall be \$108.

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

(e) For each motor/electrical device above 110 horsepower and for transformers/generators above 112.5 kilowatts, the fee shall be \$500.

(f) For each service panel/subpanel, the fee shall be as follows:

0 to 200 amperes	\$70
201 to 1,000 amperes	\$120
1,001 to 1,200 amperes	\$457
Above 1,200 amperes	\$457

(g) For solar/photovoltaic systems, the fee shall be based on the designed kilowatt rating of the solar/photovoltaic as follows:

1 to 50 kilowatts	\$100
51 to 100 kilowatts	\$200
Greater than 100	\$500

(h) Annual swimming pool certification: The fee shall be \$150.

(i) For the purpose of computing these fees, all motors, except those in plug-in appliances, shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(j) The minimum fee shall be \$70.

(4) The Fire Subcode permit fee shall be as set forth in the following schedule:

(a) The fee for a hydraulic fire suppression system shall be as follows:

Number of Heads	Fee
1 to 20	\$70
21 to 100	\$120
101 to 200	\$229
201 to 400	\$594
401 to 1,000	\$822
Over 1,000	\$1,050

(b) The fee for an automatic fire alarm system shall be:

Number of Heat/Smoke Detectors	Fee
1 to 20	\$70

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

Number of Heat/Smoke Detectors	Fee
21 to 120	\$185
121 to 220	\$305
221 to 320	\$425
321 to 420	\$545
421 to 520	\$665
Over max entry	\$785

(c) The fee for each standpipe shall be \$229.

(d) The fee for each independent dry preengineered system: \$92.

(e) The fee for each gas- or oil-fired appliance which is not connected to the plumbing system: \$70.

(f) The fee for each kitchen exhaust system: \$70.

(g) The fee for the installation or removal of flammable or combustible liquid tanks shall be: \$70.

(h) The fee for each incinerator/crematorium: \$400.

(i) The minimum fee shall be \$70.

(j) The fee for solar/photovoltaic systems shall be charged a flat fee of \$100 for Use Groups R-3, R-4 and R-5. All other use groups shall be charged a flat fee of \$300.
[Added 9-9-2021 by Ord. No. 2021-10]

(5) The Elevator Subcode fees are pursuant to the state fees as mandated by N.J.A.C. 5:23-40

(6) Mechanical Subcode fees shall be \$50 for the purpose of computing these fees. This includes: water heater, fuel oil piping, gas piping, steam boiler, hot water boiler, hot air furnace, oil tank, LPG tank and fireplaces. The minimum fee shall be \$85.

(a) The fee to install ductwork for an HVAC system in an existing single-family dwelling shall be \$125.

[Added 9-9-2021 by Ord. No. 2021-10]

(7) Certificate of occupancy/certificate of continued occupancy/certificate of approval fees shall be as follows:

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

(a) The fee for a certificate of occupancy shall be 10% of the cost of the building subcode permit fee for all use groups, with a minimum fee of \$50.

(b) The fee for a certificate of continued occupancy shall be \$150.

(c) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$150.

(d) The fee for a certificate of occupancy issued following the successful completion of an asbestos abatement project shall be \$28.

(e) There shall be no fee for a certificate of approval.

(8) Plan review fees. Twenty percent of the amount of the construction permit fee shall be deemed to be the plan review fee.

(9) Prototype. Where a design is used repeatedly at different locations, the plans attached to the first application for a construction permit may be designated as prototype or master plans either by the Construction Official or the New Jersey Department of Community Affairs. Subsequent submittals shall consist of a plot plan, including utilities, floor plan, exterior elevations and a reference to the prototype plan by application and permit number. The construction permit fee shall be reduced by 20%.

(10) DCA training/surcharge fee. In order to provide the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.000334 per cubic foot of volume of new construction, and the fee for all other construction shall be \$1.70 per \$1,000 of value of construction and shall be collected in accordance with N.J.A.C. 5:23-2.28.

(11) Administrative surcharge. An administrative fee in the amount of 15% or the maximum amount permitted by the state statute shall be added to the fee for each construction permit.

(12) Fee computation. All permit fees will be rounded out to the nearest dollar amount.

(13) Variations. The fee for an application for a variation shall be \$400 for a Class I structure and \$120 for Class II and Class III structures. The fee for resubmission of an application for a variation shall be \$200 for a Class I structure and \$60 for Class II and Class III structures.

(14) Refunds. In the event that a building permit becomes null and void, or when monies are requested to be refunded for permits not used, the volume of the work actually completed shall

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
 Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

be computed. Any excess for the uncompleted work shall be returned to the permit holder, except that all penalties that may have been imposed on the permit holder under the requirements of the regulations shall first be collected. Plan review fees are not refundable.

(15) Fee waiver. The Township Council may by resolution waive the payment of any fees provided for in this chapter where an application is brought for any permit provided for in the chapter for property owned by the Willingboro Board of Education, the Willingboro Municipal Utilities Authority, or any other local or county public entity or agent for any of these public entities.

(16) The fee for plan revision resubmission shall be \$ 70.00 per subcode.

 Kaya T. McIntosh
 Mayor

Attest:

 Brenda Bligen, MBA
 Acting Township Clerk

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

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150-6 Uniform Construction Code Fees

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(a) For new construction, including new additions, the fees shall be determined by column for use groups as follows:

[1] B, H, I-1, I-3, M, R-1, R2, R-3, R-4, R-5, U, E: \$0.027 per cubic foot of volume.

[2] A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1, and S-2: \$0.015 per cubic foot of volume.

[3] Farm use buildings used exclusively for food and/or sheltering of livestock: \$0.005 per cubic foot of volume.

[4] The minimum fee shall be \$70.

(b) For renovations, alterations, minor work and repairs, the fee shall be determined by the estimated cost of the work per \$1,000 or fraction thereof:

[1] First \$50,000: \$46 per \$1,000.

[2] Second \$50,000: \$24 per \$1,000.

[3] Over \$100,000 \$18 per \$1,000.

(c) For combinations of renovations and additions, the sums of the fees are computed separately.

(d) The fee for demolition or removal of a structure less than 5,000 square feet in area and less than 30 feet in height, for one- and two-family residences (R-3), and for structures on farms and commercial farms shall be \$150. The fee shall be \$200 for all other structures.

(e) The fee for a permit to replace roofing or siding shall be \$90.

(f) The fee for a permit for signs, ground mount, monument, pylon and wall shall be \$6 per square foot for the first 100 square feet, \$4.50 per square foot for the next 400 square feet and \$3 per square foot thereafter. The minimum fee shall be \$70.

(g) The fee for a permit for asbestos abatement shall be \$75.

(h) The fee for a permit for lead hazard abatement shall be \$140.

(i) The fee for tents greater than 16,800 square feet or more than 140 feet in any dimension shall be \$138.

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(k) The fee for solar/photovoltaic systems shall be charged a flat fee of \$250 for Use Groups R-3, R-4 and R-5. All other use groups shall be charged a flat rate of \$500.

(2) The Plumbing Subcode permit fee shall be as set forth in the following schedule:

(a) The fee shall be in the amount of \$15 per fixture or stacks for all fixtures, except as indicated in the following Subsection B(2)(b).

(b) The fee shall be \$70 per special device for the following: grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot water boilers, active solar systems, sewer pumps, interceptors, fuel oil piping and gas piping.

(c) The fee shall be \$15 per appliance connected to the gas piping.

(d) For the purposes of computing this fee, fixtures or stacks shall include but not be limited to lavatories, kitchen sinks, slop sinks, urinals, water closets, bathtubs, floor drains, drinking fountains, dishwashers, garbage disposals, clothes washers, hot water heaters or similar devices.

(e) The minimum fee shall be \$70.

(3) The Electrical Subcode permit fee shall be as set forth in the following schedule:

(a) For one to 50 receptacles and fixtures, the fee shall be \$60; for each 25 additional receptacles or fixtures, the fee shall be \$10. For the purpose of computing this fee, receptacles or fixtures shall include lighting, outlets, wall switches, fluorescent fixtures, convenience receptacles, alarm devices, smoke and heat detectors, communication outlets, light standards, carbon monoxide detectors, emergency lights, electrical signs, exit lights, solar photovoltaic panels, motors or similar devices less than one horsepower or one kilowatt.

(b) For each motor/electrical device one horsepower to 10 horsepower and for transformers/generators one kilowatt to 10 kilowatts, the fee shall be \$25.

(c) For each motor/electrical device 11 horsepower to 50 horsepower and for transformers/generators 11 kilowatts to 45 kilowatts, the fee shall be \$50.

(d) For each motor/electrical device 51 horsepower to 100 horsepower and for transformers/generators greater than 45 kilowatts and/or equal to 112.5 kilowatts, the fee shall be \$108.

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(e) For each motor/electrical device above 110 horsepower and for transformers/generators above 112.5 kilowatts, the fee shall be \$500.

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0 to 200 amperes	\$70
201 to 1,000 amperes	\$120
1,001 to 1,200 amperes	\$457
Above 1,200 amperes	\$457

(g) For solar/photovoltaic systems, the fee shall be based on the designed kilowatt rating of the solar/photovoltaic as follows:

1 to 50 kilowatts	\$100
51 to 100 kilowatts	\$200
Greater than 100	\$500

(h) Annual swimming pool certification: The fee shall be \$150.

(i) For the purpose of computing these fees, all motors, except those in plug-in appliances, shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(j) The minimum fee shall be \$70.

(4) The Fire Subcode permit fee shall be as set forth in the following schedule:

(a) The fee for a hydraulic fire suppression system shall be as follows:

Number of Heads	Fee
1 to 20	\$70
21 to 100	\$120
101 to 200	\$229
201 to 400	\$594
401 to 1,000	\$822
Over 1,000	\$1,050

(b) The fee for an automatic fire alarm system shall be:

Number of Heat/Smoke Detectors	Fee
1 to 20	\$70

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

Number of Heat/Smoke Detectors	Fee
21 to 120	\$185
121 to 220	\$305
221 to 320	\$425
321 to 420	\$545
421 to 520	\$665
Over max entry	\$785

(c) The fee for each standpipe shall be \$229.

(d) The fee for each independent dry preengineered system: \$92.

(e) The fee for each gas- or oil-fired appliance which is not connected to the plumbing system: \$70.

(f) The fee for each kitchen exhaust system: \$70.

(g) The fee for the installation or removal of flammable or combustible liquid tanks shall be: \$70.

(h) The fee for each incinerator/crematorium: \$400.

(i) The minimum fee shall be \$70.

(j) The fee for solar/photovoltaic systems shall be charged a flat fee of \$100 for Use Groups R-3, R-4 and R-5. All other use groups shall be charged a flat fee of \$300.
[Added 9-9-2021 by Ord. No. 2021-10]

(5) The Elevator Subcode fees are pursuant to the state fees as mandated by N.J.A.C. 5:23-40

(6) Mechanical Subcode fees shall be \$50 for the purpose of computing these fees. This includes: water heater, fuel oil piping, gas piping, steam boiler, hot water boiler, hot air furnace, oil tank, LPG tank and fireplaces. The minimum fee shall be \$85.

(a) The fee to install ductwork for an HVAC system in an existing single-family dwelling shall be \$125.

[Added 9-9-2021 by Ord. No. 2021-10]

(7) Certificate of occupancy/certificate of continued occupancy/certificate of approval fees shall be as follows:

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

(a) The fee for a certificate of occupancy shall be 10% of the cost of the building subcode permit fee for all use groups, with a minimum fee of \$50.

(b) The fee for a certificate of continued occupancy shall be \$150.

(c) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$150.

(d) The fee for a certificate of occupancy issued following the successful completion of an asbestos abatement project shall be \$28.

(e) There shall be no fee for a certificate of approval.

(8) Plan review fees. Twenty percent of the amount of the construction permit fee shall be deemed to be the plan review fee.

(9) Prototype. Where a design is used repeatedly at different locations, the plans attached to the first application for a construction permit may be designated as prototype or master plans either by the Construction Official or the New Jersey Department of Community Affairs. Subsequent submittals shall consist of a plot plan, including utilities, floor plan, exterior elevations and a reference to the prototype plan by application and permit number. The construction permit fee shall be reduced by 20%.

(10) DCA training/surcharge fee. In order to provide the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.000334 per cubic foot of volume of new construction, and the fee for all other construction shall be \$1.70 per \$1,000 of value of construction and shall be collected in accordance with N.J.A.C. 5:23-2.28.

(11) Administrative surcharge. An administrative fee in the amount of 15% or the maximum amount permitted by the state statute shall be added to the fee for each construction permit.

(12) Fee computation. All permit fees will be rounded out to the nearest dollar amount.

(13) Variations. The fee for an application for a variation shall be \$400 for a Class I structure and \$120 for Class II and Class III structures. The fee for resubmission of an application for a variation shall be \$200 for a Class I structure and \$60 for Class II and Class III structures.

(14) Refunds. In the event that a building permit becomes null and void, or when monies are requested to be refunded for permits not used, the volume of the work actually completed shall

ORDINANCE 2022 -13

Amend current Chapter 150 Fees (150-6) Uniform Construction Code Fees.
 Amend to include additional fee for plan review revision resubmission (\$ 70.00 per subcode).

be computed. Any excess for the uncompleted work shall be returned to the permit holder, except that all penalties that may have been imposed on the permit holder under the requirements of the regulations shall first be collected. Plan review fees are not refundable.

(15) Fee waiver. The Township Council may by resolution waive the payment of any fees provided for in this chapter where an application is brought for any permit provided for in the chapter for property owned by the Willingboro Board of Education, the Willingboro Municipal Utilities Authority, or any other local or county public entity or agent for any of these public entities.

(16) The fee for plan revision resubmission shall be \$ 70.00 per subcode.

 Kaya T. McIntosh
 Mayor

Attest:

 Brenda Bligen, MBA
 Acting Township Clerk

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: ***ORDINANCES***

SUBJECT: **Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.**

SUGGESTED ACTION:

ATTACHMENTS:

[ROA 155.pdf](#)

[Updated Fence Ordinance.docx](#)

[Updated Fence Ordinance.pdf](#)

ORDINANCE 2022 – 14

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

Chapter 155 “Fences” of the Code of the Township of Willingboro is hereby amended and supplemented as follows.

Note: additions to current ordinance are noted by bold underline; deletions by ~~strikethrough~~

155-3 Regulations and Standards

A. Residential districts. The following standards and regulations shall apply to fences hereinafter placed on residential lots; provided, however, that with respect to townhouse developments and planned unit residential developments resulting from major subdivisions approved pursuant to Chapter 205, Land Subdivision and Site Plan Review, of the Code of the Township of Willingboro, the Planning Board or the Zoning Board of Adjustment shall have the right to make and impose additional regulations with respect to fences as a condition of approval for any such major subdivision. Any fence on a residential lot included in a townhouse development or planned unit residential development resulting from any such major subdivision approved as previously noted may not be relocated from the position originally set forth on the plan approved by the Planning Board or Zoning Board of Adjustment during its review and approval of major subdivision plans.

B. Permit required. Fences shall be erected or constructed in the rear and/or side yard only as hereinafter provided and only after a permit for same has been obtained from the Township Department of Inspections. A permit to construct a fence may be granted, provided that the conditions of this chapter are complied with, and provided a sketch, drawn to scale, of the owner's property is presented along with plans describing the type of fence proposed. Such a permit may be issued only after payment of the permit fee in accordance with the fee schedule adopted as part of the State Uniform Construction Code implementation in Willingboro Township.

C. Height. No rear and/or side yard fence shall be constructed, established or built in excess of six feet in height, except in the rear yard as attached as an addition to the dwelling, in which case it shall not project more than 24 feet in an R-2 or R-3 Zone or 16 feet in any other residential zone beyond the rear wall of the dwelling portion, not including the garage, of the residence or structure as originally erected, nor be located in the twenty-foot open space required by Chapter 370, Zoning, of the Code of the Township of Willingboro, nor be located in the ten-foot portion of the reverse planting strip located furthest from the rear building line. However, in the case of townhouse developments, fences which are an integral part of the original design and which are approved by the Township Planning Board or Zoning Board may be located in any place within the development, as indicated on the plan approved by the Board and as initially constructed.

ORDINANCE 2022 – 14

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

D. Location. Fences, except those which are attached to the dwelling pursuant to Subsection C of this section, shall be located in accordance with the following standards:

(1) For the rear and side yards, fences shall be erected on the boundary line, except as otherwise provided in Subsection D(3) of this section.

(2) No side yard fence shall be erected in front of an imaginary extension of the front building line.

(3) No fence shall be erected closer than four feet to the dwelling, except as a point of attachment to the dwelling, of which there shall be no more than two.

(4) For front yards, on the corner of the property, ornamental fences of not more than two sides, no one side of which is longer than 10 feet or higher than three feet, may be erected.

E. Obstructions. At least a four-foot area shall be maintained between a fence and the dwelling, and no structural accessory uses, including the storage of boats and other recreational vehicles and their pads, shall be maintained between a fence and a dwelling, unless there remains at least four feet of unobstructed area.

F. Coverings. If any portion of the rear or side yard is enclosed by a fence, and a covering is erected, constructed or otherwise maintained, it shall provide for an eight-foot clearance.

G. Construction standards. All fences shall be constructed and maintained in accordance with the Willingboro Township Fence Construction Code, which is hereby established and adopted. As required by N.J.S.A. 40:49-5.2, three copies of the code shall be on file in the office of the Township Clerk, and the code is hereby adopted and incorporated as if fully set forth herein.

H. Gates. No fence shall have more than three gates, or, if the property fenced is a corner lot, then not more than four gates, not including any entrance through the dwelling. A fence on property having reverse frontage shall include a gate opening into the reverse frontage area.

I. Corner lots. A fence shall be permitted on the open side of any corner lot to be constructed within 10 feet of the sidewalk. On streets that have no sidewalks, a fence may be constructed to within 10 feet of the curblin.

J. Dog runs. Fences erected for dog runs shall have one side thereof attached to the principal structure on the property.

ORDINANCE 2022 – 14

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

K. Existing Fence. All parts of existing fencing, including but not limited to (fence panels, posts, chain-link fencing and all parts thereof) must be removed prior to new fence installation. No property shall have more than one (1) fence erected.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Kaya T. McIntosh
Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

ORDINANCE 2022 – 15

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

Chapter 155 “Fences” of the Code of the Township of Willingboro is hereby amended and supplemented as follows.

*Note: additions to current ordinance are noted by **bold underline**; deletions by ~~strikethrough~~*

155-3 Regulations and Standards

A. Residential districts. The following standards and regulations shall apply to fences hereinafter placed on residential lots; provided, however, that with respect to townhouse developments and planned unit residential developments resulting from major subdivisions approved pursuant to Chapter 205, Land Subdivision and Site Plan Review, of the Code of the Township of Willingboro, the Planning Board or the Zoning Board of Adjustment shall have the right to make and impose additional regulations with respect to fences as a condition of approval for any such major subdivision. Any fence on a residential lot included in a townhouse development or planned unit residential development resulting from any such major subdivision approved as previously noted may not be relocated from the position originally set forth on the plan approved by the Planning Board or Zoning Board of Adjustment during its review and approval of major subdivision plans.

B. Permit required. Fences shall be erected or constructed in the rear and/or side yard only as hereinafter provided and only after a permit for same has been obtained from the Township Department of Inspections. A permit to construct a fence may be granted, provided that the conditions of this chapter are complied with, and provided a sketch, drawn to scale, of the owner's property is presented along with plans describing the type of fence proposed. Such a permit may be issued only after payment of the permit fee in accordance with the fee schedule adopted as part of the State Uniform Construction Code implementation in Willingboro Township.

C. Height. No rear and/or side yard fence shall be constructed, established or built in excess of six feet in height, except in the rear yard as attached as an addition to the dwelling, in which case it shall not project more than 24 feet in an R-2 or R-3 Zone or 16 feet in any other residential zone beyond the rear wall of the dwelling portion, not including the garage, of the residence or structure as originally erected, nor be located in the twenty-foot open space required by Chapter 370, Zoning, of the Code of the Township of Willingboro, nor be located in the ten-foot portion of the reverse planting strip located furthest from the rear building line. However, in the case of townhouse developments, fences which are an integral part of the original design and which are approved by the Township Planning Board or Zoning Board may be located in any place within the development, as indicated on the plan approved by the Board and as initially constructed.

ORDINANCE 2022 – 15

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

D. Location. Fences, except those which are attached to the dwelling pursuant to Subsection C of this section, shall be located in accordance with the following standards:

(1) For the rear and side yards, fences shall be erected on the boundary line, except as otherwise provided in Subsection D(3) of this section.

(2) No side yard fence shall be erected in front of an imaginary extension of the front building line.

(3) No fence shall be erected closer than four feet to the dwelling, except as a point of attachment to the dwelling, of which there shall be no more than two.

(4) For front yards, on the corner of the property, ornamental fences of not more than two sides, no one side of which is longer than 10 feet or higher than three feet, may be erected.

E. Obstructions. At least a four-foot area shall be maintained between a fence and the dwelling, and no structural accessory uses, including the storage of boats and other recreational vehicles and their pads, shall be maintained between a fence and a dwelling, unless there remains at least four feet of unobstructed area.

F. Coverings. If any portion of the rear or side yard is enclosed by a fence, and a covering is erected, constructed or otherwise maintained, it shall provide for an eight-foot clearance.

G. Construction standards. All fences shall be constructed and maintained in accordance with the Willingboro Township Fence Construction Code, which is hereby established and adopted. As required by N.J.S.A. 40:49-5.2, three copies of the code shall be on file in the office of the Township Clerk, and the code is hereby adopted and incorporated as if fully set forth herein.

H. Gates. No fence shall have more than three gates, or, if the property fenced is a corner lot, then not more than four gates, not including any entrance through the dwelling. A fence on property having reverse frontage shall include a gate opening into the reverse frontage area.

I. Corner lots. A fence shall be permitted on the open side of any corner lot to be constructed within 10 feet of the sidewalk. On streets that have no sidewalks, a fence may be constructed to within 10 feet of the curblin.

J. Dog runs. Fences erected for dog runs shall have one side thereof attached to the principal structure on the property.

ORDINANCE 2022 – 15

Amend current Chapter 15.5-Fences-155-3-Regulations and Standards. To add the standard to remove existing fencing prior to installation of new fencing.

K. Existing Fence. All parts of existing fencing, including but not limited to (fence panels, posts, chain-link fencing and all parts thereof) must be removed prior to new fence installation. No property shall have more than one (1) fence erected.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Kaya T. McIntosh
Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: *ORDINANCES*

SUBJECT: **PUBLIC HEARING /FINAL READING - AMEND
CURRENT CHAPTER 272 ARTICLE
V.REGISTRATION OF VACANT PROPERTIES.
LEGISLATION UPDATE P.L.2021 C.444 IN WHICH
DEFINITION OF "CREDITOR" AND "VACANT
PROPERTY" HAS CHANGED.**

SUGGESTED ACTION:

ATTACHMENTS:

[ROA 272.pdf](#)

[Vacant Property Amendment -2022.docx](#)

[Vacant Property Amendment -2022.pdf](#)

ORDINANCE 2022 – 15

AMEND CURRENT CHAPTER 272 ARTICLE V. REGISTRATION OF VACANT PROPERTIES. LEGISLATION UPDATE P.L. 2021 C. 444 IN WHICH DEFINITION OF "CREDITOR" AND "VACANT PROPERTY" HAS CHANGED.

Chapter 272” Property Maintenance” of the Code of the Township of Willingboro is hereby amended and supplemented as follow:

Note: additions to current ordinance are noted in **bold underline**; deletions by ~~strikethrough~~.

Chapter 272. Property Maintenance

Article V. Registration of Vacant Properties

§ 272-40. Findings.

Whereas, the Township of Willingboro contains numerous structures that are vacant in whole or large part; and Whereas, in many cases the owners, **creditors** and/or other responsible parties of these structures are neglectful of them, are not maintaining or securing them to an adequate standard, or restoring them to productive use; and Whereas, it has been established that vacant and abandoned structures may cause severe harm to the health, safety and general welfare of the community, including diminution of neighboring property values, increase risk of fire, and potential increases in criminal activity and public health risk; and

Whereas, the Township of Willingboro incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including but not limited to excessive police calls, fire calls and property inspections; and

Whereas, it is in the public interest for the Township of Willingboro to establish minimum standards of accountability on the owners, **creditors** or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of the Township of Willingboro; and

Whereas, it is in the public interest for the Township of Willingboro to impose a fee in conjunction with a registration ordinance for vacant and abandoned structures in light of the disproportionate costs imposed on the Township by the presence of these structures.

§ 272-41. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CREDITOR

A creditor shall mean: a State chartered bank, savings bank, savings and loan association or credit union, any person required to be licensed under the provisions of the “NJ Residential Mortgage Lending Act” sections 1-21 39 of P.L. 2009 c.53, and any entity, agent , or assignee acting on behalf of the creditor named in the debt obligation, but not limited to, servicers, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. A creditor shall not include the State, a political subdivision of the State, or a State, county, or local government entity, or their agent or assignee, such as the servicer.

OWNER

Includes the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions of N.J.S.A. 46:10B-51 et seq., or any other entity determined by the Township of Willingboro to have authority to act with respect to the property.

VACANT PROPERTY

Any building, which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased, and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation; provided, however, that any property that contains all building systems in working order and is being actively marketed by its owner for sale or rental, shall not be deemed vacant.

A property shall be deemed vacant and abandoned for purposes of Chapter 272 if:

- 1) The property is not or has not been legally occupied by a owner, tenant or a mortgagor for 60 days, and
- 2) The property cannot be legally reoccupied, because at least two (2) of the following conditions:
 - (a) Overgrown or neglected vegetation;
 - (b) The accumulation of newspapers, circulars, flyers, or mail on the property;
 - (c) Disconnected gas, electric or water utility services to the property;
 - (d) The accumulation of hazardous, noxious or unhealthy substances or materials on the property;
 - (e) The accumulation of junk, litter, trash or debris on the property;
 - (f) The absence of window treatments such as blinds, curtains, or shutters;
 - (g) The absence of furnishings and personal items;
 - (h) Statements of neighbors, delivery persons, or government employees indicating that the property is vacant or abandoned;
 - (i) Windows or entrances to the property that are boarded up, closed off, or multiple window panes that are damaged, broken, and unrepaired;
 - (j) Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
 - (k) A risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
 - (l) An uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
 - (m) The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
 - (n) A written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
 - (o) Any other reasonable indicia of abandonment.
 - (p) Failure to obtain required Certificate of Occupancy or Certificate of Compliance within 30 days of change of ownership.

§ 272-42. Registration required.

A. The owner/creditor of any vacant property, as defined herein, shall, within 60 days after the building becomes vacant property or within 30 days after assuming ownership of the vacant property, whichever is later, file a registration statement for each such vacant property with the Willingboro Township Inspections Department on forms provided by that department for such purposes. The registration shall remain valid for one year from the date of registration. The owner/creditor shall be required to renew the registration annually as

long as the building remains vacant property and shall pay a registration or renewal fee in the amount prescribed under the fee schedule.

B. Any owner/creditor of any building that meets the definition of "vacant property," upon passage of this article, shall file a registration statement for that property. The registration statement shall include the information required under registration statement requirements, of this article, as well as any additional information that the Inspections Department may reasonably require.

C. The owner/creditor shall notify the Inspections Department within 30 days of any change in the registration information by filing an amended registration statement on a form provided by the Inspections Department for such purpose.

D. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the owner(s) or creditor(s) of the building.

§ 272-43. Registration statement requirements; property inspection.

A. After filing a registration statement or a renewal of a registration statement, the owner/creditor of any vacant property shall provide access to the Township to conduct an exterior and interior inspection of the building to determine compliance with the Township Municipal Code, following reasonable notice, during the period covered by the initial registration or any subsequent renewal.

B. The registration statement shall include the name, street address, and telephone number of a natural person 21 years of age or older, designated by the owner(s) or creditor(s) as the authorized agent, for receiving notices of code violations and for receiving process, in any court proceeding or administrative enforcement proceeding, on behalf of such owner(s) or creditor(s) in connection with the enforcement of any applicable code. This person must maintain an office in the State of New Jersey or reside within the State of New Jersey. The statement shall also include the name of the person responsible for maintaining and securing the property, if different.

C. An owner/creditor who is a natural person and who meets the requirements of this article as to location of residence or office may designate himself or herself as agent.

D. By designating an authorized agent under the provisions of this section, the owner/creditor consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of this notice or process of an authorized agent. Any owner/creditor who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purposes of this section until the owner/creditor notifies the Inspections Department of a change of authorized agent or until the owner/creditor files a new annual registration statement. The designation of an authorized agent in no way releases the owner/creditor from any requirements of this article.

§ 272-44. Fee schedule.

A. The initial registration fee for each building shall be \$500. The fee for the renewal is \$750, and the fee for the second renewal is \$1,000. The fee for any subsequent renewal beyond the second renewal is \$1,500.

[Amended 3-5-2021 by Ord. No. 2021-4]

Vacant Property Registration Fee Schedule

Registration/Renewal	Fee
Initial registration	\$500
First renewal	\$750
Second renewal	\$1,000
Any subsequent renewal	\$1,500

B. Any funds collected as vacant property registrations fees, in excess of the funds necessary to operate and enforce the provisions of this chapter, will be for the purpose of property rehabilitation within the Township of Willingboro at the discretion of the governing body.

§ 272-45. Requirements for owners of vacant property.

The owner/**creditor** of any building that has become vacant property, and any person maintaining, operating, or collecting rent for any such building that has become vacant shall, within 30 days:

A. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the code of the Township of Willingboro; and

B. Post a sign affixed to the building indicating the name, address and telephone number of the owner/**creditor**, the owner's **or creditor's** authorized agent for the purpose of service of process, and the person responsible for day-to-day supervision and management of the building, if such person is different from the owner holding title, **creditor** or authorized agent. The sign shall be of a size and placed in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than 18 inches by 24 inches; and

C. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete.

§ 272-46. Violations and penalties.

A. Any owner/**creditor** who is not in full compliance with this article or who otherwise violates any provision of this article or the rules and regulations issued hereunder shall be subject to a fine of not less than \$500 and not more than \$1,000 for each offense. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this article shall be recoverable from the owner and shall be a lien on the property.

B. For purposes of this section, the failure to provide accurate information upon the registration statement and the failure to timely file the registration statement shall be deemed to be violations of this article.

§ 272-47. Conflict with other provisions; when effective; severability.

A. Nothing in this article is intended to nor shall be read to conflict or prevent the Township from taking action against buildings found to be unfit for human habitations or unsafe structures as provided in applicable provisions of the Code of the Township of Willingboro. Further, any action taken under any such code provision other than the demolition of a structure shall relieve an owner from its obligations under this article.

B. This article shall take effect upon a final passage and publication and in accordance with the laws of the State of New Jersey.

C. The provisions of this article are severable. To the extent any clause, phrase, sentence, paragraph, or provision of this article shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue in full force and effect.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

 Kaya T. McIntosh
 Mayor

Attest:

 Brenda Bligen, MBA
 Acting Township Clerk

ORDINANCE 2022 – 15

AMEND CURRENT CHAPTER 272 ARTICLE V. REGISTRATION OF VACANT PROPERTIES. LEGISLATION UPDATE P.L. 2021 C.444 IN WHICH DEFINITION OF "CREDITOR" AND "VACANT PROPERTY" HAS CHANGED.

Chapter 272” Property Maintenance” of the Code of the Township of Willingboro is hereby amended and supplemented as follow:

Note: additions to current ordinance are noted in **bold underline**; deletions by ~~strike through~~.

Chapter 272. Property Maintenance

Article V. Registration of Vacant Properties

§ 272-40. Findings.

Whereas, the Township of Willingboro contains numerous structures that are vacant in whole or large part; and Whereas, in many cases the owners, **creditors** and/or other responsible parties of these structures are neglectful of them, are not maintaining or securing them to an adequate standard, or restoring them to productive use; and Whereas, it has been established that vacant and abandoned structures may cause severe harm to the health, safety and general welfare of the community, including diminution of neighboring property values, increase risk of fire, and potential increases in criminal activity and public health risk; and

Whereas, the Township of Willingboro incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including but not limited to excessive police calls, fire calls and property inspections; and

Whereas, it is in the public interest for the Township of Willingboro to establish minimum standards of accountability on the owners, **creditors** or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of the Township of Willingboro; and

Whereas, it is in the public interest for the Township of Willingboro to impose a fee in conjunction with a registration ordinance for vacant and abandoned structures in light of the disproportionate costs imposed on the Township by the presence of these structures.

§ 272-41. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CREDITOR

A creditor shall mean: a State chartered bank, savings bank, savings and loan association or credit union, any person required to be licensed under the provisions of the “NJ Residential Mortgage Lending Act” sections 1-21 39 of P.L. 2009 c.53, and any entity, agent , or assignee acting on behalf of the creditor named in the debt obligation, but not limited to, servicers, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. A creditor shall not include the State, a political subdivision of the State, or a State, county, or local government entity, or their agent or assignee, such as the servicer.

OWNER

Includes the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions of N.J.S.A. 46:10B-51 et seq., or any other entity determined by the Township of Willingboro to have authority to act with respect to the property.

VACANT PROPERTY

Any building, which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased, and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation; provided, however, that any property that contains all building systems in working order and is being actively marketed by its owner for sale or rental, shall not be deemed vacant.

A property shall be deemed vacant and abandoned for purposes of Chapter 272 if:

- 1) The property is not or has not been legally occupied by a owner, tenant or a mortgagor for 60 days, and
- 2) The property cannot be legally reoccupied, because at least two (2) of the following conditions:
 - (a) Overgrown or neglected vegetation;
 - (b) The accumulation of newspapers, circulars, flyers, or mail on the property;
 - (c) Disconnected gas, electric or water utility services to the property;
 - (d) The accumulation of hazardous, noxious or unhealthy substances or materials on the property;
 - (e) The accumulation of junk, litter, trash or debris on the property;
 - (f) The absence of window treatments such as blinds, curtains, or shutters;
 - (g) The absence of furnishings and personal items;
 - (h) Statements of neighbors, delivery persons, or government employees indicating that the property is vacant or abandoned;
 - (i) Windows or entrances to the property that are boarded up, closed off, or multiple window panes that are damaged, broken, and unrepaired;
 - (j) Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
 - (k) A risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
 - (l) An uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
 - (m) The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
 - (n) A written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
 - (o) Any other reasonable indicia of abandonment.
 - (p) Failure to obtain required Certificate of Occupancy or Certificate of Compliance within 30 days of change of ownership.

§ 272-42. Registration required.

A. The owner/creditor of any vacant property, as defined herein, shall, within 60 days after the building becomes vacant property or within 30 days after assuming ownership of the vacant property, whichever is later, file a registration statement for each such vacant property with the Willingboro Township Inspections Department on forms provided by that department for such purposes. The registration shall remain valid for one year from the date of registration. The owner/creditor shall be required to renew the registration annually as

long as the building remains vacant property and shall pay a registration or renewal fee in the amount prescribed under the fee schedule.

B. Any owner/**creditor** of any building that meets the definition of "vacant property," upon passage of this article, shall file a registration statement for that property. The registration statement shall include the information required under registration statement requirements, of this article, as well as any additional information that the Inspections Department may reasonably require.

C. The owner/**creditor** shall notify the Inspections Department within 30 days of any change in the registration information by filing an amended registration statement on a form provided by the Inspections Department for such purpose.

D. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the **owner(s) or creditor(s)** of the building.

§ 272-43. Registration statement requirements; property inspection.

A. After filing a registration statement or a renewal of a registration statement, the owner/**creditor** of any vacant property shall provide access to the Township to conduct an exterior and interior inspection of the building to determine compliance with the Township Municipal Code, following reasonable notice, during the period covered by the initial registration or any subsequent renewal.

B. The registration statement shall include the name, street address, and telephone number of a natural person 21 years of age or older, designated by the **owner(s) or creditor(s)** as the authorized agent, for receiving notices of code violations and for receiving process, in any court proceeding or administrative enforcement proceeding, on behalf of such **owner(s) or creditor(s)** in connection with the enforcement of any applicable code. This person must maintain an office in the State of New Jersey or reside within the State of New Jersey. The statement shall also include the name of the person responsible for maintaining and securing the property, if different.

C. An owner/**creditor** who is a natural person and who meets the requirements of this article as to location of residence or office may designate himself or herself as agent.

D. By designating an authorized agent under the provisions of this section, the owner/**creditor** consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of this notice or process of an authorized agent. Any owner/**creditor** who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purposes of this section until the owner/**creditor** notifies the Inspections Department of a change of authorized agent or until the owner/**creditor** files a new annual registration statement. The designation of an authorized agent in no way releases the owner/**creditor** from any requirements of this article.

§ 272-44. Fee schedule.

A. The initial registration fee for each building shall be \$500. The fee for the renewal is \$750, and the fee for the second renewal is \$1,000. The fee for any subsequent renewal beyond the second renewal is \$1,500.

[Amended 3-5-2021 by Ord. No. 2021-4]

Vacant Property Registration Fee Schedule

Registration/Renewal	Fee
Initial registration	\$500
First renewal	\$750
Second renewal	\$1,000
Any subsequent renewal	\$1,500

B. Any funds collected as vacant property registrations fees, in excess of the funds necessary to operate and enforce the provisions of this chapter, will be for the purpose of property rehabilitation within the Township of Willingboro at the discretion of the governing body.

§ 272-45. Requirements for owners of vacant property.

The owner/**creditor** of any building that has become vacant property, and any person maintaining, operating, or collecting rent for any such building that has become vacant shall, within 30 days:

A. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the code of the Township of Willingboro; and

B. Post a sign affixed to the building indicating the name, address and telephone number of the owner/**creditor**, the owner's **or creditor's** authorized agent for the purpose of service of process, and the person responsible for day-to-day supervision and management of the building, if such person is different from the owner holding title, **creditor** or authorized agent. The sign shall be of a size and placed in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than 18 inches by 24 inches; and

C. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete.

§ 272-46. Violations and penalties.

A. Any owner/**creditor** who is not in full compliance with this article or who otherwise violates any provision of this article or the rules and regulations issued hereunder shall be subject to a fine of not less than \$500 and not more than \$1,000 for each offense. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this article shall be recoverable from the owner and shall be a lien on the property.

B. For purposes of this section, the failure to provide accurate information upon the registration statement and the failure to timely file the registration statement shall be deemed to be violations of this article.

§ 272-47. Conflict with other provisions; when effective; severability.

A. Nothing in this article is intended to nor shall be read to conflict or prevent the Township from taking action against buildings found to be unfit for human habitations or unsafe structures as provided in applicable provisions of the Code of the Township of Willingboro. Further, any action taken under any such code provision other than the demolition of a structure shall relieve an owner from its obligations under this article.

B. This article shall take effect upon a final passage and publication and in accordance with the laws of the State of New Jersey.

C. The provisions of this article are severable. To the extent any clause, phrase, sentence, paragraph, or provision of this article shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue in full force and effect.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

 Kaya T. McIntosh
 Mayor

Attest:

 Brenda Bligen, MBA
 Acting Township Clerk

Ordinance 2022 – XX

ORDINANCE ESTABLISHING EMPLOYEE REIMBURSEMENT AGREEMENTS AND TOWNSHIP REPAYMENT OBLIGATIONS IN PURSUIT OF A CERTIFICATION OR LICENSE

WHEREAS many employees receive training in pursuit of a Certification or License related to their current jobs, or to positions to which they might be promoted; and

WHEREAS Willingboro Township (“the employer”) sometimes agrees to pay some or all of the cost of training to obtain a Certification or License that an employee elects to pursue on a purely voluntary basis, however, the Township desires to protect itself against the possibility that it would pay for the non-mandatory training only to see the employee resign a short time later before the Willingboro Township can recoup the value of its investment; and

WHEREAS Willingboro desires to establish policies that protect its interest and investment in Employee development and training.

NOW BE IT ORDAINED that:

Mandatory Training:

When the Willingboro Township provides or requires mandatory training to their employees, time spent outside the normal workday, by non-exempt employees in training will be considered work time and is compensable. Willingboro Township also agrees to pay the cost of the training.

When the Willingboro Township provides or requires mandatory training to exempt employees that training is also considered work time but is not compensable separately from the employee’s salary. Willingboro Township also agrees to pay the cost of the training.

When Willingboro Township requires an employee to pursue mandatory training from an outside vendor, Willingboro Township shall pay non-exempt employees for the time they spend training, and Willingboro will also pay the cost of the training.

Voluntary Training:

If an employee pursues training in a truly voluntary fashion, the time spent in training does not count as work time and is not compensable.

If Willingboro Township agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the employee must agree to reimburse the Willingboro Township for the cost of the training prorated over five years as follows:

Within one year after completion - 100% of the total cost
After one year of completion – 80% of the total cost

After two years of completion – 60% of the total cost
After three years of completion – 40% of the total cost
After four years of completion – 20% of the total cost
After five years of completion - 0% of the total cost

If the employee is terminated or resigns from their position, Willingboro Township reserves the right to deduct any outstanding costs of training from an employee's final wages without obtaining any additional written consent from the employee at the time of termination (not at an earlier date).

If the employee agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the Willingboro Township will agree to reimburse the employee for the cost of the training prorated over the five years after completion of the course at 20% of the total cost per year during the first five years after completion.

Any reimbursement paid by the Willingboro Township to the employee will be payable annually in pay period #26 in one lump sum less any taxes as may be required under Federal and State law. If the employee is terminated or resigns from their position, before the closing of pay period #26 Willingboro Township will have no obligation to reimburse the employee.

All training in pursuit of a Certification or License must be approved by the Department Director and the Township Manager. All anticipated funds required to cover any training expense or anticipated reimbursement to an employee must be certified as available in the current budget the cost is to be incurred or the reimbursement paid, and a formal agreement must be executed and retained in the employee's Personnel file before enrolling in any course of study.

All courses of study must be taken at an accredited College or University or by an instructor or organization approved by the NJ Division of Local Government Services.

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO CONTRACTS WITH MUNICIPAL EMERGENCY SERVICES. A CONTRACTED PARTICIPANT IN THE NJ STATE APPROVED PURCHASING COOPERATIVE CONTRACT T0106 22-FLEET-01813**

SUGGESTED ACTION:

ATTACHMENTS:

[Revised Authorizing contract with Municipal Emergency Services 11.04.22.docx](#)
[RFA Document \(Resolution - Municipal Emergency Services\).docx](#)

RESOLUTION 2022- _____

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO CONTRACTS WITH MUNICIPAL EMERGENCY SERVICES. A CONTRACTED PARTICIPANT IN THE NJ STATE APPROVED PURCHASING COOPERATIVE CONTRACT T0106 22-FLEET-01813

WHEREAS the Township of Willingboro is a member in good standing with the NJ State Approved Cooperative Purchasing System per Willingboro Township Resolution 2022-9; and

WHEREAS Municipal Emergency Services, Inc., 66 Firemans Way, Poughkeepsie, NY 12603 has been awarded the NJ State Approved Contract#T0106 22-FLEET-01813 which expires on June 14, 2023; and

WHEREAS The Township of Willingboro wishes to increase the not to exceed aggregate contract amount with Municipal Emergency Services, Inc. from \$35,000 to \$70,000 for the purchase of personal protective equipment (PPE) for firefighting gear and to replace firefighting helmets; and

WHEREAS The fire department currently uses a specific type of personal protective equipment (PPE) manufactured by Honeywell / Morning Pride. Municipal Emergency Services, Inc. is the vendor who is approved by Honeywell / Morning Pride to sell their personal protective equipment (PPE) and the fire department has a need to make upcoming PPE purchases for firefighting gear; and

WHEREAS The fire department was approved in the 2022 Capital Budget to replace firefighting helmets. Most of the Helmets being replaced are manufactured by Honeywell / Morning Pride. Municipal Emergency Services, Inc. is the vendor who is approved by Honeywell / Morning Pride to sell their helmets; and

WHEREAS the purchasing agent recommends the utilization of this contract on the grounds that it is a fair and openly bid contract awarded by the NJ State Division of Purchase and Property; and

WHEREAS the CFO has certified that unencumbered and available funds in the requested increase amount of \$35,000 are available for the contract under budget line item: \$4,000 from Fire Dept. Clothes & Equip 2-01-25-265-000-032; and \$7,000 from SAFER Grant Line # G-01-41-880-000-100; and \$24,000 from Capital Line # C-04-55-922-004-008 and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 15th day of November 2022, in an open public session that the Township Council approves the purchase of Fire equipment necessary to maintain Fire operations on State contract and authorizes the mayor to execute an agreement with Municipal Emergency Services, Inc., that is consistent with this resolution.

Attest:

Brenda Bligen, Acting Township Clerk

Kaya, McIntosh, Mayor

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION AUTHORIZING THE TOWNSHIP OF
WILLINGBORO TO AWARD A CONTRACT FOR
CUSTODIAL SERVICES CONTRACT FOR THE
WILLINGBORO TOWNSHIP BUILDINGS**

SUGGESTED ACTION:

ATTACHMENTS:
[2022 Custodial Services Award RESOLUTION.docx](#)

RESOLUTION 2022-

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT FOR CUSTODIAL SERVICES CONTRACT FOR THE WILLINGBORO TOWNSHIP BUILDINGS

WHEREAS, the Township of Willingboro has a need to acquire custodial services, as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.7; and

WHEREAS the Township of Willingboro solicited bids utilizing a fair and open process for Custodial Services; and

WHEREAS The Qualified Purchasing Agent, did hereby receive and open bids on October 25, 2022; and

WHEREAS five bids were received with Ley's Pristine Clean, LLC as the lowest responsible bidder in the amount of 340,834.70; and

WHEREAS, The Township Manager and Director of Public Works, have reviewed the aforementioned bid and recommend that the award of a contract be made to Ley's Pristine Clean, LLC, 15 Garland Lane, Willingboro, NJ 08046; and

WHEREAS the contract term is for a period of 12 months with the potential for a twelve-month renewal pursuant to the provision of N.J.S.A 40A:11-15 et.seq; and

WHEREAS, the CFO has certified the availability of the funds for the contract, and

WHEREAS funds have been appropriated in the 2023 budget and funds are available for this purpose in the following budget accounts: Building & Grounds-Contractual 3-01-26-310-000-132 as indicated by the attached Treasurer's Certification; and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 22nd day of November 2022, in open public session that the Township Council authorizes the Mayor to enter into the agreement and sign the contract documents necessary to effectuate the award of this contract with Ley's Pristine Clean, LLC, that is consistent with this resolution; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be provided to the Public Works Director and the Finance Director for their information and attention.

Attest:

Brenda Bligen, Acting Township Clerk

Kaya McIntosh, Mayor

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION AUTHORIZING THE RATIFICATION OF A SUCCESSOR AGREEMENT BETWEEN THE TOWNSHIP OF WILLINGBORO AND THE BURLINGTON COUNTY FIREFIGHTER'S ASSOCIATION, IAFF Local 3091, SUPERIOR FIRE OFFICERS**

SUGGESTED ACTION:

ATTACHMENTS:

[Blank RFA -Fire.docx](#)

[Res. Approving Superior Fire Contract.docx](#)

[shop_16O_contract \(2021-2025\) \(Final draft\) .doc](#)

TOWNSHIP OF WILLINGBORO
RESOLUTION NO. ____ - ____
RESOLUTION AUTHORIZING THE RATIFICATION
OF A SUCCESSOR AGREEMENT BETWEEN THE TOWNSHIP OF WILLINGBORO
AND THE BURLINGTON COUNTY FIREFIGHTER'S ASSOCIATION, IAFF Local
3091, SUPERIOR FIRE OFFICERS

WHEREAS, the Superior Fire Fighters in the full-time employ of the Township of Willingboro are organized as a collective negotiation unit called the Burlington County Professional Firefighter's Association, Superior Fire Officers; and

WHEREAS, representatives of the said negotiating unit have negotiated with the Township Manager a proposed contract for the period of January 1, 2021 through December 31, 2025, the terms of which have been memorialized by a Successor Agreement which contains provisions with respect to compensation and other conditions of employment negotiated for this contract period; and

WHEREAS, the Township Council is authorized to enter into such a contract with a public bargaining negotiations unit without public advertising for bids as provided by the Local Public Contracts Law; and

WHEREAS, the parties have negotiated the terms of the agreement and the Township Council desires to ratify this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey as follows:

1. That the Township Council hereby approves and ratifies the Agreement negotiated with the Burlington County Professional Firefighter's Association, Superior Fire Officers for the term January 1, 2021 through December 31, 2025.

2. That the Township Manager and the Township's legal counsel are hereby authorized to memorialize a new contract for the foregoing term that incorporates and is consistent with the negotiated changes reflected in the Agreement. (Attached as Exhibit A.)

3. That all provisions of the said contract once conformed and adopted hereinafter shall be construed consistent with and not as a waiver of any existing constitutional or statutory provisions.

4. That the Township Clerk and the Mayor are hereby authorized to execute, enseal and deliver said agreement on behalf of the Township.

5. Notice of this action shall be published as required by law.

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL CHARGES ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS**

SUGGESTED ACTION:

ATTACHMENTS:

[November 2022.docx](#)

[RFA-Special Charges 11 22.docx](#)

[Schedule A NOV22.pdf](#)

RESOLUTION NO. 2022 - _____

AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO PLACE MUNICIPAL CHARGES ON CERTAIN PROPERTIES FOR FAILING TO ADDRESS PROPERTY MAINTENANCE VIOLATIONS

WHEREAS, the Code Enforcement Officer of the Township of Willingboro attempted to notify the property owners outlined in the attached “Schedule A” of violations of Chapter 272 of the Township Code; specifically the failure to remove high grass and weeds, brush, dying trees, obnoxious growths, filth, garbage, trash, and debris structural soundness, general maintenance or similar substances; and

WHEREAS, the property owners of record set forth in “Schedule A” failed to respond to the Township of Willingboro’s Violation Notice or abate the outstanding property maintenance issues; and

WHEREAS, the Township of Willingboro in accordance with Chapter 272, subsequently made arrangements for the property maintenance violations to be abated on the properties listed on the above referenced “Schedule A,” which has been completed and subsequently inspected by the Township’s Code Enforcement Official; and

WHEREAS, in accordance with N.J.S.A. 54:5-8 and Chapter 272 the Township of Willingboro shall send a copy of this Resolution to the property owner stating the costs incurred by the municipality to abate the violations on their property, which costs shall become a municipal lien on the property.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Township of Willingboro in the county of Burlington on this 22nd day of November, 2022, that the cost to abate the property maintenance violations as certified by the Township Manger that the Tax Collector shall be directed to add to and become a part of the taxes next assessed and levied thereon, and enforced and collected with interest upon the properties listed in “Schedule A” provided by N.J.S.A. 54:4-67 and in Chapter 272 of the Township Code of the Township of Willingboro.

Kaya McIntosh, Mayor

Attest:

Brenda Bligen
Township Clerk

Recorded Vote	Yes	No	Abstain	Absent
Councilwoman Worthy	_____			
Councilman Anderson	_____			
Councilwoman Perrone	_____			
Dep. Mayor Whitfield	_____			
Mayor McIntosh	_____			

19 NOTTINGHAM DRIVE (O)	1003-9	8.27.2022	REMOVAL OF TV AND DEBRIS FROM DRIVEWAY	LB22-0196	220
22 GAYLORD CIRCLE(V)	727-74	8.23.2022	SINGLE LAWN CUT	LB22-0197	82.5
82 GABRIEL LANE (V)	737-4	8.23.2022	SINGLE LAWN CUT	LB22-0198	82.5
5 GENERAL LANE (V)	705-32	8.23.2022	SINGLE LAWN CUT	LB22-0199	82.5
35 EAST LANE (V)	807-8	82.23.2022	SINGLE LAWN CUT	LB22-0200	82.5
26 MAPLEWICK LANE (V)	527-7	8.27.2022	SINGLE LAWN CUT	LB22-0201	82.5
16 NEWPORT LANE (V)	1009-9	8.27.2022	SINGLE LAWN CUT	LB22-0202	82.5
227 NORTHAMPTON DRIVE (V)	1015-1	8.27.2022	SINGLE LAWN CUT	LB22-0203	82.5
111 NIAGARA LANE (V)	1021-7	8.27.2022	SINGLE LAWN CUT	LB22-0204	82.5
32 MEDFORD LANE (V)	537-9	8.27.2022	SINGLE LAWN CUT	LB22-0205	82.5
140 MILLBROOK DRIVE (V)	523-17	8.27.2022	SINGLE LAWN CUT	LB22-0206	82.5
82 GABRIEL LANE (V)	737-4	9.2.2022	SINGLE LANE CUT	LB22-0207	82.5
5 GENERAL LANE (V)	705-32	9.2.2022	SINGLE LAWN CUT	LB22-0208	82.5
22 GAYLORD CIRCLE(V)	727-74	9.2.2022	SINGLE LAWN CUT	LB22-0209	82.5
35 EAST LANE (V)	807-8	9.2.2022	SINGLE LAWNCUT	LB22-0210	82.5
16 NEWPORT LANE (V)	1009-9	9.14.2022	SINGLE LAWN CUT	LB22-0211	82.5
31 NEWPORT LANE (V)	1011-8	9.14.2022	SINGLE LAWN CUT	LB22-0212	82.5
227 NORTHAMPTON DRIVE (V)	1015-1	9.14.2022	SINGLE LAWN CUT	LB22-0213	82.5
111 NIAGARA LANE (V)	1021-7	9.14.2022	SINGLE LAWN CUT	LB22-0214	82.5
35 EAST LANE (V)	807-8	9.14.2022	SINGLE LAWN CUT	LB22-0215	82.5
5 GENERAL LANE (V)	705-32	9.14.2022	SINGLE LAWN CUT	LB22-0216	82.5
22 GAYLORD CIRCLE(V)	727-74	9.14.2022	SINGLE LAWN CUT	LB22-0217	82.5
26 MAPLEWICK LANE (V)	527-7	9.14.2022	SINGLE LAWN CUT	LB22-0218	82.5
32 MEDFORD LANE (V)	537-9	9.18.2022	SINGLE LAWN CUT	LB22-0219	82.5
140 MILLBROOK DRIVE (V)	523-17	9.18.2022	SINGLE LAWN CUT	LB22-0220	82.5
16 NEWPORT LANE (V)	1009-9	9.21.2022	SINGLE LAWN CUT	LB22-0221	82.5
227 NORTHAMPTON DRIVE (V)	1015-1	9.21.2022	SINGLE LAWN CUT	LB22-0222	82.5
111 NIAGARA LANE (V)	1021-7	9.21.2022	SINGLE LAWN CUT	LB22-0223	82.5
35 EAST LANE (V)	807-8	9.21.2022	SINGLE LAWN CUT	LB22-0224	82.5
5 GENERAL LANE (V)	705-32	9.21.2022	SINGLE LAWN CUT	LB22-0225	82.5
82 GABRIEL LANE (V)	737-4	9.21.2022	SINGLE LAWN CUT	LB22-0226	82.5
22 GAYLORD CIRCLE(V)	727-74	9.21.2022	SINGLE LAWN CUT	LB22-0227	82.5
26 MAPLEWICK LANE (V)	527-7	9.21.2022	SINGLE LAWN CUT	LB22-0228	82.5
52 MARSHAL LANE	515-16	8.20.2022	DOUBLE LAWN CUT	LB22-0229	110

170 NOTTINGHAM DRIVE	1006-1	9.14.2022	DOUBLE LAWN CUT	LB22-0230	110
50 MAINBRIDGE LANE (V)	503-8	9.18.2022	DOUBLE LAWN CUT	LB22-0231	110
8 MELVILLE LANE (V)	528-2	9.18.2022	DOUBLE LAWN CUT	LB22-0232	110
10 MEVILLE LANE (O)	528-3	9.18.2022	DOUBLE LAWN CUT	LB22-0233	110
55 GARRISON CIRCLE(V)	729-5	6.23.2022	REMOVAL OF TRASH BAGS, EMPTIED RECEPTACLES, TRIMMED BUSHES	LB22-0234	154
19 HOLYOKE LANE (V)	617-6	9.5.2022	REMOVAL OF TRASH AND DEBRIS FROM ENTIRE PROPERTY	LB22-0235	198
ROCKLAND DRIVE(COMMON GR	901-75	8.19.2022	REMOVAL OF ALL TRASH, DEBRIS AND BULK ITEMS ON STREET	LB22-0236	715
42 RITTENHOUSE DRIVE (O)	905-50	8.9.2022	REMOVAL OF TRASH, DEBRIS AND APPLIANCES FROM REAR	LB22-0237	275
19 HOLYOKE LANE (V)	617-6	8.17.2022	SINGLE LAWN CUT	LB22-0238	82.5
126 HAMPSHIRE LANE (V)	610-13	8.17.2022	SINGLE LAWN CUT	LB22-0239	82.5
33 HAMILTON LANE (V)	601-11	8.17.2022	SINGLE LAWN CUT	LB22-0240	82.5
6 HASTING LANE (V)	623-3	8.17.2022	SINGLE LAWN CUT	LB22-0241	82.5
26 PALFREY LANE (V)	328-7	8.17.2022	SINGLE LAWN CUT	LB22-0242	82.5
6 HASTING LANE (V)	623-3	9.5.2022	SINGLE LAWN CUT	LB22-0243	82.5
26 PALFREY LANE (V)	328-7	9.5.2022	SINGLE LAWN CUT	LB22-0244	82.5
8 SHAWMONT LANE (V)	107-44	9.5.2022	SINGLE LAWN CUT	LB22-0245	82.5
126 HAMPSHIRE LANE (V)	610-13	9.5.2022	SINGLE LAWN CUT	LB22-0246	82.5
33 HAMILTON LANE (V)	601-11	9.5.2022	SINGLE LAWN CUT	LB22-0247	82.5
19 HOLYOKE LANE (V)	617-6	9.5.2022	SINGLE LAWN CUT	LB22-0248	82.5
8 SHAWMONT LANE (V)	107-44	8.17.2022	DOUBLE LAWN CUT	LB22-0249	110
55 GARRISON CIRCLE (V)	729-5	6.26.2022	TRIMMING OF OVERGROWTH ON BOTH SIDES OF PROPERTY	LB22-0250	220
19 HOLYOKE LANE (V)	617-6	8.29.2022	TRIMMING OF OVERGROWTH AT FRONT PROPERTY	LB22-0251	220
64 GARLAND LANE (O)	703-1	8.3.2022	REMOVAL OF TRASH AND DEBRIS AT REAR PROPERTY	LB22-0252	550
419 VANSICVER PARKWAY (V)	1003-1	8.19.2022	REMOVAL OF TRASH AT REAR OF VACANT STORE	LB22-0253	82.5
4212 ROUTE 130(V)	008-00	8.23.2022	REMOVAL OF CLOTHING DONATION BIN (NO PERMIT)	LB22-0254	275
23 LEVITT PARKWAY(O)	003-4.0	8.3.2022	REMOVAL OF TRASH, DEBRIS, LITTER ON ENTIRE PROPERTY	LB22-0255	110
36 BARNWELL LANE (V)	232-12	7.14.2022	REMOVAL OF TRASH AND DEBRIS FROM ENTIRE PROPERTY	LB22-0256	385
16 NEWPORT LANE (V)	1009-9	7.14.2022	REMOVAL OF ALL TRASH, DEBRIS, OVERGROWTH AT REAR	LB22-0257	550
39 BARNWELL LANE (V)	231-31	7.29.2022	REMOVAL OF TRASH, DEBRIS AND OVERGROWTH AT REAR	LB22-0258	1320
419 VAN SCIVER PARKWAY (V)	1003-1	7.29.2022	REMOVAL OF TRASH AND DEBRIS DUMPED AT VACANT STORE	LB22-0259	82.5
36 BARNWELL LANE (V)	232-12	7.14.2022	REMOVAL OF TVS AT VACANT PROPERTY	LB22-0260	165
116 CRESTVIEW DRIVE(V)	412-23	7.8.2022	DOUBLE LAWN CUT	LB22-0261	110
39 BARNWELL LANE (V)	231-31	7.7.2022	DOUBLE LAWN CUT	LB22-0262	110
419 VAN SCIVER PARKWAY (V)	1003-1	7.14.2022	COMMERCIAL LAWN CUT	LB22-0263	165

27 BOTANY CIRCLE (V)	237-11	7.14.2022	SINGLE LAWN CUT	LB22-0264	82.5
316 BEV-RANCOCAS RD(V)	16-10	7.14.2022	COMMERCIAL LAWN CUT	LB22-0265	165
182 BEV- RANCOCAS RD (V)	13-9	7.14.2022	COMMERCIAL LAWN CUT	LB22-0266	165
36 BARNWELL LANE (V)	232-12	7.14.2022	DOUBLE LAWN CUT	LB22-0267	110
19 TWILIGHT LANE (O)	1113-3	7.14.2022	DOUBLE LAWN CUT	LB22-0268	110
419 VAN SCIVER PARKWAY (V)	1003-1	7.29.2022	COMMERCIAL LAWN CUT	LB22-0269	165
27 BOTANY CIRCLE (V)	237-11	7.29.2022	SINGLE LAWN CUT	LB22-0270	82.5
39 BARNWELL LANE (V)	231-31	7.29.2022	SINGLE LAWN CUT	LB22-0271	82.5
20 PINE STREET (V)	905-99	7.29.2022	DOUBLE LAWN CUT	LB22-0272	110
116 CRESTVIEW DRIVE(V)	412-23	7.29.2022	SINGLE LAWN CUT	LB22-0273	82.5
651 LEVITT PARKWAY (O)	1001-1	7.29.2022	COMMERCIAL LAWN CUT	LB22-0274	165
23 LEVITT PARKWAY(O)	003-4.0	8.3.2022	COMMERCIAL LAWN CUT OF ENTIRE STORE LOT (ACME)	LB22-0275	770
419 VAN SCIVER PARKWAY (V)	1003-1	8.25.2022	COMMERCIAL LAWN CUT	LB22-0276	165
116 CRESTVIEW DRIVE(V)	412-23	8.25.2022	SINGLE LAWN CUT	LB22-0277	82.5
27 BOTANY CIRCLE (V)	237-11	8.25.2022	SINGLE LAWN CUT	LB22-0278	82.5
39 BARNWELL LANE (V)	231-31	8.25.2022	SINGLE LAWN CUT	LB22-0279	82.5
316 BEV-RANCOCAS RD(V)	16-10	8.31.2022	COMMERCIAL LAWN CUT	LB22-0280	165
419 VANSIVER PARKWAY (V)	1003-1	8.20.2022	REMOVAL OF OVERGROWN BUSHES AT LOT ENTRANCE	LB22-0281	440
316 BEV- RANCOCAS RD (V)	16-10	8.31.2022	TRIMMING OF OVERGROWTH ON ENTIRE VACANT LOT	LB22-0282	55
54 BELHURST LANE (O)	202-5	8.8.2022	DOUBLE LAWN CUT	LB22-0283	110
36 BARNWELL LANE (V)	232-12	8.31.2022	REMOVAL AND CLEAN UP OF TRASH FROM ENTIRE PROPERTY	LB22-0284	1320
111 NIAGARA LANE (V)	1021-7	10.6.2022	SINGLE LAWN CUT	LB22-0285	82.5
16 NEWPORT LANE (V)	1009-9	10.6.2022	SINGLE LAWN CUT	LB22-0286	82.5
32 EAST LANE (V)	807-8	10.6.2022	SINGLE LAWN CUT	LB22-0287	82.5
5 GENERAL LANE (V)	705-32	10.6.2022	SINGLE LAWN CUT	LB22-0288	82.5
82 GABRIEL LANE (V)	737-4	10.6.2022	SINGLE LAWN CUT	LB22-0289	82.5
22 GAYLORD CIRCLE(V)	727-74	10.6.2022	SINGLE LAWN CUT	LB22-0290	82.5
32 MEDFORD LANE (V)	537-9	10.6.2022	SINGLE LAWN CUT	LB22-0291	82.5
140 MILLBROOK DRIVE (V)	523-17	10.6.2022	SINGLE LAWN CUT	LB22-0292	82.5
26 MAPLEWICK LANE (V)	527-7	10.6.2022	SINGLE LAWN CUT	LB22-0293	82.5
8 MELVILLE LANE (V)	528-2	10.6.2022	SINGLE LAWN CUT	LB22-0294	82.5
10 MELVILLE LANE (O)	528-2	10.6.2022	SINGLE LAWN CUT	LB22-0295	82.5
4 HAMILTON LANE (V)	603-2	10.15.2022	SINGLE LAWN CUT	LB22-0296	82.5
16 NEWPORT LANE (V)	1009-9	10.15.2022	SINGLE LAWN CUT	LB22-0297	82.5

111 NIAGARA LANE (V)	1021-7	10.15.2022	SINGLE LAWN CUT	LB22-0298	82.5
32 MEDFORD LANE (V)	537-9	10.18.2022	SINGLE LAWN CUT	LB22-0299	82.5
140 MILLBROOK DRIVE (V)	523-17	10.18.2022	SINGLE LAWN CUT	LB22-0300	82.5
26 MAPLEWICK LANE (V)	527-7	10.18.2022	SINGLE LAWN CUT	LB22-0301	82.5
5 GENERAL LANE (V)	705-32	10.18.2022	SINGLE LAWN CUT	LB22-0302	82.5
82 GABRIEL LANE (V)	737-4	10.18.2022	SINGLE LAWN CUT	LB22-0303	82.5
22 GAYLORD CIRCLE(V)	727-74	10.18.2022	SINGLE LAWN CUT	LB22-0304	82.5
177 MILLBROOK DRIVE (V)	510-26	10.18.2022	DOUBLE LAWN CUT	LB22-0305	110
188 MILLBROOK DRIVE (O)	509-3	10.18.2022	DOUBLE LAWN CUT	LB22-0306	110
35 EAGEN LANE (O)	830-10	10.14.2022	REMOVAL OF BRANCHES AND DEBRIS AT SIDE PROPERTY	LB22-0307	220
182 BEV- RANOCAS RD (V)	13-9	9.8.2022	COMMERCIAL LAWN CUT OF VACANT LOT	LB22-0308	165
419 VAN SCIVER PARKWAY (V)	1003-1	9.8.2022	COMMERCIAL LAWN CUT OF VACANT STORE	LB22-0309	165
27 BOTANY CIRCLE (V)	237-11	9.8.2022	SINGLE LAWN CUT	LB22-0310	82.5
39 BARNWELL LANE (V)	231-31	9.9.2022	SINGLE LAWN CUT	LB22-0311	82.5
316 BEV-RANOCAS RD(V)	16-10	9.15.2022	COMMERCIAL LAWN CUT OF VACANT LOT	LB22-0312	165
232 PENNYPACKER DRIVE(V)	5.02-22	9.20.2022	COMMERCIAL LAWN CUT OF VACANT CAR WASH	LB22-0313	165
11 BRUNSWICK LANE (V)	225-27	9.20.2022	DOUBLE LAWN CUT	LB22-0314	110
22 BEECHFERN LANE (V)	203-7	9.20.2022	DOUBLE LAWN CUT	LB22-0315	110
419 VANSIVER PARKWAY (V)	1003-1	9.22.2022	COMMERCIAL LAWN CUT OF VACANT STORE	LB22-0316	165
23 TOPEKA PASS(V)	1121-6	9.29.2022	DOUBLE LAWN CUT	LB22-0317	110
651 LEVITT PARKWAY (O)	1001-1	9.2.2022	TRIMMED BACK ALL OVERGROWTH ON SIDEWALK	LB22-0318	165
11 BRUNSWICK LANE (V)	225-27	9.16.2022	REMOVAL OF TREE BRANCHES AND DEBRIS	LB22-0319	82.5
55 NOTTINGHAM DRIVE (O)	1005-9	8.11.2022	EMERGENCY BOARD UP (HOUSE FIRE)-FIRE DEPT	LB22-0320	654.5
18 THORNLEIGH PLACE(V)	1113-2	8.11.2022	EMERGENCY BOARD UP (HOUSE FIRE)-FIRE DEPT	LB22-0321	744.21
26 PALFREY LANE (V)	328-7	7.18.2022	EMERGENCY BOARD UP (VANDALISM)-FIRE DEPT	LB22-0322	434.5
300 CAMPBELL DR/PETRA MKT	003-4.0	7.28.2022	EMERGENCY BOARD UP (VANDALISM)-POLICE DEPT	LB22-0323	434.5
126 HAMPSHIRE LANE (V)	610-13	7.31.2022	EMERGENCY BOARD UP (VANDALISM)-FIRE DEPT	LB22-0324	510
				TOTAL:	\$21,142.21

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION OF THE TOWNSHIP OF WILLINGBORO,
COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO
EXCEED AMOUNT FOR ZONING BOARD SOLICITOR AND
ENGINEER**

SUGGESTED ACTION:

ATTACHMENTS:

[ZB NTE 2022 Request for Action.docx-for fillable working blank.docx](#)

[Zoning Board Solicitor & Engineer NTE 2022.docx](#)

RESOLUTION NO. 2022 -

**RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON,
ESTABLISHING THE NOT TO EXCEED AMOUNT FOR ZONING BOARD SOLICITOR AND
ENGINEER**

WHEREAS, the Zoning Board of the Township of Willingboro has the need on a timely basis to utilize the services of a Zoning Board Solicitor and engineer; and

WHEREAS, the Township of Willingboro, pursuant to N.J.S.A. 40A:11-5(a)(i), has determined that it is appropriate to implement a fair and open process for the awarding of professional's contracts; and

WHEREAS, the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS, all professionals are required to enter into a professional services agreement under terms and conditions set forth by council; and

WHEREAS, the Zoning Board appoints its own attorney and engineer, however the Township Council determines the not to exceed amount of the professional services agreements with those professionals herein; and

WHEREAS, the Zoning Board has appointed Matthew B. Wieliczko and Zeller & Wieliczko, LLP as Solicitor for 2022; and CONSULTING&MUNICIPAL ENGINEERS (Bennett Matlack) as engineer for the year 2022.

WHEREAS, the desired services to be contracted have a determined Not to Exceed amount of 14,500 and \$6,000.00 respectively

WHEREAS, Funds have been appropriated in the 2022 budget and funds are available for this purpose in the following budget accounts: Zoning Board Contractual 2-01-21-190-000-132 \$19,500.00 and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2; and

NOW THEREFORE, BE IT RESOLVED, on this ___ day of October 2022, by the Township Council of the Township of Willingboro assembled in public session, that the Established Not To Exceed Amount for professional services provided by Matthew B. Wieliczko and Zeller & Wieliczko, LLP for 2022 is 14,500 For Zoning Board Solicitor and CME Associates for \$5,000 for Zoning Board Engineer; and

BE IT FURTHER RESOLVED, that following the adoption of this resolution, the duration of the contracts between the Township of Willingboro and the referenced professional firms or individuals shall be from January 1, 2022 to December 31, 2022 pursuant to N.J.S.A. 40A:11-15.

Attest:

Brenda Bligen, Acting Township Clerk

Kaya McIntosh, Mayor

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION OF THE TOWNSHIP OF WILLINGBORO,
COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO
EXCEED AMOUNT FOR THE PLANNING BOARD
SOLICITOR AND ENGINEER**

SUGGESTED ACTION:

ATTACHMENTS:

[PB NTE 2022 Request for Action.docx-for fillable working blank.docx](#)
[Planning Board Solicitor & engineer NTE 2022.docx](#)

RESOLUTION NO. 2022 -

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR THE PLANNING BOARD SOLICITOR AND ENGINEER

WHEREAS, the Planning Board of the Township of Willingboro has the need on a timely basis to utilize the services of a Planning Board Solicitor and engineer; and

WHEREAS, the Township of Willingboro, pursuant to N.J.S.A. 40A:11-5(a)(i), has determined that it is appropriate to implement a fair and open process for the awarding of professional's contracts; and

WHEREAS, the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS, all professionals are required to enter into a professional services agreement under terms and conditions set forth by council; and

WHEREAS, the Planning Board appoints its own attorney and engineer, however the Township Council determines the not to exceed amount of the professional services agreements with those professionals herein; and

WHEREAS, the Planning Board has appointed Cooper Levenson Attorney at Law as Solicitor for 2022; and Carl Turner as its engineer for the year 2022.

WHEREAS, the desired services to be contracted have a determined Not to Exceed amount of \$9,000.00 and \$6,000.00 respectively

WHEREAS, Funds have been appropriated in the 2022 budget and funds are available for this purpose in the following budget accounts: Planning Board Contractual 2-01-21-180-000-132 \$15,000.00 and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2; and

NOW THEREFORE, BE IT RESOLVED, on this __ day of October 2022, by the Township Council of the Township of Willingboro assembled in public session, that the Established Not To Exceed Amount for professional services provided by Cooper Levenson at Law for 2022 is \$9,000.00 For Planning Board Solicitor and Carl Turner for \$6,000 for Zoning Board Engineer; and

BE IT FURTHER RESOLVED, that following the adoption of this resolution, the duration of the contracts between the Township of Willingboro and the referenced professional

firms or individuals shall be from January 1, 2022 to December 31, 2022 pursuant to N.J.S.A. 40A:11-15.

Attest:

Brenda Bligen, Acting Township Clerk
McIntosh, Mayor

Kaya

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **Authorizing the Approval of Vouchers for Payment & Ratification**

SUGGESTED ACTION:

ATTACHMENTS:

[NOV 2022 BILL LIST 2.xlsx](#)

[NOVEMBER BILL LIST 2 RATIFIED CHECKS.pdf](#)

Description	PO #	Vendor Name	Item Description	Amount	Check Id	Check Date	Void Date	Invoice
TOWN COUNCIL Printing	22-01809	W.B. MASON CO., INC.	Printer for Mayor's Office	388.99	69917	11/15/2022		218010233
STREETS & ROAD Contractual	22-02101	300 CAMPBELL URBAN RENEWAL COR	2021 Cross Easement Maint.	16,950.95	69855	11/15/2022		1/1/21-12/31/21
BUILDING & GRD JFK BLDG MAINTENANCE	22-00565	HERITAGE SERVICE SOLUTIONS LLC	REPAIR LEAKING HEATER COIL	4,409.81	69885	11/15/2022		SRVCE116757
TOWN MANAGER Training	22-01848	STOCKTON UNIVERSITY (OCS)	MOTIVATING EMPLOYEES	40.00	69912	11/15/2022		CGYSFBPX3367481
TOWN MANAGER Training	22-01848	STOCKTON UNIVERSITY (OCS)	DEVELOPING WORKPLACE CULTURE	40.00	69912	11/15/2022		CGYSFBPX3367481
TOWN MANAGER Contractual	22-01200	THE CARLSEN GROUP INC	BLANKET FOR MONTHLY SVC PACKAG	95.00	69868	11/15/2022		7608
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	157.58	69917	11/15/2022		232414332
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	592.50	69917	11/15/2022		232420032
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	229.35	69917	11/15/2022		232828474
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	135.82	69917	11/15/2022		232870386
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	391.96	69917	11/15/2022		232988969
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	173.76	69917	11/15/2022		232984902
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	173.76	69917	11/15/2022		232986041
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	134.90	69917	11/15/2022		233136904
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	258.44	69917	11/15/2022		233136927
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	78.56	69917	11/15/2022		233349632
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	513.50	69917	11/15/2022		233505802
PURCHASING-OfficeSupplies	22-01991	W.B. MASON CO., INC.	BLANKET FOR OFFICE SUPPLIES	159.82	69917	11/15/2022		233583295
PURCHASING Printing	22-02056	BITTNER INDUSTRIES INC	PURCHASE ORDER SHEETS	684.87	69896	11/15/2022		10289
PURCHASING Training	22-02106	INSTITUTE FOR PROFESSIONAL DEV	OPA CERT/CEUs/GEORGE BROWN	50.00	69886	11/15/2022		81722
PURCHASING Training	22-02106	INSTITUTE FOR PROFESSIONAL DEV	Government Ethics Webinar	50.00	69886	11/15/2022		92822
PURCHASING Training	22-02106	INSTITUTE FOR PROFESSIONAL DEV	GREEN PURCHASING WEBINAR	50.00	69886	11/15/2022		9722
PURCHASING Training	22-02106	INSTITUTE FOR PROFESSIONAL DEV	LEADERS AND MANAGERS WEBINAR	50.00	69886	11/15/2022		82422
PURCHASING Contractual	22-02184	Kyocera Document Solutions AME	INV# 5021471829 /9498 & 1527	4,643.01	69888	11/15/2022		5021471829
PURCHASING Lease Copiers	22-01492	CANON U.S.A., INC.	BLANKET COPIER LEASE 9/2022	1,280.30	69867	11/15/2022		29182393 SEPT
PURCHASING Lease Copiers	22-02107	STEWART BUSINESS SYSTEMS/XEROX	BLANKET FOR COPIER MAIN OCT22	1,426.53	69883	11/15/2022		IN1452907 OCT
TECHNOLOGY Contractual	22-02077	CROWN CASTLE INT'L CORP	NOVEMBER EHTERNET	6,163.10	69914	11/15/2022		1221255
TECHNOLOGY Equip Repair	22-01878	PRO SYSTEMS LLC	12 MIC INPUTS 8 MIC OUTPUTS	1,850.00	69906	11/15/2022		15127
TECHNOLOGY Equip Repair	22-01878	PRO SYSTEMS LLC	AUDIO SYSTEM PROGRAMMING	450.00	69906	11/15/2022		15127
TECHNOLOGY Equip Repair	22-01878	PRO SYSTEMS LLC	WATTBOX	159.00	69906	11/15/2022		15127
TECHNOLOGY Equip Repair	22-01878	PRO SYSTEMS LLC	LABOR	460.00	69906	11/15/2022		15127
HUMAN RESOURCE Miscellaneous	22-02040	DONNA C DIMITRI	Hlth Ben Reimburse-D.Dimitri	240.00	69876	11/15/2022		REIM 9/27/2022
TOWNSHIP CLERK Misc	22-00988	ACCESS TRANSCRIPTS, LLC	Transcription ZB Meeting	480.00	69857	11/15/2022		10127
TOWNSHIP Registrar Miscellaneous	22-02109	STACEY WILKERSON	Reimbursement	75.00	69911	11/15/2022		5/3/22 BAT B5
FINANCE ADMIN Awards & Dues	22-02078	PAUL'S CUSTOM AWARDS	GLASS PLAQUE WITH TWP LOGO	95.00	69903	11/15/2022		W0252
FINANCE ADMIN Contractual	22-02160	WILLINGBORO TWP AGENCY ACCT	OCT 2PAY PP 22-22 WK44 PP FEE	581.70	69918	11/15/2022		538591
TAX COLLECTION Advertising	22-02164	GATEHOUSE MEDIA PENN HLDINGS	ADVERT (TAX SALE) 9/23 & 9/30	55.80	69881	11/15/2022		0004954220
TAX ASSESSMENT Printing	22-01725	MICROSYSTEMS-NJ.COM, LLC	NOA POSTCARDS 2023	7,250.60	69893	11/15/2022		15643
TWP ATTORNEY Labor Negotiation	22-02186	Malamut & Associates	9/30/22 LABOR COUNSEL SVCS	3,657.50	69891	11/15/2022		10207
TWP ATTORNEY Municipal Attorney Other	22-02130	FLORIO,PERRUCCI,STEINHART, &	9/2022 PROF SVC 57848.0001	13,364.31	69880	11/15/2022		600748
ENGINEER COSTS Engineer Serv	22-02188	PENNONI ASSOCIATES, INC	9/25/22 WTCEX21015-JFK CTR	2,145.00	69904	11/15/2022		1140757
ENGINEER COSTS Engineer Serv	22-02189	PENNONI ASSOCIATES, INC	9/25/22 WTCEX22002 TWP ENG	4,546.25	69904	11/15/2022		1140756
ENGINEER COSTS Miscellaneous	22-01735	CONSULTING&MUNICIPAL ENGINEERS	SURVEY & BASEMAP PHASE SVCS	405.00	69870	11/15/2022		0313416
ADMINISTRATION Office Supplies	22-01611	AMAZON CAPITAL SERVICES INC.	OFFICE SUPPLIES FOR ADMIN	234.96	69859	11/15/2022		1K4L-1HX7-9JQT
ADMINISTRATION Printing	22-02038	IRIS LTD., INC.	PRINTING OF POLICE ID'S	93.93	69887	11/15/2022		0197326-IN
ADMINISTRATION Contractual	22-00112	DOCUVAULT SECURE SHREDDING LLC	SECURE DOCUMENT SHREDDING	131.95	69874	11/15/2022		00231877
ADMINISTRATION Contractual	22-01660	DS WATERS OF AMERICA, INC.	POLICE DEPT WATER PURCHASING	188.58	69863	11/15/2022		15420980090122
ADMINISTRATION Contractual	22-02037	DOCUVAULT SECURE SHREDDING LLC	DOCUMENT SHREDDING/DOCUVAULT	131.95	69874	11/15/2022		0236532
STAFF SERVICES Training	22-01520	NJ CRIMINAL INTERDICTION LLC	LT. ERIN HARRY/CASE LAW COURSE	175.00	69901	11/15/2022		1004181230181E5
STAFF SERVICES Training	22-01520	NJ CRIMINAL INTERDICTION LLC	DSGT GALIAZZI/CASE LAW COURSE	175.00	69901	11/15/2022		1004181230181E5
STAFF SERVICES Training	22-01520	NJ CRIMINAL INTERDICTION LLC	DET. BENEDEDICT/CASELAW COURSE	175.00	69901	11/15/2022		1004181230181E5
STAFF SERVICES Training	22-01538	NJ CRIMINAL INTERDICTION LLC	CASE LAW/SEARCH/SEIZURE COURSE	175.00	69901	11/15/2022		100964123010C70
STAFF SERVICES Uniforms/Equip	22-00121	ATLANTIC TACTICAL INC.	POLICE EQUIPMENT	99.90	69861	11/15/2022		SO-80653882
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	184.97	69909	11/15/2022		BC1705570
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	218.30	69909	11/15/2022		BC1706145
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	179.86	69909	11/15/2022		BC1716684
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	112.23	69909	11/15/2022		BC1718021
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	644.35	69909	11/15/2022		BC1728603
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	530.77	69909	11/15/2022		BC1728700
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	595.86	69909	11/15/2022		BC1728730
STAFF SERVICES Uniforms/Equip	22-01718	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	211.13	69909	11/15/2022		BC1726818

STAFF SERVICES Equipment	22-01147	W.B. MASON CO., INC.	OPPICE SUPPLIES FOR POLICE	262.80	69917	11/15/2022	232447568
STAFF SERVICES Equipment	22-01147	W.B. MASON CO., INC.	OPPICE SUPPLIES FOR POLICE	87.25	69917	11/15/2022	232638406
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	P40HS3G	3,079.00	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	AE40R1	6,213.50	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	BC40CTI	8,081.60	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	LF223R5B	3,400.00	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	GM223M	4,601.40	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	AE380AP	212.21	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	AE9AP	203.87	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	FBIQCB	202.80	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	FBIQ	280.80	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	AE223N	905.52	69877	11/15/2022	141084
STAFF SERVICES Ammunition	22-01669	THOMAS J MORRIS JR	P380HS1G	389.42	69877	11/15/2022	141084
STAFF SERVICES Contractual	22-01006	BITTNER INDUSTRIES INC	POLICE PRINTING	159.96	69896	11/15/2022	10151
STAFF SERVICES Contractual	22-02052	NEW JERSEY ANIMAL CONTROL LLC	ANIMAL CONTROL SERVICES FOR	4,450.00	69900	11/15/2022	0003770
STAFF SERVICES Vehicle Repair	22-00119	MILLER FORD SALES	VEHICLE REPAIR FOR POLICE	35.18	69895	11/15/2022	5414802
STAFF SERVICES Vehicle Repair	22-01930	DOMENICS AUTO BODY LLC	TOW FOR POLICE VEHICLE	80.00	69875	11/15/2022	WPD-239
STAFF SERVICES Veh Maintenance	22-02022	MORGAN'S TIRE SERVICE	POLICE VEHICLE MAINTENANCE	99.95	69897	11/15/2022	341615
STAFF SERVICES Veh Maintenance	22-02022	MORGAN'S TIRE SERVICE	PARTS	100.00	69897	11/15/2022	341615
STAFF SERVICES Veh Maintenance	22-02023	MORGAN'S TIRE SERVICE	POLICE VEHICLE MAINTENANCE	99.95	69897	11/15/2022	341513
STAFF SERVICES Veh Maintenance	22-02023	MORGAN'S TIRE SERVICE	PARTS	90.00	69897	11/15/2022	341513
STAFF SERVICES Veh Maintenance	22-02049	CURTIS HANKEY	REIMBURSEMENT FOR OUT OF	340.00	69869	11/15/2022	10/8/22 #1050
EMS Training	22-00033	BURLINGTON COUNTY BCIT	2022 Blanket PO #1 (BCIT/ESTC)	20.00	69862	11/15/2022	9963
EMS Training	22-01423	BURLINGTON COUNTY BCIT	CEVO Course	55.00	69862	11/15/2022	9970
EMS EQUIP/MISC.	22-00035	WITMER ASSOCIATES, INC.	2022 Blanket PO #1 (Witmer)	227.61	69920	11/15/2022	INV123940
EMS Other Equip Maint.	22-01904	STRYKER SALES CORPORATION	SMRT Pak Item #6500033000	1,680.00	69913	11/15/2022	3910975M
EMS Other Equip Maint.	22-01904	STRYKER SALES CORPORATION	Shipping	74.99	69913	11/15/2022	3910975M
FIRE DEPT Training	22-01982	CAMDEN COUNTY COLLEGE	Fire Officer 1 - Hybrid	250.00	69866	11/15/2022	0001401
FIRE DEPT Firemen Service	22-02055	WILLINGBORO VOL FIRE CO 1	2nd-3rd Quarter Firemen's Serv	6,000.00	69919	11/15/2022	10/18/22
FIRE DEPT Equipment	22-01779	AMAZON CAPITAL SERVICES INC.	Blanket PO #2 (Amazon)	37.16	69859	11/15/2022	1LFQ-Y4P7-JWNH
FIRE DEPT Equipment	22-01779	AMAZON CAPITAL SERVICES INC.	Blanket PO #2 (Amazon)	114.71	69859	11/15/2022	1M7Y-9OY1-QRNL
FIRE DEPT Bldg. Maint	22-01975	AIRPOWER INTERNATIONAL INC	Annual Air Compressor Mainten	1,750.00	69858	11/15/2022	11896
FIRE DEPT Veh Scheduled Maint	22-00015	BHUPINDER ENTERPRISE INC	2022 Blanket PO #1 (USS Car W)	13.00	69915	11/15/2022	23203 (1601)
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	320.80	69865	11/15/2022	101217200
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	73.48	69865	11/15/2022	101217400
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	-36.74	69865	11/15/2022	101218000 CR
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	-44.09	69865	11/15/2022	101219759 CR
FIRE DEPT Miscellaneous	22-00019	ABSANTIA/THE UPS STORE#7354	2022 Blanket PO #1 (UPS/Burl)	15.01	69856	11/15/2022	MM07J4HBTE1V8
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	69860	11/15/2022	995143
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	69860	11/15/2022	995191
STREETS & ROAD Small Tools	22-01157	IDSC HOLDINGS LLC	SHOP TOOLS	127.50	69910	11/15/2022	ARV44926893
STREETS & ROAD Small Tools	22-01157	IDSC HOLDINGS LLC	SHOP TOOLS	134.63	69910	11/15/2022	ARV44940177
STREETS & ROAD Small Tools	22-01157	IDSC HOLDINGS LLC	SHOP TOOLS	59.29	69910	11/15/2022	ARV49056490
STREETS & ROAD Small Tools	22-01157	IDSC HOLDINGS LLC	SHOP TOOLS	50.78	69910	11/15/2022	ARV49145394
STREETS & ROAD Small Tools	22-01157	IDSC HOLDINGS LLC	SHOP TOOLS	28.76	69910	11/15/2022	ARV49263251
STREETS & ROAD Contractual	22-01661	LOWE'S HOME CENTERS, INC	BLANKET TOOLS AND SUPPLIES	20.81	69890	11/15/2022	901065-JHCLDF
STREETS & ROAD Contractual	22-01661	LOWE'S HOME CENTERS, INC	BLANKET TOOLS AND SUPPLIES	97.35	69890	11/15/2022	88221156
STREETS & ROAD Contractual	22-01959	PMG SM PA, LLC	M1297P LIQUID THERMOPLASTIC	2,415.45	69889	11/15/2022	INV2043198
STREETS & ROAD Contractual	22-01959	PMG SM PA, LLC	M1296P LIQUID THERMOPLASTIC	1,583.90	69889	11/15/2022	INV2043198
STREETS & ROAD Contractual	22-01972	FIGUEMAX TREE SERVICE LLC	REMOVAL OF 8 DEAD HAZARDOUS	7,500.00	69879	11/15/2022	250
STREETS & ROAD Vehicle Repair	22-01027	BURLINGTON CNTY AUTO PARTS INC	LIGHT TRUCK PARTS BLANKET	252.22	69865	11/15/2022	101216529
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	100.00	69878	11/15/2022	103967 PUB WORK
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	185.00	69878	11/15/2022	104077 KEN CTR
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	100.00	69878	11/15/2022	103966 LIBRARY
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	155.00	69878	11/15/2022	104073 MUN COMP
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	300.00	69878	11/15/2022	103643 PUB WORK
BUILDING & GRD JFK BLDG MAINTENANCE	22-00205	HERITAGE SERVICE SOLUTIONS LLC	BLANKET-HVAC service	512.87	69885	11/15/2022	SRVCE123746
BUILDING & GRD JFK BLDG MAINTENANCE	22-00205	HERITAGE SERVICE SOLUTIONS LLC	BLANKET-HVAC service	575.00	69885	11/15/2022	SRVCE132512
BUILDING & GRD JFK BLDG MAINTENANCE	22-01723	BILLOWS ELECTRIC SUPPLY, INC	BLANKET-electrical supplies	521.76	69864	11/15/2022	5878154-00
BUILDING & GRD JFK BLDG MAINTENANCE	22-01723	BILLOWS ELECTRIC SUPPLY, INC	BLANKET-electrical supplies	42.29	69864	11/15/2022	5914091-00
BUILDING & GRD JFK BLDG MAINTENANCE	22-01723	BILLOWS ELECTRIC SUPPLY, INC	BLANKET-electrical supplies	391.30	69864	11/15/2022	5932209-01
BUILDING & GRD JFK BLDG MAINTENANCE	22-01723	BILLOWS ELECTRIC SUPPLY, INC	BLANKET-electrical supplies	409.68	69864	11/15/2022	5932209-00

BUILDING & GRD Equip Repair	22-00214	HERITAGE SERVICE SOLUTIONS LLC	Replace Boiler Pump Control/MC	3,600.00	69885	11/15/2022	JC1030
BUILDING & GRD Equip Repair	22-01298	HOME DEPOT CREDIT SERVICES	Blanket Bldg Mat./Supplies	69.73	69884	11/15/2022	4020518
BUILDING & GRD B&G Maint	22-02007	MY ELECTRICIAN	Emergency repair service	293.22	69898	11/15/2022	WBT2
RECR SERV&PROG Awards & Dues	22-02028	NATIONAL REC & PARKS ASSOC.	NRPA DBolden membership	175.00	69899	11/15/2022	424302
RECR SERV&PROG Awards & Dues	22-02029	NATIONAL REC & PARKS ASSOC.	NRPA KBrunson membership	175.00	69899	11/15/2022	800151025-22AS
RECR SERV&PROG Events	22-01864	GLOBAL DOCUMENT SERVICES	SHREDDING COMMUNITY EVENT	375.00	69882	11/15/2022	4531
RECR SERV&PROG Contractual	22-00240	COMCAST CABLE	BLNKT REMOTE #8499051120185602	8.52	69871	11/15/2022	OCT 12- NOV2022
RECR SERV&PROG Contractual	22-01884	DIMEGLIO SEPTIC, INC	PORTABLE TOILETS	943.51	69873	11/15/2022	71207,71985
GASOLINE Industrial Dr	22-02076	RIGGINS INC.	9/22 B/L665460 GASOHOL NO LEAD	3,637.88	69907	11/15/2022	75081141
GASOLINE Industrial Dr	22-02083	RIGGINS INC.	10/22 BL#666540 NON TAX DIESEL	3,889.75	69907	11/15/2022	75081360
GASOLINE Industrial Dr	22-02084	RIGGINS INC.	9/22 B/L#663539 COMP MODEL RFG	6,522.46	69907	11/15/2022	75080224
LANDFILL/WASTE APARTMENT TRASH	22-02190	MAPLE SHADE TWP-SOLID WASTE	SEPT 22 APART/CONDO TRASH SVC	9,391.79	69892	11/15/2022	109200
SOCIAL SECURIT OTHER EXPENSES:	22-02158	WILLINGBORO TWP AGENCY ACCT	OCT 2ND PAY PP22-22 FICA MC	9,125.16	69918	11/15/2022	OCT 2ND P 22-22
SOCIAL SECURIT OTHER EXPENSES:	22-02158	WILLINGBORO TWP AGENCY ACCT	OCT 2ND PAY PP22-22 FICA SS	38,285.32	69918	11/15/2022	OCT 2ND P 22-22
DCRP PENSION	22-02159	WILLINGBORO TWP AGENCY ACCT	OCT 2PAY PP 22-22 WK 44 DCRP	223.87	69918	11/15/2022	OCT 2P 22-22
MUN.COURT Interpreter	22-02066	PARA-PLUS TRANSLATIONS, INC.	INTERPRETING SVCS INV# 164941	144.00	69902	11/15/2022	164941
Tax Overpayments Payable	22-02163	RAFAEL O & JUANA B PEREZ	OVERPAYMENT TAXES B-107 L-19	1,694.45	69905	11/15/2022	B-107 L-19
TAX SALE ADVERTISEMENT	22-02161	ROK INDUSTRIES INC	WBORO TWP MUNI TAX LIENS ADVER	4,065.00	69908	11/15/2022	WILLINGBORO22
Due to WMUA-Tax Sale	22-02162	WILLINGBORO MUNICIPAL	AMT DUE TO THE WMUA FR TAX SAL	60,455.03	69921	11/15/2022	WMUA FR TAX SA
Renovations & Improv.-Various Mun.Bldg	22-02202	COMMAND CO INC	SEPT22 CONTRACTORS APPL PYMT 1	11,109.43	50763	11/15/2022	APPL#1
Renov,Impr, F & E-various Mun.Bldgs	22-02202	COMMAND CO INC	SEPT22 CONTRACTORS APPL PYMT 1	6,417.57	50763	11/15/2022	APPL#1
Renovations & Improvements-Mun. Bldgs	22-02202	COMMAND CO INC	SEPT22 CONTRACTORS APPL PYMT 1	31,611.02	50763	11/15/2022	APPL#1
Ampitheater	22-02202	COMMAND CO INC	SEPT22 CONTRACTORS APPL PYMT 1	80,630.64	50763	11/15/2022	APPL#1
Ampitheater	22-02203	COMMAND CO INC	OCT22 WBORO AMPHITHE 2ND PYMT	119,369.36	50763	11/15/2022	APPL# 2
Various Impr-Streets,rds, sidewalks	22-02187	PENNONI ASSOCIATES, INC	9/25/22 RESURF PP DR PHASE 11	661.25	50764	11/15/2022	1140512
08-14 CLEAN COMMUNITIES OE	22-01810	MIKES GOLF CARTS	Electric low speed vehicle	13,500.00	69894	11/15/2022	8165
2020 Burlington County Park Grant	22-02203	COMMAND CO INC	OCT22 WBORO AMPHITHE 2ND PYMT	218,476.32	69872	11/15/2022	APPL# 2
FEMA-Fire fighter Safer Grant	22-02054	VIRTUA MEDICAL GROUP, P.A.	NFPA 1582 PHYSICAL -FIRE	431.05	69916	11/15/2022	00173304-00
				764,238.67			

"RATIFIED CHECKS"

"RATIFIED CHECKS"

Range of Checking Accts: 01010101 to 01010101 Range of Check Dates: 11/02/22 to 11/30/22
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
01010101		CASH - TD BANK #4281975256					2804
69853	11/02/22	WHOLEARM JEFFREY A. RICE					1 1
22-01994	1	SHIRTS FOR VETERANS DAY PARADE	613.40	2-01-20-110-110-131	Budget		
				TOWN COUNCIL Special Project			
69854	11/02/22	ZELLER ZELLER & WIELICZKO LLP					2804
22-02132	2	JAN - SEP ZONING BOARD 2022	36.05	2-01-21-190-000-132	Budget		2 1
				ZONING BOARD Contractual			
22-02132	3	JAN - SEP ZONING BOARD 2022	144.20	2-01-21-190-000-132	Budget		3 1
				ZONING BOARD Contractual			
22-02132	4	JAN - SEP ZONING BOARD 2022	144.20	2-01-21-190-000-132	Budget		4 1
				ZONING BOARD Contractual			
22-02132	5	JAN - SEP ZONING BOARD 2022	162.23	2-01-21-190-000-132	Budget		5 1
				ZONING BOARD Contractual			
22-02132	6	JAN - SEP ZONING BOARD 2022	234.33	2-01-21-190-000-132	Budget		6 1
				ZONING BOARD Contractual			
22-02132	7	JAN - SEP ZONING BOARD 2022	234.33	2-01-21-190-000-132	Budget		7 1
				ZONING BOARD Contractual			
22-02132	8	JAN - SEP ZONING BOARD 2022	288.40	2-01-21-190-000-132	Budget		8 1
				ZONING BOARD Contractual			
22-02132	9	JAN - SEP ZONING BOARD 2022	358.38	2-01-21-190-000-132	Budget		9 1
				ZONING BOARD Contractual			
22-02132	10	JAN - SEP ZONING BOARD 2022	620.58	2-01-21-190-000-132	Budget		10 1
				ZONING BOARD Contractual			
22-02132	11	JAN - SEP ZONING BOARD 2022	666.93	2-01-21-190-000-132	Budget		11 1
				ZONING BOARD Contractual			
22-02132	12	JAN - SEP ZONING BOARD 2022	721.00	2-01-21-190-000-132	Budget		12 1
				ZONING BOARD Contractual			
22-02132	13	JAN - SEP ZONING BOARD 2022	1,189.65	2-01-21-190-000-132	Budget		13 1
				ZONING BOARD Contractual			
22-02132	14	JAN - SEP ZONING BOARD 2022	1,622.25	2-01-21-190-000-132	Budget		14 1
				ZONING BOARD Contractual			
22-02176	1	PROFESS SVC 2017 INV#53018	237.93	2-01-55-002-000-001	Budget		15 1
				Accounts Payable			
22-02177	1	PROFESS SVC 2019 INV#57633	1,427.58	2-01-55-002-000-001	Budget		16 1
				Accounts Payable			
22-02178	1	PROFESS SVC 2017 INV#53230	1,206.65	2-01-55-002-000-001	Budget		17 1
				Accounts Payable			
22-02179	1	PROFESS SVC 2017 INV#53324	2,022.41	2-01-55-002-000-001	Budget		18 1
				Accounts Payable			
22-02180	1	PROFESS SVC 2019 INV#56691	1,022.79	2-01-55-002-000-001	Budget		19 1
				Accounts Payable			
22-02182	1	PROFESS SVC 2019 INV#56881	1,070.69	2-01-55-002-000-001	Budget		20 1
				Accounts Payable			
			<u>13,410.58</u>				

"RATIFIED CHECKS"

"RATIFIED CHECKS"

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
01010101		CASH - TD BANK #4281975256		Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	2	0	14,023.98	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	2	0	14,023.98	0.00			
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	2	0	14,023.98	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	2	0	14,023.98	0.00			

"RATIFIED CHECKS"

"RATIFIED CHECKS"

TOWNSHIP OF WILLINGBORO
Check Register By Check Date

"RATIFIED CHECKS"

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	14,023.98	0.00	0.00	14,023.98
Total of All Funds:		<u>14,023.98</u>	<u>0.00</u>	<u>0.00</u>	<u>14,023.98</u>

"RATIFIED CHECKS"

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: New Business

AGENDA SECTION: ***NEW BUSINESS***

SUBJECT: BUDGET DISCUSSION

DPW/Facilities – Mr. Brevogel

Recreation – Ms. Bolden

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: November 22, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *EXECUTIVE SESSION*

SUBJECT: RESOLUTION AUTHORIZING EXECUTIVE SESSION (IF NEEDED)

SUGGESTED ACTION:

ATTACHMENTS: