

Public Agenda – December 20, 2022

Attention

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes additions or deletions made between the time of the packet posting and the meeting, same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at bbligen@willingboronj.gov or by calling 609.877.2200 x1028.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

Brenda Bligen, MBA
Acting Township Clerk



**WILLINGBORO TOWNSHIP COUNCIL MEETING
AGENDA
December 20, 2022**

To Join Zoom Meeting:

1. Type in the address bar:

[https://us02web.zoom.us/j/95369537139?](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwZ09)

[pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwZ09](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwZ09)

2. Click "Join Meeting" on the top menu bar

3. Meeting ID: 953 6953 7139

4. Password: 531748

CALL TO ORDER

ROLL CALL

PRAYER

Pastor, Bruce A. Banner of the Willingboro Seventh-Day Adventist Church

FLAG SALUTE

COMPLIANCE STATEMENT

PROCLAMATIONS

MANAGER'S MUNICIPAL UPDATES

PUBLIC COMMENT - AGENDA ITEMS ONLY - 2 MINUTES

ORDINANCES

Ord. 2022 - 16 **PUBLIC HEARING/FINAL READING - ORDINANCE ESTABLISHING
EMPLOYEE REIMBURSEMENT AGREEMENTS AND TOWNSHIP
REPAYMENT OBLIGATIONS IN PURSUIT OF A CERTIFICATION OR
LICENSE**

Ord. 2022-17 **FIRST READING - AN ORDINANCE TO INCREASE CERTAIN FEES
AND RATES CHARGED BY THE TOWNSHIP**

Ord. 2022-18 **ORDINANCE ESTABLISHING EMPLOYEE
REIMBURSEMENT AGREEMENTS AND TOWNSHIP
REPAYMENT OBLIGATIONS IN PURSUIT OF A**

CERTIFICATION OR LICENSE

RESOLUTIONS

Res. 2022-196

A RESOLUTION APPROVING THE 2023 HOLIDAY SCHEDULE FOR WILLINGBORO TOWNSHIP EMPLOYEES

Res. 2022-197

Authorizing the Approval of Vouchers for Payment & Ratification

Res. 2022-198

RESOLUTION ACCEPTING WILLINGBORO TOWNSHIP'S PLANNING AND IMPLEMENTATION AGREEMENT AND PROPOSED MAPPING FOR THE NJ STATE PLANNING COMMISSION'S TOWNSHIP PLAN ENDORSEMENT

Res. 2022-199

RESOLUTION AUTHORIZING A CHANGE ORDER FOR A CONTRACT WITH ARH, FOR THE CONSULTING ENGINEER SERVICES FOR THE WILLINGBORO TOWN CENTER AMPHITHEATER PROJECT

Res. 2022-200

RESOLUTION FOR THE BUDGET TRANSFER OF THE TOWNSHIP OF THE WILLINGBORO TO MEET THE REQUIREMENTS FOR OPERATING THE AFFAIRS OF THE TOWNSHIP

Res. 2022-201

A RESOLUTION AUTHORIZING REFUNDS FOR OVERPAYMENTS OF TAXES

Res. 2022-201

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND INDEMNITY AND TRUST AGREEMENT

TREASURER FOR APPROVAL AND ADOPTION

APPROVAL OF MINUTES

10/04/2022

10/18/2022

11/01/2022

11/22/2022

MUNICIPAL CLERK'S UPDATES

UNFINISHED BUSINESS

- **VETERAN DAY PARADE**
- **WEBSITE UPDATE**

NEW BUSINESS

PUBLIC COMMENT - 4 MINUTES

COUNCIL COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

**ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF
THE LAW DEPARTMENT**

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Prayer

AGENDA SECTION: *PRAYER*

SUBJECT: Pastor, Bruce A. Banner of the Willingboro Seventh-Day Adventist Church

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

ORDINANCE NUMBER: 2022 - 16

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: ***ORDINANCES***

SUBJECT: **PUBLIC HEARING/FINAL READING - ORDINANCE**
ESTABLISHING EMPLOYEE REIMBURSEMENT
AGREEMENTS AND TOWNSHIP REPAYMENT OBLIGATIONS
IN PURSUIT OF A CERTIFICATION OR LICENSE

SUGGESTED ACTION:

ATTACHMENTS:

[EDucation Reimbursement and Repayment Obligation.docx](#)

Ordinance 2022 – 16

ORDINANCE ESTABLISHING EMPLOYEE REIMBURSEMENT AGREEMENTS AND TOWNSHIP REPAYMENT OBLIGATIONS IN PURSUIT OF A CERTIFICATION OR LICENSE

WHEREAS many employees receive training in pursuit of a Certification or License related to their current jobs, or to positions to which they might be promoted; and

WHEREAS Willingboro Township (“the employer”) sometimes agrees to pay some or all of the cost of training to obtain a Certification or License that an employee elects to pursue on a purely voluntary basis, however, the Township desires to protect itself against the possibility that it would pay for the non-mandatory training only to see the employee resign a short time later before the Willingboro Township can recoup the value of its investment; and

WHEREAS Willingboro desires to establish policies that protect its interest and investment in Employee development and training.

NOW BE IT ORDAINED that:

Mandatory Training:

When the Willingboro Township provides or requires mandatory training to their employees, time spent outside the normal workday, by non-exempt employees in training will be considered work time and is compensable. Willingboro Township also agrees to pay the cost of the training.

When the Willingboro Township provides or requires mandatory training to exempt employees that training is also considered work time but is not compensable separately from the employee’s salary. Willingboro Township also agrees to pay the cost of the training.

When Willingboro Township requires an employee to pursue mandatory training from an outside vendor, Willingboro Township shall pay non-exempt employees for the time they spend training, and Willingboro will also pay the cost of the training.

Voluntary Training:

If an employee pursues training in a truly voluntary fashion, the time spent in training does not count as work time and is not compensable.

If Willingboro Township agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the employee must agree to reimburse the Willingboro Township for the cost of the training prorated over five years as follows:

Within one year after completion - 100% of the total cost
After one year of completion – 80% of the total cost

After two years of completion – 60% of the total cost
After three years of completion – 40% of the total cost
After four years of completion – 20% of the total cost
After five years of completion - 0% of the total cost

If the employee is terminated or resigns from their position, Willingboro Township reserves the right to deduct any outstanding costs of training from an employee's final wages without obtaining any additional written consent from the employee at the time of termination (not at an earlier date).

If the employee agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the Willingboro Township will agree to reimburse the employee for the cost of the training prorated over the five years after completion of the course at 20% of the total cost per year during the first five years after completion.

Any reimbursement paid by the Willingboro Township to the employee will be payable annually in pay period #26 in one lump sum less any taxes as may be required under Federal and State law. If the employee is terminated or resigns from their position, before the closing of pay period #26 Willingboro Township will have no obligation to reimburse the employee.

All training in pursuit of a Certification or License must be approved by the Department Director and the Township Manager. All anticipated funds required to cover any training expense or anticipated reimbursement to an employee must be certified as available in the current budget the cost is to be incurred or the reimbursement paid, and a formal agreement must be executed and retained in the employee's Personnel file before enrolling in any course of study.

All courses of study must be taken at an accredited College or University or by an instructor or organization approved by the NJ Division of Local Government Services.

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

ORDINANCE NUMBER: 2022-17

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: ***ORDINANCES***

SUBJECT: FIRST READING - AN ORDINANCE TO INCREASE CERTAIN FEES AND RATES CHARGED BY THE TOWNSHIP

SUGGESTED ACTION:

ATTACHMENTS:

[2022 - Fees.docx](#)

ORDINANCE 2022 – 17
An Ordinance to increase certain fees and rates charged by the Township

Chapter 150

Fees

[HISTORY: Derived from Ch. XXV of the 2003 Revised General Ordinances of the Township of Willingboro. Amendments noted where applicable.]

§ 150-1 General regulation and procedures.

All fees established by this chapter shall be payable to the Township of Willingboro. Any official or employee collecting a fee payable to the Township of Willingboro shall promptly deposit that fee in the appropriate account established by the Chief Financial Officer of the Township in accordance with regulations or procedures established by the Township.

§ 150-2 Fees applicable to all departments.

The following fees are hereby established for all departments of the Township:

- A. Returned check charge. A fee of \$35 in addition to any fee charged to the Township by the bank maintaining the Township's account shall be charged on any returned check. **[Amended 3-5-2013 by Ord. No. 2013-1; 11-6-2019 by Ord. No. 2019-17]**
- B. Notary fee. There shall be a fee of \$2.50 for taking the acknowledgment of all documents which are not filed with the Township of Willingboro. **[Amended 7-5-2011 by Ord. No. 2011-7]**
- C. Tax or municipal lien search: \$20. **[Amended 3-3-2020 by Ord. No. 2020-6]**
- D. Tax or municipal lien search update, per year: \$5. **[Amended 3-3-2020 by Ord. No. 2020-6]**
- E. Duplicate tax bill. There shall be a fee for a duplicate tax bill in the amount of \$5 for the first duplicate copy and a fee of \$25 for each subsequent duplicate copy of the same tax bill in the same fiscal year.
- F. Duplicate tax sale certificate. There shall be a fee in the amount of \$100 for a duplicate tax sale certificate.
- G. Duplicate tax lien redemption: \$100, charged after two free redemption calculations. **[Added 3-5-2013 by Ord. No. 2013-1; amended 3-3-2020 by Ord. No. 2020-6]**
- H. Other public records. The charges for copies of public records for which a fee is not otherwise provided by this chapter shall be: **[Amended 3-7-2006 by Ord. No. 2006-1; 3-5-2013 by Ord. No. 2013-1]**
 - (1) Per letter-size page or smaller: \$0.05.
 - (2) Per legal-size page or larger: \$0.07.
- I. Assessment searches per block and lot: \$25. **[Added 3-7-2006 by Ord. No. 2006-1; amended 3-3-2020 by Ord. No. 2020-6]**
- J. Administrative fee. **[Added 3-10-2010 by Ord. No. 2010-2]**
 - (1) An administrative fee in the amount of 10% of the costs generated to perform any required service is

hereby imposed. This fee shall apply to all uncollected fees and shall attach to all services provided by the enforcing agencies or departments of the Township of Willingboro. The purpose of this fee is to defray the cost of enforcing and administering the regulations of the Township. **[Amended 4-21-2015 by Ord. No. 2015-6]**

- (2) This fee shall be used for the maintenance of personnel, supplies, equipment, vehicles and other necessities used in the administration and enforcement of the Township of Willingboro's regulations.
- (3) This administration fee does not apply to public records where N.J.S.A. 47:1A-5 (Open Public Records Act) applies.

§ 150-3 Vital statistics fees.

[Amended 3-7-2006 by Ord. No. 2006-1; 11-8-2017 by Ord. No. 2017-11]

The following fees are established for licenses and certificates issued by the Registrar of Vital Statistics:

- A. Birth, marriage or death certificate: \$25.
- B. Each additional death certificate: \$10. **[Amended 3-3-2020 by Ord. No. 2020-6]**
- C. Marriage license: \$28 (\$25 due to State of New Jersey), (\$3 due to Township of Willingboro).
- D. Vital statistics record correction: \$25.
- E. Burial permit: \$5.
- F. Legal name change: \$2.
- G. Returned check fee: \$20. **[Amended 3-3-2020 by Ord. No. 2020-6]**

§ 150-4 Animal licensing fees.

The following fees shall apply in accordance with the provisions in Chapter **99**, Article **I**, Dogs and Cats, of the Code of the Township of Willingboro:

- A. Annual license fee:
 - (1) Neutered or spayed dogs: \$7.20. **[Amended 7-5-2011 by Ord. No. 2011-7]**
 - (2) All other dogs: \$11.20. **[Amended 7-5-2011 by Ord. No. 2011-7]**
 - (3) Potentially dangerous dogs: \$700.
- B. Animal licenses may be issued for up to three consecutive years upon payment of the annual fee for each of the years for which the license is sought, as follows: **[Added 7-5-2011 by Ord. No. 2011-7]**
 - (1) Two years:
 - (a) Neutered or spayed dogs: \$14.40.
 - (b) All other dogs: \$22.40.
 - (2) Three years:
 - (a) Neutered or spayed dogs: \$21.60.

(b) All other dogs: \$33.60.

C. Late charges, in addition to the license fee for any license issued after the last day of January of the appropriate year: \$15.

§ 150-5 Planning Board and Zoning Board of Adjustment fees.

- A. Findings. The Township Council of the Township of Willingboro hereby finds and determines that administrative costs and professional fees related to matters before the Township Council, the Planning Board, and the Zoning Board of Adjustment should be borne by the applicants who are seeking approvals from those Boards.
- (1) The application fee shall include the publication of a notice of the decision, which publication shall be in the form determined by the Township Clerk and which may be combined with similar notices into a single publication. The applicant shall remain responsible for giving notice of the pending application as required by law. Whenever an application includes more than one approval request, the sum of the individual fees shall be required.
 - (2) The application fee does not cover the cost of a court reporter to make a transcript. If the applicant desires to have a court reporter present, the cost of taking testimony and transcribing it, and providing a copy of the transcript to the Township shall be at the expense of the applicant. Applicants shall be advised that the Township prepares verbatim minutes of all public hearings and that copies of the verbatim minutes are available for the fee established in this chapter.
 - (3) In addition to the application fees, the applicant shall be responsible, in accordance with N.J.S.A. 40:55D-53.2, for the professional review fees incurred in conjunction with an application and for the inspection of any improvements. The professional review fees shall include the fees of the Township Engineer, Township planning consultant, Township Solicitor, Planning Board Solicitor, Zoning Board Solicitor, or other consultant authorized by the Township Council, the Planning Board, or the Zoning Board of Adjustment for a specific matter.
 - (4) Whenever an application is filed with the Planning Board or the Zoning Board of Adjustment or the Township Council, the applicant shall pay to the Township of Willingboro the application fee and an initial escrow deposit in the amount set forth in the table below.
 - (5) The professional review fees shall be paid out of the escrow deposit, and any monies in the escrow deposit which are not required shall be refunded to the applicant. Whenever it shall appear that the funds in the escrow deposit are insufficient to cover the professional review fees, the Township shall notify the applicant that an additional deposit is required and the amount that is required. The applicant shall make that additional deposit within 10 days after being notified.
 - (6) Interest on deposits. No interest shall be paid on any deposit of less than \$5,000. Whenever an amount of money in excess of \$5,000 shall be deposited by an applicant with the Township, the money, until repaid or applied to the purposes for which it is deposited, including the applicant's portion of the interest earned thereon, except as otherwise provided in this section, shall continue to be the property of the applicant and shall be held in trust by the Township. Money deposited shall be held in escrow and shall be deposited in a banking institution as provided by law, in an account bearing interest at the minimum rate currently paid by the institution or depository on time or savings deposits. The Township shall notify the applicant in writing of the name and address of the institution or depository in which the deposit is made and the amount of the deposit. The Township shall not be required to refund an amount of interest paid on a deposit which does not exceed \$100 for the year. If the amount of interest exceeds \$100, that entire amount shall belong to the applicant and shall be refunded to the applicant annually or at the time the deposit is repaid or applied to the purposes for which it was deposited, as the case may be, except that the Township shall retain for administrative expenses a sum equivalent to 33 1/3% of the entire interest amount, as an administrative and custodial fee.

- (7) Whenever professional review fees will be incurred as the result of review conducted prior to the formal submission of an application, no such review shall be conducted until the applicant shall have requested the review and shall have agreed, in writing, to be responsible for the professional review fees. In any such instance, the Township Clerk shall determine the amount of escrow deposit that will be required. **[Amended 3-7-2006 by Ord. No. 2006-1; 3-5-2013 by Ord. No. 2013-1; 3-3-2020 by Ord. No. 2020-6]**

Subject of Application	Fee	Escrow Account
Subdivision minor plat	\$100	\$500
Subdivision preliminary plat	\$200	\$150 per lot, but not less than \$1,500
Subdivision final plat	\$200	\$25 per lot, but not less than \$1,500
Site plan waiver	\$100	\$500
Site plan, minor	\$200	\$1,500
Site plan, preliminary	\$350	\$150 per acre or part acre, but not less than \$1,500 shall be deposited
Site plan, final	\$200	\$100 per acre or part acre, but not less than \$1,500 shall be deposited
Conditional use	\$100	\$1,500
Informal	\$50	None, provided that no professional review is involved. Applicant is responsible for costs of

Subject of Application	Fee	Escrow Account
Staff conference	\$50	professional review required by the Board \$1,500 if any of the professional consultants are to participate
Appeals (N.J.S.A. 40:55D-70a)	\$100	\$1,500
Ordinance or map interpretation (N.J.S.A. 40:55D-70b)	\$50	\$500
Bulk variances (N.J.S.A. 40:55D-70c)	\$100	\$500
Use variances (N.J.S.A. 40:55D-70d)	\$100	\$1,500
Permit (N.J.S.A. 40:55D-34 and N.J.S.A. 40:55D-35)	\$100	\$200
Appeals to Township Council	\$100	\$1,500
Request for rezoning	\$400	\$10 per acre, but no less than \$1,500
Driveway relocation application [§ 370-	\$50	\$500

Subject of Application	Fee	Escrow Account
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76A(1)(h)]

Any other matter under the provisions of this chapter or the Municipal Land Use Law for which no specific fee or escrow deposit is established	\$100	\$500
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Certified list of property owners (N.J.S.A. 40:55D-12)	\$0.25 per name or \$10, whichever is greater	
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Copies of applications, minutes, transcripts, decisions, resolutions or any other document or record for which no other specific fee has been established	Per letter-size page or smaller: \$0.05; per legal-size page or larger: \$0.07	
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Zoning permit (local clearance)	\$20	None required
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Subdivision approval certificate	\$25	None required
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B. Application for variance or conditional use. The application fee for a variance by the Zoning Board of Adjustment shall be \$20 or for a conditional use by either the Zoning Board of Adjustment or the Planning Board shall be \$50, as provided in § 60-27 of the Code of the Township of Willingboro. **[Amended 3-3-2020 by Ord. No. 2020-6]**

C. Land subdivision and site plan fees. Pursuant to § 205-57 of the Code of the Township of Willingboro,

the applicant, when required by provisions of Chapter **205**, Land Subdivision and Site Plan Review, of the Code of the Township of Willingboro, shall pay to the Clerk fees in accordance with the following provisions:

- (1) Minor subdivisions:
 - (a) Application fee: processing fee of \$35 and \$65 for each new lot to be created (except any lands offered to the Township) as the technical review fee, as required by § **205-6** of the Code of the Township of Willingboro. [**Amended 3-3-2020 by Ord. No. 2020-6**]
 - (b) Percolation test fee: actual cost of the verification tests, but not to exceed \$200 per test, as the technical review fee, as required by § **205-7A(10)** of the Code of the Township of Willingboro.
 - (c) Engineering review fee: \$300 as the technical review fee, as required by § **205-11** of the Code of the Township of Willingboro. [**Amended 3-3-2020 by Ord. No. 2020-6**]
 - (d) Inspection fee: \$100 for each \$5,000 or part thereof of the cost of construction of the improvements as estimated by the Township Engineer as a technical review fee, as required by § **205-12** of the Code of the Township of Willingboro.
- (2) Major subdivisions:
 - (a) Application fee (preliminary): processing fee of \$35, and \$1,500 for a subdivision involving 10 or fewer lots or \$3,000 for a larger subdivision and \$25 per new lot to be created in excess of 49 new lots as the technical review fee, as required in § **205-14** of the Code of the Township of Willingboro. [**Amended 3-3-2020 by Ord. No. 2020-6**]
 - (b) Percolation test fee: as established in Subsection **C(1)(b)** hereof, as required by § **205-15A(12)** of the Code of the Township of Willingboro.
 - (c) Engineering review fee: \$500, plus \$5 per lot, as the technical review fee, as required by § **205-21E** of the Code of the Township of Willingboro.
 - (d) Application fee (final): as established in Subsection **C(2)(a)** hereof, as required by § **205-22C** of the Code of the Township of Willingboro.
 - (e) Inspection fee: as established in Subsection **C(1)(d)** hereof, as required by § **205-27** of the Code of the Township of Willingboro.
- (3) Site plans:
 - (a) Application fee (preliminary): processing fee of \$25 and \$100 for the first acre and \$50 for each subsequent acre or part thereof as the technical review fee, as required in § **205-35** of the Code of the Township of Willingboro.
 - (b) Percolation test fee: as established in Subsection **C(1)(b)** hereof, as required by § **205-36A(13)** of the Code of the Township of Willingboro.
 - (c) Engineering review fee: \$300, plus \$50 per acre or part thereof, as the technical review fee, as required by § **205-41** of the Code of the Township of Willingboro. [**Amended 3-3-2020 by Ord. No. 2020-6**]
 - (d) Application fee (final): as established in Subsection **C(3)(a)** hereof, as required by § **205-42E** of the Code of the Township of Willingboro.
 - (e) Inspection fee: as established in Subsection **C(1)(d)** hereof, as required by § **205-45** of the Code of the

Township of Willingboro.

- (4) Miscellaneous provisions.
 - (a) The Planning Board may waive any or all of any fee established herein if the applicant is a nonprofit or religious corporation or association.
 - (b) All processing fees shall be nonrefundable.
 - (c) Each technical review fee shall be adjusted to reflect the actual time required for review multiplied by the rate established in the schedule of professional fees adopted annually by the governing body, to the end that should there be any amount unexpended for professional review of an application, the unexpended balance shall be refunded to the applicant, and further, that should the fee deposited be insufficient to satisfy the expenses of professional review, the applicant shall be required to deposit such additional funds as may be determined to be proper by the Planning Board in order to satisfy such expenses.
- D. Special use permits. The fee for a special use permit as provided in Chapter **370**, Zoning, of the Code of the Township of Willingboro shall be \$35.

§ 150-6 Uniform Construction Code fees.

[Amended 3-7-2006 by Ord. No. 2006-1; 3-5-2013 by Ord. No. 2013-1; 10-21-2014 by Ord. No. 2014-10]

- A. Findings. The Township Council of the Township of Willingboro finds that the State of New Jersey has promulgated the Uniform Construction Code, which applies to all municipalities.
- B. The fee for a construction permit shall be the sum of the subcode fees listed in Subsection **B(1)** through **B(14)**, plus all applicable special fees and other lawful charges and shall be paid in full before the permit is issued.
 - (1) The Building Subcode permit fee shall be:
 - (a) For new construction, including new additions, the fees shall be determined by column for use groups as follows:
 - [1] B, H, I-1, I-3, M, R-1, R2, R-3, R-4, R-5, U, E: \$0.027 per cubic foot of volume.
 - [2] A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1, and S-2: \$0.015 per cubic foot of volume.
 - [3] Farm use buildings used exclusively for food and/or sheltering of livestock: \$0.005 per cubic foot of volume.
 - [4] The minimum fee shall be \$70.
 - (b) For renovations, alterations, minor work and repairs, the fee shall be determined by the estimated cost of the work per \$1,000 or fraction thereof:
 - [1] First \$50,000: \$46 per \$1,000.
 - [2] Second \$50,000: \$24 per \$1,000.
 - [3] Over \$100,000 \$18 per \$1,000.
 - (c) For combinations of renovations and additions, the sums of the fees are computed separately.

- (d) The fee for demolition or removal of a structure less than 5,000 square feet in area and less than 30 feet in height, for one- and two-family residences (R-3), and for structures on farms and commercial farms shall be \$150. The fee shall be \$200 for all other structures.
- (e) The fee for a permit to replace roofing or siding shall be \$90.
- (f) The fee for a permit for signs, ground mount, monument, pylon and wall shall be \$6 per square foot for the first 100 square feet, \$4.50 per square foot for the next 400 square feet and \$3 per square foot thereafter. The minimum fee shall be \$70.
- (g) The fee for a permit for asbestos abatement shall be \$75.
- (h) The fee for a permit for lead hazard abatement shall be \$140.
- (i) The fee for tents greater than 16,800 square feet or more than 140 feet in any dimension shall be \$138.
- (j) The fee for swimming pools shall be as follows, aboveground pools: \$100; in-ground pools: \$150.
- (k) The fee for solar/photovoltaic systems shall be charged a flat fee of \$250 for Use Groups R-3, R-4 and R-5. All other use groups shall be charged a flat rate of \$500.
- (2) The Plumbing Subcode permit fee shall be as set forth in the following schedule:
 - (a) The fee shall be in the amount of \$15 per fixture or stacks for all fixtures, except as indicated in the following Subsection **B(2)(b)**.
 - (b) The fee shall be \$70 per special device for the following; grease traps, oil separators, water-cooled air-conditioning units, refrigeration units, utility service connections, backflow preventers, steam boilers, hot water boilers, active solar systems, sewer pumps, interceptors, fuel oil piping and gas piping.
 - (c) The fee shall be \$15 per appliance connected to the gas piping.
 - (d) For the purposes of computing this fee, fixtures or stacks shall include but not be limited to lavatories, kitchen sinks, slop sinks, urinals, water closets, bath tubs, floor drains, drinking fountains, dishwashers, garbage disposals, clothes washers, hot water heaters or similar devices.
 - (e) The minimum fee shall be \$70.
- (3) The Electrical Subcode permit fee shall be as set forth in the following schedule:
 - (a) For one to 50 receptacles and fixtures, the fee shall be \$60; for each 25 additional receptacles or fixtures, the fee shall be \$10. For the purpose of computing this fee, receptacles or fixtures shall include lighting, outlets, walls switches, fluorescent fixtures, convenience receptacles, alarm devices, smoke and heat detectors, communication outlets, light standards, carbon monoxide detectors, emergency lights, electrical signs, exit lights, solar photovoltaic panels, motors or similar devices less than one horsepower or one kilowatt.
 - (b) For each motor/electrical device one horsepower to 10 horsepower and for transformers/generators one kilowatt to 10 kilowatts, the fee shall be \$25.
 - (c) For each motor/electrical device 11 horsepower to 50 horsepower and for transformers/generators 11 kilowatts to 45 kilowatts, the fee shall be \$50.
 - (d) For each motor/electrical device 51 horsepower to 100 horsepower and for transformers/generators greater than 45 kilowatts and/or equal to 112.5 kilowatts, the fee shall be \$108.

(e) For each motor/electrical device above 110 horsepower and for transformers/generators above 112.5 kilowatts, the fee shall be \$500.

(f) For each service panel/subpanel, the fee shall be as follows:

0 to 200 amperes	\$70
201 to 1,000 amperes	\$120
1,001 to 1,200 amperes	\$457
Above 1,200 amperes	\$457

(g) For solar/photovoltaic systems, the fee shall be based on the designed kilowatt rating of the solar/photovoltaic as follows:

1 to 50 kilowatts	\$100
51 to 100 kilowatts	\$200
Greater than 100	\$500

(h) Annual swimming pool certification: The fee shall be \$150.

(i) For the purpose of computing these fees, all motors, except those in plug-in appliances, shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(j) The minimum fee shall be \$70.

(4) The Fire Subcode permit fee shall be as set forth in the following schedule:

(a) The fee for a hydraulic fire suppression system shall be as follows:

Number of Heads	Fee
1 to 20	\$70
21 to 100	\$120
101 to 200	\$229
201 to 400	\$594
401 to 1,000	\$822
Over 1,000	\$1,050

(b) The fee for an automatic fire alarm system shall be:

Number of Heat/Smoke Detectors	Fee
1 to 20	\$70
21 to 120	\$185
121 to 220	\$305
221 to 320	\$425
321 to 420	\$545
421 to 520	\$665
Over max entry	\$785

- (c) The fee for each standpipe shall be \$229.
- (d) The fee for each independent dry pre-engineered system: \$92.
- (e) The fee for each gas- or oil-fired appliance which is not connected to the plumbing system: \$70.
- (f) The fee for each kitchen exhaust system: \$70.
- (g) The fee for the installation or removal of flammable or combustible liquid tanks shall be: \$70.
- (h) The fee for each incinerator/crematorium: \$400.
- (i) The minimum fee shall be \$70.
- (j) The fee for solar/photovoltaic systems shall be charged a flat fee of \$100 for Use Groups R-3, R-4, and R-5. All other use groups shall be charged a flat fee of \$300. **[Added 9-9-2021 by Ord. No. 2021-10]**
- (5) The Elevator Subcode fees are pursuant to the state fees as mandated by N.J.A.C. 5:23-40.
- (6) Mechanical Subcode fees shall be \$50 for the purpose of computing these fees. This includes water heater, fuel oil piping, gas piping, steam boiler, hot water boiler, hot air furnace, oil tanks, LPG tanks and fireplaces. The minimum fee shall be \$85.
- (a) The fee to install ductwork for an HVAC system in an existing single-family dwelling shall be \$125. **[Added 9-9-2021 by Ord. No. 2021-10]**
- (7) Certificate of occupancy/certificate of continued occupancy/certificate of approval fees shall be as follows:
 - (a) The fee for a certificate of occupancy shall be 10% of the cost of the building subcode permit fee for all use groups, with a minimum fee of \$50.
 - (b) The fee for a certificate of continued occupancy shall be \$150.
 - (c) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$150.
 - (d) The fee for a certificate of occupancy issued following the successful completion of an asbestos abatement project shall be \$28.

- (e) There shall be no fee for a certificate of approval.
- (8) Plan review fees. Twenty percent of the amount of the construction permit fee shall be deemed to be the plan review fee.
- (9) Prototype. Where a design is used repeatedly at different locations, the plans attached to the first application for a construction permit may be designated as prototype or master plans either by the Construction Official or the New Jersey Department of Community Affairs. Subsequent submittals shall consist of a plot plan, including utilities, floor plan, exterior elevations, and a reference to the prototype plan by application and permit number. The construction permit fee shall be reduced by 20%.
- (10) DCA training/surcharge fee. In order to provide the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.000334 per cubic foot of volume of new construction, and the fee for all other construction shall be \$1.70 per \$1,000 of value of construction and shall be collected in accordance with N.J.A.C. 5:23-2.28.
- (11) Administrative surcharge. An administrative fee in the amount of 15% or the maximum amount permitted by the state statute shall be added to the fee for each construction permit.
- (12) Fee computation. All permit fees will be rounded out to the nearest dollar amount.
- (13) Variations. The fee for an application for a variation shall be \$400 for a Class I structure and \$120 for Class II and Class III structures. The fee for resubmission of an application for a variation shall be \$200 for a Class I structure and \$60 for Class II and Class III structures.
- (14) Refunds. In the event that a building permit becomes null and void, or when monies are requested to be refunded for permits not used, the volume of the work actually completed shall be computed. Any excess for the uncompleted work shall be returned to the permit holder, except that all penalties that may have been imposed on the permit holder under the requirements of the regulations shall first be collected. Plan review fees are not refundable.
- (15) Fee waiver. The Township Council may by resolution waive the payment of any fees provided for in this chapter where an application is brought for any permit provided for in the chapter for property owned by the Willingboro Board of Education, the Willingboro Municipal Utilities Authority, or any other local or county public entity or agent for any of these public entities. **[Added 11-6-2019 by Ord. No. 2019-15]**

§ 150-7 Department of Inspections fees.

[Amended 3-7-2006 by Ord. No. 2006-1; 3-5-2013 by Ord. No. 2013-1; 5-20-2014 by Ord. No. 2014-7; 3-1-2016 by Ord. No. 2016-3; 11-6-2019 by Ord. No. 2019-13]

The following fees shall apply for permits issued by the Department of Inspections. The inspections set forth are for zoning and Municipal Code compliance. These fees are for local permits and Code compliance and are in addition to any fees which may be required under the Uniform Construction Code.

Purpose	Fee	Notes
Housing resale inspection	\$100	Includes 1 reinspection
Rental inspection	\$100	Includes 1 reinspection
Reinspection (third within 30 days)	\$100	

Purpose	Fee	Notes
Multiple-family dwelling rental inspection	\$100	
Certificate of compliance inspection	\$100	
Dumpster (including dumpster bags)	\$100	
Dumpster (6-month permit)	\$400	
Change of use inspection/conditional use	\$50	
Accessory buildings and storage sheds	\$50	
Temporary buildings	\$100	
Fences without continuous foundations	\$35	
Fences with continuous foundations/retaining walls	\$50	Retaining walls require more inspections
Permanent swimming pools	\$50	
Temporary swimming pools	\$50	
Sign replacement:		
6 square feet or less	\$50	
More than 6 square feet	\$100	
Annual sign permit:		
1 side	\$25	
2 sides	\$50	
Seasonal sales permit	\$50	
Driveway permit	\$40	Any person seeking to construct a driveway other than where originally located must make application to the Planning Board for approval
Special use event permit	\$50	
Copy of original certificate of occupancy	\$2	See § 370-108D
Temporary storage units:		
Permit fee	\$100	

Purpose	Fee	Notes
Renewal fee	\$100	
Flatwork permit	\$50	

§ 150-8 Recreation Department fees.
[Amended 3-7-2006 by Ord. No. 2006-1; 3-5-2013 by Ord. No. 2013-1]

A. Municipal swimming pool fees.

(1) Resident/nonresident pool passes: [Amended 3-3-2020 by Ord. No. 2020-6]

(a) Daily pass:

[1] Resident: \$5.

[2] Nonresident: \$8.

(b) Seven-day pass:

[1] Resident: \$25.

[2] Nonresident: \$35.

(c) Seasonal passes (12 weeks):

[1] ~~Youth~~ Resident: \$75.

[2] ~~Adult~~ Non- Resident: \$100.

[3] Seniors (60+): \$65.

[4] Family (up to five): \$250.

Resident - \$400.00

Non-Resident – \$600.00

(2) Instructional program:

(a) Toddlers: ~~\$63.~~ \$65.00

(b) Youth: ~~\$93.~~ \$100.00

(c) Adults: ~~\$47.~~ \$60.00

(d) Aquacise: ~~\$45.~~ \$60.00

B. Tennis court fees.

(1) ~~Daily fee~~ Hourly Rate:

(a) Residents: \$5.

(b) Nonresidents: \$8.

(2) Seasonal passes: [Amended 3-3-2020 by Ord. No. 2020-6]

- (a) Resident individual: \$80.
- (b) Nonresident individual: \$100.
- (c) Resident senior (60+): \$50.
- (d) Nonresident senior (60+): \$60.
- (e) Resident family: \$125.
- (f) Nonresident family: \$135.
- C. Kennedy Center facility use fees.

(1) Classification of organizations.

- (a) ~~Class A: a Willingboro nonprofit organization whose sole purpose is to advance Willingboro schools, youth, and seniors in Willingboro (PTA, Neighborhood Watch, etc.).~~
- (b) ~~Class B: any organization whose sole purpose is for the social, civic or charitable benefit of Willingboro as a community (GWA, etc.).~~
- (c) ~~Class C: any organization whose purpose is to further national or international welfare (American Legion, VFW, political groups, Cancer Society, Heart Fund, etc.).~~
- (d) ~~Class D: any organization that does not fall into Class A, B or C whose purpose is to build up the organization or its interests.~~

Class A: any nonprofit organization whose sole purpose is:

To advance Willingboro schools, youth, and seniors (PTA, Neighborhood Watch, etc.)

The social, civic, or charitable benefit of Willingboro as a community (GWA, etc.)

To further national or international welfare (American Legion, VFW, (PTA, Neighborhood Watch, etc.)

Class B: Any for-profit organization, commercial enterprise, business, or any organization that does not fall into Class A whose purpose is to build up the organization or its interests.

(2) Facility use fees:

Auditorium:

Class A	\$200 \$1,352.00
Class B	\$200 \$1,400.00
Class C	\$500
Class D	\$1,000
Maximum of 4 5 hours per use; additional hours prorated	
Hourly surcharge outside of regular operational hours	\$50
Surcharge for events making money/selling tickets	5% to 20%

Banquet room:

Class A	\$200 \$1,352.00
Class B	\$200 \$1,400.00
Class C	\$300
Class D	\$500
Maximum of 4 <u>5</u> hours per use; additional hours prorated	
Hourly surcharge outside of regular operational hours	\$50
Surcharge for events making money/selling tickets	5% to 20%

Gymnasium:

Class A	\$200 \$100.00 per hour
Class B	\$200 \$150.00 per hour
Class C	\$500
Class D	\$1,000
Maximum of 4 hours per use; additional hours prorated	
Hourly surcharge outside of regular operational hours	\$50
Surcharge for events making money/selling tickets	5% to 20%

Meeting room:

The rate for each **2-hour** meeting (12 or fewer per year):

Class A	\$5 \$20.00
Class B	\$5 \$20.00
Class C	\$5
Class D	\$10

Rate for each additional meeting over 12 per year:

Class A	\$10
Class B	\$10

Class C \$10

Class D \$20

Office/room leasing rates per square foot at the Kennedy Center (per month):

Churches (~~existing as of 2/29/2012~~) 0.39 **\$7.50**/square foot

Educational institutions 0.39 **\$7.50**/square foot

Commercial (for-profit) 0.65 **\$15.00**/square foot

D. Other fees.

(1) Equipment rentals.

(a) Fees:

[1] LCD projector (with screen): \$40/~~four~~ **five** hours.

[2] PA system (with two microphones, speakers, and mixer): \$40/~~four~~ **five** hours.

[3] Screen (with stand): \$30/~~four~~ **five** hours. **Plus, a \$25.00 set-up fee.**

[4] Stage (raised with skirt): \$75/~~four~~ **five** hours. **Plus, a \$25.00 set-up fee.**

[5] Technician (pending availability): \$45 per hour. **[Amended 3-3-2020 by Ord. No. 2020-6]**

[6] TV (with DVD or VCR): \$30/~~four~~ **five** hours.

(b) A refundable deposit of \$200 ~~shall~~ **may** be required for large events.

(2) Park reservations. **[Amended 3-3-2020 by Ord. No. 2020-6]**

(a) Fees:

[1] Residents (one to 150 people): \$100/four hours. **\$75 for each additional hour**

[2] Nonresidents (one to 150 people): \$300/four hours. **\$75 for each additional hour**

[3] Organization (one to 150 people): \$300/four hours. **\$75 for each additional hour**

[4] Residents (151+ people): \$200/four hours. **\$150 for each additional hour**

[5] Nonresidents (151+ people): \$500 **\$600**/four hours. **\$150 for each additional hour**

[6] Organization (151 or more people): \$600/four hours. **\$150 for each additional hour**

(b) For 150 people or less, there shall be a fee of \$75 for each additional hour. For 151 people or more, there shall be a fee of \$150 for each additional hour.

(c) All reservations require a refundable deposit of \$500 **to cover the cost associated with any damage and clean-up.**

- (3) Pool rentals.
 - (a) Pool party (includes tent, tables, chairs, and up to 30 swim passes): \$300/four hours. [**Amended 3-3-2020 by Ord. No. 2020-6**]
 - (b) Camp swim rentals (day camps, church camps, daycares): \$300 to \$500/pool season.
Price is based on the number of swimmers, hours at the pool, and the number of times the group will be coming to the pool (i.e., Tuesdays and Thursdays, Monday through Friday, etc.).
- E. *The reservation of facilities shall be for personal or recreational use only. No fee or income-generating activities are permitted without specific authorization being granted by the Township. All uses are subject to compliance with municipal ordinances and regulations.*

§ 150-9 **Fees for licenses and permits.**

- A. The following fees are hereby established for licenses, permits and other services issued or administered by the Township Clerk:
- (1) Taxicabs:
 - (a) Taxicab license: \$100.
 - (b) Transfer to another vehicle: \$20.
 - (c) Taxi driver ID: \$25.
 - (d) Taxi driver badge: \$5.
 - (e) Replacement of lost license: \$20.
 - (2) Gold, silver and precious or semiprecious gem dealer:
 - (a) Premises: \$25.
 - (b) Per employee: \$10.
 - (c) Annual renewal: \$10.
 - (3) Solicitors/peddlers license:
 - (a) Application for a license: \$5.
 - (b) Investigation of the applicant: \$55.
 - (c) License fee: \$25.
 - (4) Canvasser and solicitor license. No fee is charged where the canvassing or solicitation is for a charitable, religious, patriotic, community service or philanthropic purpose. Number of solicitors to be licensed per company:
 - (a) One to 5: \$25.
 - (b) Six to 10: \$50.
 - (c) Eleven or more: \$75.

- (5) Electronic or mechanical amusement devices:
 - (a) Distributors: \$200.
 - (b) Operators (per machine): \$50.
 - (6) Jukeboxes:
 - (a) Distributors: \$100.
 - (b) Operators (per machine): \$10.
 - (7) Retail food-handling license: \$25.
 - (8) Retail food-handling reinspection fee: \$25.
 - (9) Electronic pest repeller or cat trap deposit: \$25. The electronic pest repeller or cat trap is available to residents only. The twenty-five-dollar deposit is returned when the electronic pest repeller or cat trap is returned.
 - (10) Copy of zoning ordinances: \$25.
 - (11) Copy of Master Plan: \$25.
 - (12) Copy of Redevelopment Plan: \$25. **[Added 3-7-2006 by Ord. No. 2006-1]**
- B. Alcoholic beverage license fees. The following fees are established for the issuance of alcoholic beverage licenses, as authorized by N.J.S.A. 33:1-12: **[Amended 3-7-2006 by Ord. No. 2006-1]**
- (1) Club license: \$188. **[Amended 3-5-2013 by Ord. No. 2013-1]**
 - (2) Plenary retail consumption license: \$2,500.
 - (3) Plenary retail distribution license: \$2,500. **[Added 7-8-2020 by Ord. No. 2020-13]**
- C. Bingo and raffles licenses. The Township of Willingboro has adopted the Bingo Licensing Law, pursuant to N.J.S.A. 5:8-25, and the Raffles Licensing Law, pursuant to N.J.S.A. 5:8-51, and, in accordance with the provisions of N.J.A.C. 13:47-4.10, the licensing fees payable to the Township shall be equal to those paid to the State of New Jersey, as follows:
- (1) Bingo (each date): \$10.
 - (2) On-premises draw raffle, cash or merchandise prize (each day drawing held): \$10.
 - (3) There shall be no fee for an on-premises draw raffle where the cash or merchandise prize value is under \$400.
 - (4) Off-premises draw raffle, per \$1,000 or part of the cash prize (50/50) or of the retail value of the merchandise prize. If the 50/50 prize exceeds \$1,000, then additional fees will be required equal to the fee paid to the State of New Jersey: \$10.
 - (5) Calendar raffle, per \$1,000 or part of the retail value of the prize: \$10.
 - (6) Non-draw raffle (carnival), each wheel or game held, conducted on any day or series of six consecutive days in one week: \$10.

D. Mercantile license fees. The following fees are established for annual mercantile permits: [**Added 3-7-2006 by Ord. No. 2006-1**]

- (1) Commercial and professional: \$75.
- (2) Construction and development contractors: \$75.
- (3) Delivery services, per vehicle: \$35.
- (4) Expositions, circuses and carnivals: \$200.
- (5) Food handling: \$10.
- (6) Hotel/motel: \$100.
- (7) Light industrial/manufacturing: \$100.
- (8) Multifamily, per unit: \$10.
- (9) Personal services: \$75.
- (10) Restaurants: \$100.
- (11) Retail sales: \$75.
- (12) Single-family rental, per house: \$50.
- (13) Theater: \$100.
- (14) Warehouse: \$100.
- (15) Wholesale sales: \$100.

E. Vendor fees for parades and fireworks. The following fees are established for vendor permits: [**Added 3-7-2006 by Ord. No. 2006-1**]

These Vendor fees are not applicable to any fees associated with the Jazz Festival, the Juneteenth Celebration, or any other event which is sponsored directly by and contracted for separately and directly by and with the Township.

- (1) Food trucks, per event and vehicle: \$125.
- (2) Ice cream truck, per event and vehicle: \$125.
- (3) Food and/or ice cream cart, per event, per cart: \$75.
- (4) Nonfood vendor, per event, per cart or person: \$30.

§ 150-10 Police Department fees.

The following fees are hereby established for the Police Department:

- A. Police record check: \$15.
- B. Redemption of abandoned or impounded property:
 - (1) Per day, commencing the seventh day after property is removed: \$2.

- (2) For each vehicle sold: \$5.
- C. Alarm system registration: \$25.
- D. Alarm system change form: \$5.
- E. Special use event permit fee: \$50. [Amended 3-7-2006 by Ord. No. 2006-1]
- F. Fingerprints: [Added 3-7-2006 by Ord. No. 2006-1]
 - (1) Resident, local search: \$30.
 - (2) Nonresident, local search: \$50.
 - (3) Resident, state police search: \$30, plus state cost.
 - (4) Nonresident, state police search: \$50, plus state cost.
- G. Minimum auction bid for abandoned vehicles: \$25. [Added 3-7-2006 by Ord. No. 2006-1]
- H. Police report or discovery request (no charge to a victim for any report up to 10 pages): \$10, plus \$0.25 per page.
- I. Copy of videotape: \$25.

§ 150-11 Application for Public Defender.

A person applying for representation by the Municipal Public Defender shall pay an application fee of \$200. In accordance with P.L. 1997, Chapter 256 (N.J.S.A. 2B:24-1 et seq.), and with guidelines promulgated by the Supreme Court, the Municipal Court may waive any required application fee, in whole or in part, only if the Court determines, in its discretion, upon a clear and convincing showing by the applicant, that the application fee represents an unreasonable burden on the person seeking representation. The Municipal Court may permit a person to pay the application fee over a specific period of time, not to exceed four months.

§ 150-12 Senior Center fees.

Use	Fee
Senior Center meeting:	\$35
One meeting per year.	
Maximum meeting time: four hours.	
Must clean up and dispose of trash as directed.	
Must pay additional charges for any damages. *	
Senior Center meeting room:	\$10
Monthly meetings scheduled.	
Maximum meeting time: four hours.	

Use	Fee
<p>Must clean up and dispose of trash as directed.</p> <p>Must pay additional charges for any damages.*</p>	
<p>Senior Center event room:</p> <p>Maximum event time: four hours.</p> <p>May decorate for the event the night before.</p> <p>Must clean up and dispose of trash as directed.</p> <p>Must pay additional charges for any damages. *</p>	\$100
<p>Senior Center meeting and event rooms:</p> <p>Monthly meetings scheduled and one event.</p> <p>May decorate for the event the night before.</p> <p>Maximum meeting and event time: four hours.</p> <p>Must clean up and dispose of trash as directed.</p> <p>Must pay additional charges for any damages. *</p>	\$250
<p>Senior Center meeting and event rooms:</p> <p>Monthly meetings scheduled and three events.</p> <p>May decorate for the event the night before.</p> <p>Maximum meeting and event time: four hours.</p> <p>Must clean up and dispose of trash as directed.</p> <p>Must pay additional charges for any damages. *</p>	\$500
<p>Senior Center event room, billiard room, and lounges:</p> <p>Maximum event time: four hours.</p> <p>May decorate for the event the night before.</p> <p>Must clean up and dispose of trash as directed.</p> <p>Must pay additional charges for any damages. *</p>	\$500

Use	Fee
Senior Center Resource Center, lounges, billiard room and courtyard:	\$600

Maximum event time: four hours.

May decorate for the event the night before.

Must clean up and dispose of trash as directed.

Must pay additional charges for any damages.*

* Renters must pay for any and all additional charges for any damages occurring during rental. The charges will be based on actual invoices billed for the work performed.

§ 150-13 Permit fees for street excavations and curb construction.

Pursuant to Article II, Excavations, of Chapter 328, Streets and Sidewalks, of the Code of the Township of Willingboro, each application for a permit to cut, dig, drill or make any hole, trench or other excavation in any road, street, alley, highway or public way under the jurisdiction of the Township must be filed by the applicant, and the required fees shall be paid with the application. The fees to be paid upon filing applications are as follows:

A. Improved road, Class A:

- (1) Excavation for a connection from a utility line to a curblineline: \$75.
- (2) Excavation for extension of utility lines from the existing terminus to the point of the proposed connection: \$0.75 per square foot of excavation.

B. Improved road, Class B:

- (1) Excavation for a connection from a utility line to a curblineline: \$20.
- (2) Excavation for extension of utility lines from the existing terminus to the point of the proposed connection: \$0.55 per square foot of excavation.

C. Improved road, Class C:

- (1) Excavation for a connection from a utility line to a curblineline: \$15.
- (2) Excavation for extension of utility lines from the existing terminus to the point of the proposed connection: \$0.40 per square foot of excavation.

D. Unimproved road:

- (1) Excavation for a connection from a utility line to a curblineline: \$10.
- (2) Excavation for extension of utility lines from the existing terminus to the point of the proposed connection: \$0.10 per square foot of excavation.

E. Construction of curbs. No fee shall be charged for a permit to construct a curb or curbs on any street, unless the construction will result in damage to the street surface that will not be repaired by the applicant. In that event, the fee shall be determined by the Director of Public Works in the amount

required to pay the cost of repairing or replacing the surface of the street by the Township of Willingboro, including all administrative costs and inspection fees.

§ 150-14 Property Maintenance Code fees.
[Amended 3-7-2006 by Ord. No. 2006-1]

- A. Inspection fees. The fee for any inspection made under § 272-16A of the Code of the Township of Willingboro shall be \$25.
- B. Status report fees. The fee for any status report under § 272-16B of the Code of the Township of Willingboro shall be \$15.
- C. Lawn/landscaping maintenance. [Added 12-17-2019 by Ord. No. 2019-22]
 - (1) Residential property: \$75.
 - (2) Residential property double cut: \$100.
 - (3) Commercial property: \$150.
 - (4) Branch/shrubbery/limb disposal: \$75 to \$250.
- D. Trash and debris removal. After providing notice in accordance with §§ 272-2 and 272-3 of the Code of the Township of Willingboro, the fee for trash and/or debris removal shall be as follows: [Added 12-1-2020 by Ord. No. 2020-16]
 - (1) Residential property: \$50 to \$1,500.
 - (2) Commercial property: \$100 to \$1,500.

§ 150-15 Application fees for tax exemption and abatement agreements.
Pursuant to Chapter 338, Article III, Long-Term Tax Exemptions and Abatements for Commercial and Industrial Properties, the application fees for tax exemption and/or abatement shall be:

- A. For all projects whose total project cost is less than \$1,000,000: \$2,500.
- B. For all projects whose total project costs are greater than \$1,000,000 but less than \$5,000,000: \$5,000.
- C. For all other projects: \$7,500.

§ 150-16 Public works fees.
[Added 3-7-2006 by Ord. No. 2006-1]

- A. Wood chipping, per hour varies, based on the number of materials. [Amended 3-5-2013 by Ord. No. 2013-1; 3-3-2020 by Ord. No. 2020-6]
- B. Replacement recycling cart: \$75. [Added 10-7-2014 by Ord. No. 2014-11]
- C. **Second Red Lid Trash Cart: \$75.00**

§ 150-17 Marriage and civil unions.
[Added 10-23-2019 by Ord. No. 2019-4]

- A. The Township of Willingboro hereby authorizes the collection of a fee for the performance of a marriage or civil ceremony by the Mayor or his/her designee within the Township of Willingboro, as

authorized by statute; and

- B. The amount of the fee for the performance of a marriage or civil ceremony shall be \$75.
- C. The Mayor or Deputy Mayor, as authorized by statute, may be reimbursed for directly related, out-of-pocket expenses, for performing the marriage or civil ceremony within the Township of Willingboro only. The direct cost reimbursement for allowable expenses shall be documented by receipts. The reimbursement will be made only by completed executed requisition form with appropriate documentation, authorization, and expenditure from the appropriate budget line item.
- D. All fees shall be payable to the municipality, collected by the finance department, and shall be deposited in the municipal general fund to be used specifically for the JFK Center Auditorium Renovations; and
- E. Any increase or decrease in the fee may be set by resolution by Township Council.
- F. The Mayor or Deputy Mayor may waive the fee.
- G. If any section of provision of this section shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this section.
- H. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- I. This section shall take effect immediately after the final passage and publication as provided by law.

§ 150-18 Food vending vehicle fees.

[Added 5-4-2021 by Ord. No. 2021-1]

- A. The annual operating permit fee for owners/operators of food vending vehicles shall be \$50 per food vending vehicle, payable to the Township Clerk; or
- B. The daily operating permit fee for owners/operators of food vending vehicles shall be \$20 per day per food vending vehicle, payable to the Township Clerk.

Charge Point Electric Charging station use:

Energy - \$0.18/kWh

Station Parking - First 1 hr. Free Thereafter 0.75 per hour.

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

ORDINANCE NUMBER: 2022-18

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: *ORDINANCES*

SUBJECT: **ORDINANCE ESTABLISHING EMPLOYEE
REIMBURSEMENT AGREEMENTS AND
TOWNSHIP REPAYMENT OBLIGATIONS IN
PURSUIT OF A CERTIFICATION OR LICENSE**

SUGGESTED ACTION:

ATTACHMENTS:

[EDucation Reimbursement and Repayment Obligation.docx](#)

Ordinance 2022 – 18

ORDINANCE ESTABLISHING EMPLOYEE REIMBURSEMENT AGREEMENTS AND TOWNSHIP REPAYMENT OBLIGATIONS IN PURSUIT OF A CERTIFICATION OR LICENSE

WHEREAS many employees receive training in pursuit of a Certification or License related to their current jobs, or to positions to which they might be promoted; and

WHEREAS Willingboro Township (“the employer”) sometimes agrees to pay some or all of the cost of training to obtain a Certification or License that an employee elects to pursue on a purely voluntary basis, however, the Township desires to protect itself against the possibility that it would pay for the non-mandatory training only to see the employee resign a short time later before the Willingboro Township can recoup the value of its investment; and

WHEREAS Willingboro desires to establish policies that protect its interest and investment in Employee development and training.

NOW BE IT ORDAINED that:

Mandatory Training:

When the Willingboro Township provides or requires mandatory training to their employees, time spent outside the normal workday, by non-exempt employees in training will be considered work time and is compensable. Willingboro Township also agrees to pay the cost of the training.

When the Willingboro Township provides or requires mandatory training to exempt employees that training is also considered work time but is not compensable separately from the employee’s salary. Willingboro Township also agrees to pay the cost of the training.

When Willingboro Township requires an employee to pursue mandatory training from an outside vendor, Willingboro Township shall pay non-exempt employees for the time they spend training, and Willingboro will also pay the cost of the training.

Voluntary Training:

If an employee pursues training in a truly voluntary fashion, the time spent in training does not count as work time and is not compensable.

If Willingboro Township agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the employee must agree to reimburse the Willingboro Township for the cost of the training prorated over five years as follows:

Within one year after completion - 100% of the total cost

After one year of completion – 80% of the total cost
After two years of completion – 60% of the total cost
After three years of completion – 40% of the total cost
After four years of completion – 20% of the total cost
After five years of completion - 0% of the total cost

If the employee is terminated or resigns from their position, Willingboro Township reserves the right to deduct any outstanding costs of training from an employee's final wages without obtaining any additional written consent from the employee at the time of termination (not at an earlier date).

If the employee agrees to pay some or all of the cost of training that an employee elects to pursue on a purely voluntary basis, the Willingboro Township will agree to reimburse the employee for the cost of the training prorated over the five years after completion of the course at 20% of the total cost per year during the first five years after completion.

Any reimbursement paid by the Willingboro Township to the employee will be payable annually in pay period #26 in one lump sum less any taxes as may be required under Federal and State law. If the employee is terminated or resigns from their position, before the closing of pay period #26 Willingboro Township will have no obligation to reimburse the employee.

All training in pursuit of a Certification or License must be approved by the Department Director and the Township Manager. All anticipated funds required to cover any training expense or anticipated reimbursement to an employee must be certified as available in the current budget the cost is to be incurred or the reimbursement paid, and a formal agreement must be executed and retained in the employee's Personnel file before enrolling in any course of study.

All courses of study must be taken at an accredited College or University or by an instructor or organization approved by the NJ Division of Local Government Services.

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-196

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: ***RESOLUTIONS***

SUBJECT: **A RESOLUTION APPROVING THE 2023 HOLIDAY
SCHEDULE FOR WILLINGBORO TOWNSHIP EMPLOYEES**

SUGGESTED ACTION:

ATTACHMENTS:

[Holiday Schedule 2023.docx](#)

Resolution 2022- 196

A RESOLUTION APPROVING THE 2023 HOLIDAY SCHEDULE FOR WILLINGBORO TOWNSHIP EMPLOYEES

BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 20th day of December 2022, in an open public session that the Township Council approves the 2023 Holiday schedule for the Township of Willingboro.

<i>Monday, January 2nd</i>	<i>New Year's Day (Observance)</i>
<i>Monday, January 16th</i>	<i>Dr. Martin Luther King Jr. Day</i>
<i>Monday, February 20th</i>	<i>Presidents' Day</i>
<i>Friday, April 7th</i>	<i>Good Friday</i>
<i>Monday, May 29th</i>	<i>Memorial Day</i>
<i>Tuesday, July 4th</i>	<i>Independence Day</i>
<i>Monday, September 4th</i>	<i>Labor Day</i>
<i>Monday, October 9th</i>	<i>Columbus Day</i>
<i>Friday, November 10th</i>	<i>Veterans Day (Observance)</i>
<i>Thursday, November 23rd</i>	<i>Thanksgiving Day</i>
<i>Friday, November 24th</i>	<i>Day after Thanksgiving Holiday</i>
<i>Monday, December 25^h</i>	<i>Christmas Day</i>

Item Cover Page

WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-197

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **Authorizing the Approval of Vouchers for Payment & Ratification**

SUGGESTED ACTION:

ATTACHMENTS:

[DECEMBER 2022 BILL LIST 2.xlsx](#)
[DECEMBER BILL LIST 2 RATIFIED CHECKS.pdf](#)
[R es 2022-197 Approval Vouchers for Payment_.doc](#)

Description	PO #	Vendor Name	Item Description	Amount	Check Id	Check Date	Void Date	Invoice
TECHNOLOGY Contractual	22-02446	BELLIA TECH LLC	2021 CHARGES	700.00	70047	12/20/2022		3297,3416
TOWN MANAGER Office of Communications	22-02153	BELLIA & SONS INC	Levitt Parkway Signs	411.50	70046	12/20/2022		37434
TOWN MANAGER Office of Communications	22-02157	STEPHEN J ROBINSON	PHOTOSHOOT MAYOR MCINTOSH	125.00	70115	12/20/2022		0048
TOWN MANAGER Office of Communications	22-02368	BELLIA & SONS INC	Holiday Mailer for Residents	5,072.90	70046	12/20/2022		38066
PURCHASING Travel Expense	22-02467	GEORGE M. BROWN JR.	REIMB NJLM NOV 15-17 2022	82.01	70050	12/20/2022		NOV 15-17-2022
PURCHASING Lease Copiers	22-01341	Kyocera Document Solutions AME	BLANKET COPIER LEASING 8/23/22	200.89	70084	12/20/2022		5021949554
TECHNOLOGY Contractual	22-02348	DELL MARKETING L.P.	OFFICE 365- NOVEMBER	6,708.00	70060	12/20/2022		10626132812
TECHNOLOGY Equip Repair	22-02283	PRO SYSTEMS LLC	WIRELESS MICS	260.00	70105	12/20/2022		15139
TECHNOLOGY Equip Repair	22-02283	PRO SYSTEMS LLC	MIXER	45.00	70105	12/20/2022		15139
TECHNOLOGY Equip Repair	22-02283	PRO SYSTEMS LLC	POWERED SPEAKER	150.00	70105	12/20/2022		15139
TECHNOLOGY Equip Repair	22-02283	PRO SYSTEMS LLC	SATURDAY PICKUP	100.00	70105	12/20/2022		15139
HUMAN RESOURCE Miscellaneous	22-02282	BERNICE BAILEY-PRICE	Reim. for Open Enroll. Refresh	110.51	70048	12/20/2022		OCT 2022
TOWN COUNCIL Special Project	22-02026	DELL MARKETING L.P.	Dell Technologies - Repairs	266.67	70060	12/20/2022		10634680492
TOWN COUNCIL Special Project	22-02324	STEPHENSON J. MOLNAR	COROPLAST SIGN FULL COLOR	1,500.00	70053	12/20/2022		35312
TOWN COUNCIL Special Project	22-02396	TRIAD ADVISORY SERVICES, INC	SEPT 22 AFF HOUSING WAITLIST	150.00	70117	12/20/2022		55672
FINANCE ADMIN Travel Expense	22-02371	JOHNEAH EXUM	EMPL REIMBURSEMENT NJLM CONF	103.47	70083	12/20/2022		REIM 11/15-17
FINANCE ADMIN Contractual	22-02410	WILLINGBORO TWP AGENCY ACCT	PPOINT FEES NOV 2PAY 24-22WK48	607.30	70138	12/20/2022		512334
FINANCE ADMIN Contractual	22-02461	WILLINGBORO TWP AGENCY ACCT	PPOINT FEES DEC1P PP25-22 WK50	752.50	70138	12/20/2022		544307
TAX COLLECTION Training	22-02457	LAMAR ARNOLD	REIMB 11/15-17/22 NJLM	82.40	70043	12/20/2022		11/15-17/22
TWP ATTORNEY Special Project	22-02312	THE GARTY LAW FIRM LLC	OCT22 LEGAL SVC HEAR OFFICER	1,485.00	70073	12/20/2022		WB-HOWARD102022
TWP ATTORNEY Labor Negotiation	22-02426	Malamut & Associates	LEGAL SVC LABOR COUNSEL	7,455.00	70091	12/20/2022		10386
TWP ATTORNEY Municipal Attorney Other	22-02393	FLORIO,PERRUCCI,STEINHART, &	OCT 2022 TIME 57848.0001	15,390.54	70071	12/20/2022		602468
ENGINEER COSTS Engineer Serv	22-02389	PENNONI ASSOCIATES, INC	10/22 FY22 NJDOT MUN AID GRANT	77.50	70102	12/20/2022		1143742
ENGINEER COSTS Engineer Serv	22-02390	PENNONI ASSOCIATES, INC	10/22 WTCEX21015-JFK CTR	10,715.00	70102	12/20/2022		1144177
ENGINEER COSTS Engineer Serv	22-02391	PENNONI ASSOCIATES, INC	10/22 WTCEX22002 TWP ENGINEER	3,566.25	70102	12/20/2022		1143743
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	73.80	70039	12/20/2022		1000488
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	73.80	70039	12/20/2022		10026902
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	73.80	70039	12/20/2022		10029230
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	73.80	70039	12/20/2022		10031556
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	68.08	70039	12/20/2022		995754
CONST OFFICIAL Clothes & Equip	22-01401	AMERICAN WEAR UNIFORM	UNIFORM SHIRT MAINTENANCE	68.08	70039	12/20/2022		998078
CONST OFFICIAL OFFICE EQUIPMEN	22-01161	OFFICE BASICS, INC.	OFFICE SUPPLIES- CODE ENF/OFF.	106.08	70098	12/20/2022		1-2143605
CONST OFFICIAL Equipment	22-01162	OFFICE BASICS, INC.	OFFICE SUPPLIES- UCC	635.53	70098	12/20/2022		1-2149771
CONST OFFICIAL Cont Inspection	22-00351	ROBERT SALMONS	Building Subcode- Blanket	2,160.00	70110	12/20/2022		0010 OCT/NOV 22
CONST OFFICIAL Cont Inspection	22-02425	DUANE J. WALLACE	INVOICE # 0017	6,750.00	70134	12/20/2022		#0017
Group Dental Insurance	22-00176	S.NJ REGIONAL EMPLOYEE BN FUND	Delta Dental Prem Jan-Dec 2022	384.00	70052	12/20/2022		12/1-12/31/2022
ADMINISTRATION Contractual	22-02166	MAGLOELEN INC	INVESTIGATIVE DATABASE	400.00	70090	12/20/2022		8187
ADMINISTRATION Contractual	22-02227	LEADSONLINE.LLC	INVESTIGATIVE DATABASE	5,123.00	70087	12/20/2022		400693
DETECTIVES Clothing	22-02226	GALLS PARENT HOLDINGS LLC	Police Uniforms	578.35	70111	12/20/2022		BC1720697
DETECTIVES Clothing	22-02226	GALLS PARENT HOLDINGS LLC	Police Uniforms	534.47	70111	12/20/2022		BC1723603
DETECTIVES Clothing	22-02226	GALLS PARENT HOLDINGS LLC	Police Uniforms	60.60	70111	12/20/2022		BC1723604
DETECTIVES Clothing	22-02226	GALLS PARENT HOLDINGS LLC	Police Uniforms	609.15	70111	12/20/2022		BC1723607
DETECTIVES Clothing	22-02226	GALLS PARENT HOLDINGS LLC	Police Uniforms	173.61	70111	12/20/2022		BC1723670
STAFF SERVICES Training	22-02264	J.HARRIS ACADEMY OF POLICE	K9 TRAINING/CASE LAW UPDATE	447.00	70081	12/20/2022		890
STAFF SERVICES Contractual	22-02181	VIRTUA MEDICAL GROUP, P.A.	PRE-HIRE MEDICAL EXAM	382.70	70133	12/20/2022		172729-00
STAFF SERVICES Equip Rep/Main	22-01838	WINNER FORD OF CHERRY HILL	SUPPLY AND INSTALL GRAPHICS	1,000.00	70141	12/20/2022		329128-9F
STAFF SERVICES Vehicle Repair	22-02126	MILLER FORD SALES	POLICE VEHICLE REPAIR	163.08	70095	12/20/2022		5416681
STAFF SERVICES Vehicle Repair	22-02126	MILLER FORD SALES	POLICE VEHICLE REPAIR	-16.00	70095	12/20/2022		5417672
STAFF SERVICES Veh Maintenance	22-01291	BURLINGTON CNTY AUTO PARTS INC	POLICE FLEET PARTS	310.66	70051	12/20/2022		101186195
STAFF SERVICES Veh Maintenance	22-01291	BURLINGTON CNTY AUTO PARTS INC	POLICE FLEET PARTS	63.60	70051	12/20/2022		101186662
STAFF SERVICES Veh Maintenance	22-01838	WINNER FORD OF CHERRY HILL	SUPPLY AND INSTALL GRAPHICS	1,390.00	70141	12/20/2022		329128-9F
STAFF SERVICES Veh Maintenance	22-02246	MILLER FORD SALES	PATROL VEHICLE SERVICE	693.73	70095	12/20/2022		6349266/1
STAFF SERVICES Veh Maintenance	22-02246	MILLER FORD SALES	PATROL VEHICLE SERVICE	38.41	70095	12/20/2022		5417686
STAFF SERVICES Veh Maintenance	22-02246	MILLER FORD SALES	PATROL VEHICLE SERVICE	368.75	70095	12/20/2022		5417978
STAFF SERVICES Veh Maintenance	22-02246	MILLER FORD SALES	PATROL VEHICLE SERVICE	106.49	70095	12/20/2022		5417805
STAFF SERVICES Veh Maintenance	22-02246	MILLER FORD SALES	PATROL VEHICLE SERVICE	-89.21	70095	12/20/2022		5417833
STAFF SERVICES Veh Maintenance	22-02353	BURLINGTON CNTY AUTO PARTS INC	POLICE VEHICLE AUTO PARTS	1,262.16	70051	12/20/2022		101185372
EMS Clothing & Equipment	22-02108	WITMER ASSOCIATES, INC.	Reebok 6" Trailgrip Tactical	99.29	70142	12/20/2022		INV136637
EMS Clothing & Equipment	22-02108	WITMER ASSOCIATES, INC.	Shipping	10.99	70142	12/20/2022		INV136637
EMS Vehicle Repair	22-00034	QUAKER CITY MOTOR PARTS CO	2022 Blanket PO #1 (NAPA)	8.70	70096	12/20/2022		2709-781257
EMS Vehicle Repair	22-00036	MILLER FORD SALES	2022 Blanket PO #1 (Miller)	22.77	70095	12/20/2022		5417611

EMS Vehicle Repair	22-00036	MILLER FORD SALES	2022 Blanket PO #1 (Miller)	90.55	70095	12/20/2022	5417733
FIRE DEPT Training	22-02399	PRAETORIAN GROUP INC	Fire Learning Platform with	1,800.00	70104	12/20/2022	INVPRA111030
FIRE DEPT Training	22-02399	PRAETORIAN GROUP INC	Master Class Series	200.00	70104	12/20/2022	INVPRA111030
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Lion Nomex NFPA Trousers Navy	175.00	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Lion Bravo Navy S/S - Tall	276.00	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Lion Bravo Navy L/S	143.99	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Embroider Block Letters RED	15.00	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Embroider Block Letters RED	15.00	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Sew Patch Left Sleeve	4.50	70119	12/20/2022	212789
FIRE DEPT Clothes & Equip	22-01574	TURN OUT FIRE & SAFETY INC	Shipping (Estimate)	20.00	70119	12/20/2022	212789
FIRE DEPT Firemen Service	22-02325	WILLINGBORO VOL FIRE CO 1	4th Quarter Firemen's Service	3,000.00	70139	12/20/2022	4TH QTR A/L 41
FIRE DEPT Response Reimb	22-02330	AIDEN W FRIDDELL	2022 Duty Crew Reimbursement	175.00	70035	12/20/2022	2022 DUTY CREW
FIRE DEPT Response Reimb	22-02331	MARK WATKINS	2022 Duty Crew Reimbursement	300.00	70136	12/20/2022	2022 DUTY CREW
FIRE DEPT Response Reimb	22-02357	JOHN ACHEY	2022 Annual Stipend Program	459.11	70034	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02358	STEVEN BAKER	2022 Annual Stipend Program	466.28	70112	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02359	AMIR BISHARA	2022 Annual Stipend Program	308.46	70040	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02360	RONALD L BORDEN	2022 Annual Stipend Program	1,013.66	70108	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02361	JAMES EDWARDS	2022 Annual Stipend Program	688.66	70079	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02362	WALTER HAINES	2022 Annual Stipend Program	595.40	70135	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02363	THOMAS A. LEAR	2022 Annual Stipend Program	236.73	70116	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02364	ANDREW MCNINCH	2022 Annual Stipend Program	164.99	70041	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02365	DAVID NELINSON	2022 Annual Stipend Program	301.29	70062	12/20/2022	2022 AN STIPEND
FIRE DEPT Response Reimb	22-02366	EDWARD TYSON	2022 Annual Stipend Program	265.42	70065	12/20/2022	2022 AN STIPEND
FIRE DEPT Medical Exams	22-01985	INST FOR FORENSIC PSYCHOLOGY	Pre-Employment Pscycological	1,575.00	70078	12/20/2022	17679
FIRE DEPT Equipment	22-00011	HOME DEPOT USA INC	2022 Blanket PO #1 (HomeDepot)	598.00	70076	12/20/2022	2040402
FIRE DEPT Equipment	22-00011	HOME DEPOT USA INC	2022 Blanket PO #1 (HomeDepot)	19.92	70076	12/20/2022	1035327
FIRE DEPT Equipment	22-00011	HOME DEPOT USA INC	2022 Blanket PO #1 (HomeDepot)	36.68	70076	12/20/2022	7035710
FIRE DEPT Equipment	22-00011	HOME DEPOT USA INC	2022 Blanket PO #1 (HomeDepot)	358.00	70076	12/20/2022	7035711
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	N.A. Rescue Combat Application	636.25	70142	12/20/2022	INV111336
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	Z-Medica Z Fold QuickClot	937.50	70142	12/20/2022	INV114461
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	Persys Emergency Bandage	173.00	70142	12/20/2022	INV114461
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	N.A. Rescue Twin Pack	369.75	70142	12/20/2022	INV135753
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	Dynarex Bandage Shears 7.25"	23.80	70142	12/20/2022	INV107402
FIRE DEPT Equipment	22-01766	WITMER ASSOCIATES, INC.	Shipping	107.02	70142	12/20/2022	INV107402
FIRE DEPT Equipment	22-01779	AMAZON CAPITAL SERVICES INC.	Blanket PO #2 (Amazon)	152.99	70038	12/20/2022	13LJ-TGG1-XQNR
FIRE DEPT Vehicle Repair	22-02336	CONTINENTAL FIRE & SAFETY INC.	Repair LED Light Assy./E-1613	368.00	70055	12/20/2022	M4849
FIRE DEPT Veh Scheduled Maint	22-00015	BHUPINDER ENTERPRISE INC	2022 Blanket PO #1 (USS Car W)	13.00	70120	12/20/2022	92322 (1601)
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	180.84	70051	12/20/2022	101226188
FIRE DEPT Veh Scheduled Maint	22-01013	BURLINGTON CNTY AUTO PARTS INC	2022 Blanket PO #2 (Burl.Auto)	-16.00	70051	12/20/2022	101226304
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	Rear Leaf Springs Replacement	1,692.24	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	U Bolts w/Nuts	462.00	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	1-1/4 Spring Pin	109.46	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	1" Spring Pin	56.18	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	Shackles Rebrushed	170.00	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	Cap Screws	10.00	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	Labor	2,800.00	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	Add'l Labor on Spring Hangers	400.00	70094	12/20/2022	297879
FIRE DEPT Major Veh Repair	22-02346	MERCER SPRING CORPORATION	1-1/8" SPRING PIN	123.58	70094	12/20/2022	297879
FIRE DEPT Other Equip Maint	22-01910	FIRE-DEX GW, LLC	2022 Blanket PO #1 - FIRE DEX	110.50	70070	12/20/2022	1336-11
FIRE DEPT Other Equip Maint	22-02035	ESI EQUIPMENT, INC.	Repair Damaged Hydraulic hose	291.46	70068	12/20/2022	22-1982
FIRE DEPT Miscellaneous	22-02321	OTIS ELEVATOR	Logistics and Fuel Impact Fee	125.00	70100	12/20/2022	F10000057835
PROSECUTOR Contractual	22-02418	JOHN MCGILL III, ESQ.	NOVEMBER 22 PROFESS SVC PROSEC	3,583.33	70093	12/20/2022	NOV 2022
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	70039	12/20/2022	100232 02
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	70039	12/20/2022	100232 01
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	70039	12/20/2022	10026338
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	70039	12/20/2022	10026340
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	70039	12/20/2022	999837
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	70039	12/20/2022	999835
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	70039	12/20/2022	997522
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	70039	12/20/2022	997524
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	57.20	70039	12/20/2022	10030992
STREETS & ROAD Clothes & Equip	22-00216	AMERICAN WEAR UNIFORM	BLANKET UNIFORM PANTS RENTAL	14.00	70039	12/20/2022	10030994

STREETS & ROAD Small Tools	22-02281	LAUREL LAWNMOWER SVC., INC.	HEDGE TRIMMERS, CHAIN SAWS	397.78	70086	12/20/2022	43915
STREETS & ROAD Medical Exams	22-02152	POGUE INFO & EDUCATION SVCS	FOLLOW UP TESTING DPW	450.00	70103	12/20/2022	105585
STREETS & ROAD Equipment	22-02280	Automotive Shop Equipment Spec	REPAIR COMPRESSOR	352.00	70044	12/20/2022	15111
STREETS & ROAD Contractual	22-00198	WDDS ENTERPRISES, INC.	BLANKET VARIOUS SUPPLIES/TOOLS	419.19	70056	12/20/2022	58330
STREETS & ROAD Contractual	22-01661	LOWE'S HOME CENTERS, INC	BLANKET TOOLS AND SUPPLIES	188.90	70089	12/20/2022	01752
STREETS & ROAD Contractual	22-01661	LOWE'S HOME CENTERS, INC	BLANKET TOOLS AND SUPPLIES	117.50	70089	12/20/2022	01328
STREETS & ROAD Contractual	22-01661	LOWE'S HOME CENTERS, INC	BLANKET TOOLS AND SUPPLIES	20.89	70089	12/20/2022	02349
STREETS & ROAD Contractual	22-02129	ERIC M. GRANT	GAS BOY SUPPORT	2,485.00	70066	12/20/2022	7260
STREETS & ROAD Vehicle Repair	22-00146	AUTOZONE NORTHEAST, INC	BLANKET LIGHT TRUCK PARTS	83.76	70045	12/20/2022	1664333023
STREETS & ROAD Vehicle Repair	22-00146	AUTOZONE NORTHEAST, INC	BLANKET LIGHT TRUCK PARTS	145.39	70045	12/20/2022	1664307814
STREETS & ROAD Vehicle Repair	22-00146	AUTOZONE NORTHEAST, INC	BLANKET LIGHT TRUCK PARTS	116.99	70045	12/20/2022	1664309964
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101226914 AIR FILTER	41.78	70051	12/20/2022	101226914
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101224906 WASHER SOLVENT	340.20	70051	12/20/2022	101224906
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101226915 AIR FLITERS	125.34	70051	12/20/2022	101226915
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101225426 OIL DRY	70.80	70051	12/20/2022	101225426
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101219330 JACK STANDS	78.53	70051	12/20/2022	101219330
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101210536 BATTERY	146.19	70051	12/20/2022	101210536
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101218002 CORE DEP RETURN	-16.00	70051	12/20/2022	101218002
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101215946 LIFT SUPPORTS	50.38	70051	12/20/2022	101215946
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101207991 POWER WINDOW MOT	92.39	70051	12/20/2022	101207991
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101218429 HYD HOSE	55.52	70051	12/20/2022	101218429
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101218866 BATTERY CABLES	147.34	70051	12/20/2022	101218866
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101223300 TERMINALS	35.60	70051	12/20/2022	101223300
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101224945 COUPLER KIT	58.82	70051	12/20/2022	101224945
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101224904 WASHER SOLVENT	25.14	70051	12/20/2022	101224904
STREETS & ROAD Vehicle Repair	22-02003	BURLINGTON CNTY AUTO PARTS INC	INV#101219013 AIR FILTERS	42.50	70051	12/20/2022	101219013
STREETS & ROAD Vehicle Repair	22-02112	SERVICE TIRE TRUCK CENTER	BLANKET TIRES FOR TRUCKS	300.60	70113	12/20/2022	22-0060434-015
STREETS & ROAD Vehicle Repair	22-02112	SERVICE TIRE TRUCK CENTER	BLANKET TIRES FOR TRUCKS	674.00	70113	12/20/2022	22-0053465-015
STREETS & ROAD Computer Repair	22-01543	DELL MARKETING L.P.	LAP TOP/DIAGNOSE VEHICLES	1,059.47	70060	12/20/2022	10619122162
STREETS & ROAD Major Veh Repai	22-00142	HAINESPORT ENTERPRISES, INC.	BLANKET HEAVY TRUCK PARTS	41.17	70075	12/20/2022	136629
STORM WATER Training	22-01856	NJ SHADE TREE FEDERATION	REGISTRATION: WILLIAM STEVENS	140.00	70097	12/20/2022	30
STORM WATER Training	22-01856	NJ SHADE TREE FEDERATION	REGISTRATION:RICHARD WILSON	140.00	70097	12/20/2022	30
STORM WATER Training	22-01856	NJ SHADE TREE FEDERATION	REGISTRATION:STANLEY BETHEA	140.00	70097	12/20/2022	30
STORM WATER MANAGEMENT Contractual	22-01712	DUBOIS CHEMICALS, INC.	CAR WASH SOAP	3,195.00	70072	12/20/2022	IN-30052021
STORM WATER MANAGEMENT Equip Repair	22-02156	W.E. TIMMERMAN CO,INC	LEAF VAC PARTS BLANKET	894.00	70137	12/20/2022	0227803
STORM WATER MANAGEMENT Equip Repair	22-02156	W.E. TIMMERMAN CO,INC	LEAF VAC PARTS BLANKET	633.98	70137	12/20/2022	0227791
STORM WATER Major Veh Repair	22-01511	GRANTURK EQUIPMENT CO., INC.	BLANKET SWEEPER BROOMS/FILTERS	786.04	70074	12/20/2022	1149319-000101
Garbage & Trash - Contractual	22-02394	REPUBLIC SERVICES,INC.	NOVEMBER 2022 TRASH SVC	122,342.64	70107	12/20/2022	0628000911603
BUILDING & GRD Clothes & Equip	22-01547	WORK 'N GEAR,LLC	BLANKET - UNIFORMS FOR:	626.24	70143	12/20/2022	HA165332
BUILDING & GRD Clothes & Equip	22-01547	WORK 'N GEAR,LLC	BLANKET - UNIFORMS FOR:	647.57	70143	12/20/2022	HA165333
BUILDING & GRD Clothes & Equip	22-01547	WORK 'N GEAR,LLC	BLANKET - UNIFORMS FOR:	16.99	70143	12/20/2022	HA166280
BUILDING & GRD Clothes & Equip	22-01547	WORK 'N GEAR,LLC	BLANKET - UNIFORMS FOR:	530.03	70143	12/20/2022	HA165334
BUILDING & GRD Clothes & Equip	22-01547	WORK 'N GEAR,LLC	BLANKET - UNIFORMS FOR:	127.46	70143	12/20/2022	HA166281
BUILDING & GRD License & Reg	22-02228	TREASURER, STATE OF NEW JERSEY	AIR QUALITY PERMITTING PROG.	885.00	70118	12/20/2022	221854660
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	155.00	70064	12/20/2022	104285 COMPLEX
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	185.00	70064	12/20/2022	104293 JFK
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	155.00	70064	12/20/2022	104346 COMPLEX
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	100.00	70064	12/20/2022	104344 DPW
BUILDING & GRD Contractual	22-01289	EASTERN TERMITE & PEST CONTROL	Pest control service	100.00	70064	12/20/2022	104345 LIBRARY
BUILDING & GRD Contractual	22-02168	NESTLE WATERS N AMERICA INC	Blanket WATER SERVICES	507.31	70059	12/20/2022	02K0444478085
BUILDING & GRD Contractual	22-02447	A.C.B. SERVICES INC.	NOVEMBER 22 CUUSTODIAL SVC	32,122.68	70037	12/20/2022	002933
BUILDING & GRD JFK BLDG MAINTENANCE	22-01188	BILLOWS ELECTRIC SUPPLY, INC	Elect. supplies all bldgs	137.82	70049	12/20/2022	6024609-00
BUILDING & GRD JFK BLDG MAINTENANCE	22-01927	JOFFE LUMBER & SUPPLY CO,INC	DOOR HARDWARE/CLOSURES/SWING	8,000.00	70082	12/20/2022	S621969
BUILDING & GRD B&G Maint	22-01690	FERGUSON ENTERPRISES, INC.	BLANKET-plumbing supplies	59.33	70088	12/20/2022	8368904
BUILDING & GRD B&G Maint	22-02145	HERITAGE SERVICE SOLUTIONS LLC	REPAIR FROZEN CONDENSER	3,478.42	70077	12/20/2022	SRVCE135562
BUILDING & GRD B&G Maint	22-02259	FANTE'S PLUMBING, HEATING & AC	troubleshoot DPW unit heaters	304.00	70069	12/20/2022	1000562626
BUILDING & GRD B&G Maint	22-02265	ERICSONS PLUMBING LLC	EMERGENCY REPAIR/HOT WATER HTR	6,100.00	70067	12/20/2022	4951
RECR SERV&PROG Awards & Dues	22-02048	AGWA GRANT CONSULTING SVCS,INC	GRANT WRITERS MEMBERSHIP	200.00	70036	12/20/2022	530
RECR SERV&PROG Awards & Dues	22-02048	AGWA GRANT CONSULTING SVCS,INC	KENDALL BRUNSON	0.00	70036	12/20/2022	530
RECR SERV&PROG Prgm Supplies	22-01907	OTC DIRECT INC	BLANKET JINGLE JANGLE JAM	183.54	70099	12/20/2022	721164734-01
RECR SERV&PROG Prgm Supplies	22-01907	OTC DIRECT INC	BLANKET JINGLE JANGLE JAM	308.67	70099	12/20/2022	720961506-01
RECR SERV&PROG Contractual	22-00240	COMCAST CABLE	BLNKT REMOTE #8499051120185602	8.52	70054	12/20/2022	NOV 12- DEC2022

RECR SERV&PROG B&G Maint	22-02041	WDDS ENTERPRISES, INC.	Keyed locks for facilities	405.00	70056	12/20/2022	57917
ELECTRICITY Municipal Bldg	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING MUNICIP	4,110.13	70106	12/20/2022	MUNICIPAL
ELECTRICITY Municipal Bldg	22-02474	STANDARD ALTERNATIVE,LLC	NOV 2022 POWER SALES 1REV MLK	161.03	70114	12/20/2022	2211-7220B
ELECTRICITY JFK Building	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING RECREAT	716.20	70106	12/20/2022	RECREATION
ELECTRICITY JFK Building	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING RECREATI	15,645.84	70106	12/20/2022	RECREATION
ELECTRICITY JFK Building	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING REC PAL	166.06	70106	12/20/2022	RECREATION PAL
ELECTRICITY JFK Building	22-02474	STANDARD ALTERNATIVE,LLC	NOV 2022 POWER SALES 429 JFK	3,256.06	70114	12/20/2022	2211-7220B
ELECTRICITY Fire Station	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING FIRE	3,469.09	70106	12/20/2022	FIRE DEPT
ELECTRICITY Industrial Dr	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING DPW	2,585.82	70106	12/20/2022	DPW
ELECTRICITY Industrial Dr	22-02474	STANDARD ALTERNATIVE,LLC	NOV 2022 POWER SALES INDUST	304.36	70114	12/20/2022	2211-7220B
ELECTRICITY Police Kennels	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING POLICE	71.49	70106	12/20/2022	POLICE DEPT
STREET LIGHT OTHER EXPENSES:	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING TRAFFIC	638.65	70106	12/20/2022	TRAFFIC LIGHT
STREET LIGHT OTHER EXPENSES:	22-02463	PUBLIC SERVICE ELECTRIC & GAS	NOV 2022 PSEG BILLING STREET	47,332.71	70106	12/20/2022	STREET LIGHT
TELEPHONE Municipal Bldg	22-02379	VERIZON	877-2201 SEP 13-DEC 12 22	2,807.75	70128	12/20/2022	SEP 13-DEC 12
TELEPHONE Municipal Bldg	22-02382	VERIZON WIRELESS	323276662-00001AUG 17-SEP16 22	4,352.59	70131	12/20/2022	AUG 17-SEP16
TELEPHONE Municipal Bldg	22-02383	VERIZON WIRELESS	520643382-00001JUL26-OCT25 22	24,874.38	70132	12/20/2022	JUL26-OCT25
TELEPHONE Municipal Bldg	22-02433	XTEL COMMUNICATIONS INC	DECEMBER BILLING	8,005.92	70144	12/20/2022	223341603
TELEPHONE JFK Building	22-02380	VERIZON	835-3753 SEP 4-DEC 3 2022	109.75	70122	12/20/2022	SEP 4-DEC 3
TELEPHONE Industrial Dr	22-02373	VERIZON	835-0094 SEPT 4-DEC 3 2022	462.43	70121	12/20/2022	SEPT 4-DEC 3
TELEPHONE Industrial Dr	22-02378	VERIZON	877-1873 SEP 13-DEC 12 22	250.06	70127	12/20/2022	SEP 13-DEC 12
TELEPHONE Police	22-02374	VERIZON 8773003	877-3003 SEP 13-DEC 12 22	141.41	70129	12/20/2022	SEP 13-DEC 12
TELEPHONE Police	22-02375	VERIZON	871-2058 SEPT 26-NOV 25 2022	252.00	70124	12/20/2022	SEPT 26-NOV 25
TELEPHONE Police	22-02376	VERIZON	835-7310 SEPT 4-DEC 3 2022	633.87	70123	12/20/2022	SEPT 4-DEC 3
TELEPHONE Police	22-02377	VERIZON	880-9636 SEPT 7-DEC 6 2022	1,286.70	70130	12/20/2022	SEPT 7-DEC 6
TELEPHONE Police	22-02381	VERIZON 877-0676	877-0676 SEP 13-DEC 12 22	3,205.36	70125	12/20/2022	SEP 13-DEC 12
TELEPHONE OFFICE OF AGING	22-02372	VERIZON 8771791	877-1791 SEP 13-NOV 12 22	58.78	70126	12/20/2022	SEP 13-NOV 12
NATURAL GAS Municipal Bldg	22-02438	DIRECT ENERGY MARKETING INC	DEC MON GAS OCT/NOV22 MUNICIP	229.94	70061	12/20/2022	HS23349578
NATURAL GAS JFK Building	22-02438	DIRECT ENERGY MARKETING INC	DEC MON GAS OCT/NOV22 JKK WAY	101.67	70061	12/20/2022	HS23349579
NATURAL GAS Industrial Dr	22-02438	DIRECT ENERGY MARKETING INC	DEC MON GAS OCT/NOV22 INDUST	122.16	70061	12/20/2022	HS23342656
NATURAL GAS Police Kennels	22-02438	DIRECT ENERGY MARKETING INC	DEC MON GAS OCT/NOV22 72 IRONS	50.65	70061	12/20/2022	HS23342655
LANDFILL/WASTE APARTMENT TRASH	22-02395	MAPLE SHADE TWP-SOLID WASTE	OCT 2022 APRT/CONDO TRASH SVC	8,402.73	70092	12/20/2022	109216
SOCIAL SECURIT OTHER EXPENSES:	22-02411	WILLINGBORO TWP AGENCY ACCT	EMP S FICAMC NOV2PAY24-22 WK48	9,795.46	70138	12/20/2022	FICA MC NOV 2P
SOCIAL SECURIT OTHER EXPENSES:	22-02411	WILLINGBORO TWP AGENCY ACCT	EMP S FICASS NOV2PAY24-22 WK48	39,597.90	70138	12/20/2022	FICA SS NOV 2P
SOCIAL SECURIT OTHER EXPENSES:	22-02460	WILLINGBORO TWP AGENCY ACCT	EMP S FICA MC DEC 1P25-22 WK50	11,865.83	70138	12/20/2022	FICA MC WK50
SOCIAL SECURIT OTHER EXPENSES:	22-02460	WILLINGBORO TWP AGENCY ACCT	EMP S FICA SS DEC 1P25-22 WK50	46,983.80	70138	12/20/2022	FICA SS WK50
DCRP PENSION	22-02409	WILLINGBORO TWP AGENCY ACCT	EMP S DCRP NOV 2PAY 24-22 WK48	223.87	70138	12/20/2022	DCRP NOV 2 PAY
DCRP PENSION	22-02462	WILLINGBORO TWP AGENCY ACCT	EMP S DCRP DEC 1PAY 25-22 WK50	223.87	70138	12/20/2022	EMP S DCRP WK50
MUN.COURT OFFICE EQUIPMENT	22-02020	DELL MARKETING L.P.	1 DELL MOBILE WIRELESS MOUSE	23.03	70060	12/20/2022	10635238317
MUN.COURT Interpreter	22-02297	LANGUAGE LINE SERVICES INC	INTERPRETING SVC INV#10666409	47.60	70085	12/20/2022	10666409
MUN.COURT Interpreter	22-02347	PARA-PLUS TRANSLATIONS, INC.	INTERP SVC -ASL INV165599	630.75	70101	12/20/2022	INV165599
MUN.COURT Miscellaneous	22-02298	DOCUVAULT SECURE SHREDDING LLC	SHRED SVC32" EXECU INV#0241091	39.00	70063	12/20/2022	0241091
PUBLIC DEFENDE Contractual	22-02419	ANDREW DUCLAIR ESQ.	PROFF SVC NOVEMBER 2022	1,456.33	70042	12/20/2022	NOVEMBER 2022
Maintenance cost	22-02420	ALLISON VILLANUEVA	LAWN SVC INVOICE #628	75.00	70140	12/20/2022	628
Maintenance cost	22-02421	CPW MANAGEMENT SERVICES	INVOICE # WIL030B	1,550.00	70057	12/20/2022	WIL0030B
Maintenance cost	22-02422	BRANDON W NORRIS	INVOICE # 0170,0172-0174 (4)	400.00	70058	12/20/2022	0170,0172-0174
Maintenance cost	22-02423	ALLISON VILLANUEVA	INV# 626	350.00	70140	12/20/2022	626
Maintenance cost	22-02423	ALLISON VILLANUEVA	INV# 627	250.00	70140	12/20/2022	627
Maintenance cost	22-02424	CPW MANAGEMENT SERVICES	INV# 2022-0171	175.00	70057	12/20/2022	2022-0171
Maintenance cost	22-02424	CPW MANAGEMENT SERVICES	INV# 2022-0175	125.00	70057	12/20/2022	2022-0175
Maintenance cost	22-02424	CPW MANAGEMENT SERVICES	INV# 2022-0176	250.00	70057	12/20/2022	2022-0176
Stormwater & Drains	22-02400	PENNONI ASSOCIATES, INC	WTCEX21028 BUCKINGHAM LN	954.50	50776	12/20/2022	1143741
Stormwater & Drains	22-02401	PENNONI ASSOCIATES, INC	WTCEX21040 BOLTON & BALFOUR LN	720.25	50776	12/20/2022	1145743
Renovations & Improvements-Mun. Bldgs	22-01296	BEVAN SECURITY SYSTEMS, INC	MC Bldg Improvements bsmt	975.00	50770	12/20/2022	0116696
Renovations & Improvements-Mun. Bldgs	22-02144	GLASS TINT SPECIALISTS,INC	SEAL- COURT PODIUM	131.22	50772	12/20/2022	2115-14841
Renovations & Improvements-Mun. Bldgs	22-02144	GLASS TINT SPECIALISTS,INC	SHIPPING -COURT PODIUM SEAL	35.00	50772	12/20/2022	2115-14841
Various Impr-Streets,rds, sidewalks	22-02388	PENNONI ASSOCIATES, INC	10/22 PPRD PHASE2 WTCEX21027	2,373.00	50776	12/20/2022	1143739
JFK Replace exterior trim/fascia paintin	22-02392	PARADISE PAINTING,LLC	PAINTING JFK 11//2022	21,950.00	50775	12/20/2022	11/8/2022
Acq-Mower,skidsteer,dumptruck& rel.exp	22-02448	CENTRAL JERSEY CONST. EQMT LLC	ASV RT-40 SKID STEER	63,164.00	50771	12/20/2022	003109-00
Acq-tasers,livescan,fingerprint,etc	22-01812	SF MOBILE VISION INC	QL-0258629 BSVR-01, DELL PWR	17,175.00	50773	12/20/2022	49886
Acq-tasers,livescan,fingerprint,etc	22-01812	SF MOBILE VISION INC	QL-0258620, RHELOS8 RED HAT	1,230.69	50773	12/20/2022	49886
Acq-tasers,livescan,fingerprint,etc	22-01812	SF MOBILE VISION INC	PROFESSIONAL SERVICES	585.00	50773	12/20/2022	49886
Acq-tasers,livescan,fingerprint,etc	22-01812	SF MOBILE VISION INC	REMOTE PROFESSIONAL SERVICES	390.00	50773	12/20/2022	49886

Acq-tasers,livescan,fingerprint,etc	22-01875	MORPHO USA INC (IDEMIA IDENT)	NJ COMM. CODE ITEM #3 204-96-	10,745.00	50774	12/20/2022	151958
Acq-tasers,livescan,fingerprint,etc	22-01875	MORPHO USA INC (IDEMIA IDENT)	MAINTENANCE: ON SITE ADVANTAGE	2,313.00	50774	12/20/2022	151958
Acq-tasers,livescan,fingerprint,etc	22-01875	MORPHO USA INC (IDEMIA IDENT)	NJ COMM. CODE ITEM# 37 204-96-	1,421.00	50774	12/20/2022	151958
Acq-tasers,livescan,fingerprint,etc	22-01875	MORPHO USA INC (IDEMIA IDENT)	MAINTENANCE: ON ISTE ADVANTAGE	175.00	50774	12/20/2022	151958
Acq-body armor,handguns & related costs	22-01812	SF MOBILE VISION INC	REMOTE PROFESSIONAL SERVICES	975.00	50773	12/20/2022	49886
08-14 CLEAN COMMUNITIES OE	22-01732	RUTGERS, THE STATE UNIVERSITY	TRAINING- RICHARD WILSON	255.00	70109	12/20/2022	117278
08-14 CLEAN COMMUNITIES OE	22-01732	RUTGERS, THE STATE UNIVERSITY	TRAINING- KEVIN GAINES	255.00	70109	12/20/2022	117280
BURL COUNTY MUN PARK DEV PROGRAM OE-PATH	22-01379	JOSEPH F KLISH	Replace Water Fountain	4,500.00	70080	12/20/2022	2218201
				676,818.35			

"RATIFIED CHECKS"

Range of Checking Accts: 01010101 to 01010101 Range of Check Dates: 12/07/22 to 12/31/22
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
01010101		CASH - TD BANK #4281975256					
70028	12/08/22	ELBOWENS EVONT L & LOIS BOWENS					2816
22-02455	1	OVERPAYMENT TAXES B-544 L-1	3,183.90	2-01-55-001-000-003	Budget		3 1
				Tax Overpayments Payable			
70029	12/08/22	GIBREEVE CHANCY GIBSON & SADIE REEVES					2816
22-02453	1	OVERPAYMENT TAXES B-608 L-152	2,761.17	2-01-55-001-000-003	Budget		1 1
				Tax Overpayments Payable			
70030	12/08/22	MUHAMMHD HAKEEM & DEBRA D MUHAMMAD					2816
22-02454	1	OVERPAYMENT TAXES B-616 L-20	809.72	2-01-55-001-000-003	Budget		2 1
				Tax Overpayments Payable			
70031	12/08/22	SIMTITLE SIMPLICITY TITLE					2816
22-02456	1	OVERPAYMENT TAXES B-244 L-5	1,376.47	2-01-55-001-000-003	Budget		4 1
				Tax Overpayments Payable			
70032	12/08/22	FISER005 FISERV, INC					2817
22-02449	1	MERCHANT PROCESSING AGREEMENT	50.64	2-01-20-130-000-132	Budget		1 1
				FINANCE ADMIN Contractual			
70033	12/12/22	BOACARD BANK OF AMERICA					2818
22-02185	1	NJLM ANNUAL CONFERENCE-HOTEL	2,424.24	2-01-20-110-110-022	Budget		1 1
				TOWN COUNCIL Travel Expense			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	10,606.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	10,606.14	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	10,606.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	10,606.14	0.00

"RATIFIED CHECKS"

TOWNSHIP OF WILLINGBORO
Check Register By Check Date

"RATIFIED CHECKS"

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	10,606.14	0.00	0.00	10,606.14
Total of All Funds:		<u>10,606.14</u>	<u>0.00</u>	<u>0.00</u>	<u>10,606.14</u>

"RATIFIED CHECKS"

RESOLUTION NO. 2022 - 197

AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

WHEREAS Willingboro Township Council received the December 2022, Bill List #2 and had an opportunity to review said Bill List.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 20th day of December 2022 that the Council hereby authorizes the Approval of Vouchers for payment and ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Kaya McIntosh
Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilman Anderson							
Councilwoman Perrone							
Councilwoman Worthy							
Deputy Mayor Whitfield							
Mayor McIntosh							

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-198

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION ACCEPTING WILLINGBORO TOWNSHIP'S
PLANNING AND IMPLEMENTATION AGREEMENT AND
PROPOSED MAPPING FOR THE NJ STATE PLANNING
COMMISSION'S TOWNSHIP PLAN ENDORSEMENT**

SUGGESTED ACTION:

ATTACHMENTS:

[Accepting Willingboros PIA and Proposed Mapping for Plan Endorsement.docx](#)

RESOLUTION NO. 2022 - 198

RESOLUTION ACCEPTING WILLINGBORO TOWNSHIP'S PLANNING AND IMPLEMENTATION AGREEMENT AND PROPOSED MAPPING FOR THE NJ STATE PLANNING COMMISSION'S TOWNSHIP PLAN ENDORSEMENT

WHEREAS the New Jersey State Planning Act, N.J.S.A. 52:18A-196 et seq. recognizes that New Jersey requires sound and integrated land use planning and coordination of planning at all levels of government to conserve the state's natural resources, revitalize the urban centers, protect the quality of the environment, and provide needed housing and adequate public services at a reasonable cost while promoting economic growth, development, and renewal; and

WHEREAS Plan Endorsement is a voluntary review process developed by the State Planning Commission to provide the technical assistance and coordination of the State for municipalities, counties, and regional agencies to meet the goals of the State Planning Act and the State Development and Redevelopment Plan ("State Plan"); and

WHEREAS Willingboro Township participated in the Plan Endorsement process for the regional Route 130/Delaware River Corridor Strategic Plan, which was initiated by Burlington County, endorsed by the State Planning Commission on December 6, 2022, and has received a ten- year Plan Endorsement extension; and

WHEREAS it is a requirement for Willingboro Township to formally accept the Planning and Implementation Agreement as prepared by the Office of Planning Advocacy, in addition to the State proposed mapping, as part of the endorsement process.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Willingboro Township, in the County of Burlington, State of New Jersey, in this open session held December 20, 2022, that Willingboro Township does hereby accept the Planning and Implementation Agreement and the State proposed mapping as it relates to the Route 130 Corridor Plan Endorsement.

BE IT FURTHER RESOLVED that the Council, the Township Manager, and the Municipal Clerk are hereby authorized to take all necessary action to implement the aforementioned Planning and Implementation Agreement.

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-199

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION AUTHORIZING A CHANGE ORDER FOR A CONTRACT WITH ARH, FOR THE CONSULTING ENGINEER SERVICES FOR THE WILLINGBORO TOWN CENTER AMPHITHEATER PROJECT**

SUGGESTED ACTION:

ATTACHMENTS:

[Final Change order NTE Resolution for ARH.docx](#)

Resolution 2022- 199

RESOLUTION AUTHORIZING A CHANGE ORDER FOR A CONTRACT WITH ARH, FOR THE CONSULTING ENGINEER SERVICES FOR THE WILLINGBORO TOWN CENTER AMPHITHEATER PROJECT

WHEREAS Pursuant to Resolution 2020-6C, ARH Associates was authorized by the Township Council of the Township of Willingboro to represent the Township as Consulting engineer; and

WHEREAS ARH submitted a proposal for \$52,000 for consulting engineer services for Willingboro Town Center Amphitheater project; and

WHEREAS additional payments are needed to cover the costs of inspection time and construction administration to close out the project; and

WHEREAS a 20% increase will not cover the cost of the needed billable services; and

WHEREAS it is necessary to amend the aforementioned services agreement because of additional work that could not be effectuated under a separate contract, this additional work was not anticipated in the proposal dated June 2, 2022, to the Township Manager; and

WHEREAS the additional amount to be encumbered for this Change Order shall not exceed 30,000; and

WHEREAS, the CFO has certified the availability of the funds for the contract; and

WHEREAS Funds have been appropriated in the 2022 budget and funds are available for this purpose in the following budget accounts: Town Council Special Project 2-01-20-110-110-131 (\$30,000.00) as indicated by the attached Treasurer's Certification; and

WHEREAS this change order increases the original agreed upon amount by more than 20% and N.J.A.C. 5:30-11.9 requires the adoption of a resolution authorizing all change orders in excess of 20%; and

WHEREAS Notice of this change order will be published once in a newspaper of general circulation in the Township of Willingboro as required by law (NJAC 5:30-11.9(c)(6)); and

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 20th day of December 2022, in open public session that the governing body authorizes a change order in the amount of \$30,000 increasing the total contracted services amount with ARH Associates, from \$52,000 to \$82,000.00 that is consistent with this resolution; and

Attest:

Brenda Bligen, Acting Township Clerk

Kaya McIntosh, Mayor

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-200

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **RESOLUTION FOR THE BUDGET TRANSFER OF THE TOWNSHIP OF THE WILLINGBORO TO MEET THE REQUIREMENTS FOR OPERATING THE AFFAIRS OF THE TOWNSHIP**

SUGGESTED ACTION:

ATTACHMENTS:

[RESOLUTION 2022 Budget Transfer - December 2.docx](#)

RESOLUTION 2022 - 200

RESOLUTION FOR THE BUDGET TRANSFER OF THE TOWNSHIP OF THE WILLINGBORO TO MEET THE REQUIREMENTS FOR OPERATING THE AFFAIRS OF THE TOWNSHIP

WHEREAS there are certain budget appropriations of the Township of Willingboro which are Insufficient to meet the requirements for the operating affairs of the Township; and

WHEREAS there are other 2022 budget appropriations where there are unexpected balances Which will not be needed for such purposes; and

WHEREAS the Revised Statutes 40A:4-58 provide for such transfers from such accounts that have unexpended balances to those accounts which have insufficient balances.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro assembled in the public session this 6th day of December 2022 that the following transfers be made as attached hereto.

BE IT FURTHER RESOLVED those certified copies of this resolution be provided to the Finance Director and the auditor for their information.

Attest:

Kaya McIntosh
Mayor

Brenda Bligen

Acting Municipal Clerk

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-201

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

SUGGESTED ACTION:

ATTACHMENTS:

[DEC 2022 ovp \(Dec 2022 cks\).doc](#)

RESOLUTION NO. 2022 - 201

**A RESOLUTION AUTHORIZING REFUNDS FOR
OVERPAYMENTS OF TAXES**

WHEREAS, the records of the Tax Collector of the Township of Willingboro indicate December 2022 overpayments of taxes due and overpayments; and

WHEREAS, refunds are due for these overpayments as listed on the attached schedule and made a part hereto;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 20th day of December 2022, that refunds be made as per the attached schedule; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Finance Director for information, attention and compliance.

Kaya McIntosh, Mayor

Attest:

Brenda Bligen, MBA
Acting Township Clerk

Recorded Vote	Motion	2nd	Yea	No	Abstain	Absent
<i>Councilman Anderson</i>						
<i>Councilwoman Perrone</i>						
<i>Councilwoman Worthy</i>						
<i>Deputy Mayor Whitfield</i>						
<i>Mayor McIntosh</i>						

RESOLUTION NO. 2022 - 201

WELLS FARGO \$1,602.43
1 HOME CAMPUS
MAC# F2302-040
ATTN: REFUNDS/FINANCIAL SUPPORT
DES MOINES, IOWA 50328-0001
BLOCK 120
LOT 1
2 STONEHAVEN LANE
OVERPAYMENT TAXES

Homeowners are 100% exempt; they do not pay taxes. Mortgage company is requesting the refund.

TRIDENT LAND TRANSFER \$2,156.34
3 EXECUTIVE CAMPUS
SUITE 100
CHERRY HILL, NJ 08002
BLOCK 1021
LOT 15
44 NIMITZ LANE
OVERPAYMENT TAXES

Title company and mortgage company paid for the 4th quarter of 2022. Title company is requesting the overpayment.

CORELOGIC \$3,495.93
ATTN: REFUNDS DEPT.
PO BOX 9202
COPPETLL, TX 75019
BLOCK 623
LOT 1
2 HASTING LANE
OVERPAYMENT TAXES

Homeowners are 100% exempt; they do not pay taxes. Mortgage company is requesting the refund.

ROCKET MORTGAGE \$3,296.70
1050 WOODWARD AVE.
DETROIT, MI 48226
BLOCK 1131
LOT 1
53 TOWER LANE
OVERPAYMENT TAXES

Homeowners are 100% exempt; they do not pay taxes. Mortgage company is requesting the refund.

RESOLUTION NO. 2022 - 201

EVONT L. & LOIS BOWENS \$3,183.90
2 MELBOURNE LANE
WILLINGBORO, NJ 08046
BLOCK 544
LOT 1
2 MELBOURNE LANE
OVERPAYMENT TAXES

Homeowners are 100% exempt; they do not pay taxes. Homeowner is requesting the refund.

DELIUS & CHANTALE MESIDOR 1,036.31
27 EASTGATE LANE
WILLINGBORO, NJ 08046
BLOCK 823
LOT 19
27 EASTGATE LANE
OVERPAYMENT TAXES

Homeowners and mortgage company paid for the 2nd quarter of 2022. Homeowners are requesting the overpayment.

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

RESOLUTION NUMBER: 2022-201

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Resolution

AGENDA SECTION: *RESOLUTIONS*

SUBJECT: **SOUTHERN NEW JERSEY REGIONAL EMPLOYEE
BENEFITS FUND INDEMNITY AND TRUST AGREEMENT**

SUGGESTED ACTION:

ATTACHMENTS:

[SNJHIF Township of Willingboro - Indemnity Trust Agreement and Resolution_dental only \(003\).doc](#)

RESOLUTION NO. 2022 - 202

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 20th day of December 2022, in the County of Burlington, State of New Jersey, By and Between the **Southern New Jersey Regional Employee Benefits Fund** referred to as “FUND” and the governing body of the Township of Willingboro, a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as “LOCAL UNIT”.

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND’s Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT’s resolution to join.

3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2023** and ending on **December 31, 2025** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.

4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for

RESOLUTION NO. 2022 - 202

that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

- a) Employer contributions to group health insurance
- b) Employee contributions to contributory group health insurance
- c) Employer contributions to contingency account
- d) Employee contributions to contingency account
- e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

ADOPTED: _____

Date

BY: _____

ATTEST: _____

RESOLUTION NO. 2022 - 202

RESOLUTION TO RENEW SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Southern New Jersey Regional Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of Willingboro Township, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Dental Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

RESOLUTION NO. 2022 - 202

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

ADOPTED: _____
Date

BY: _____

ATTEST: _____

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Minutes

AGENDA SECTION: *APPROVAL OF MINUTES*

SUBJECT: 10/04/2022
10/18/2022
11/01/2022
11/22/2022

SUGGESTED ACTION:

ATTACHMENTS:

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WILLINGBORO TOWNSHIP COUNCIL AGENDA ITEM

DATE: December 20, 2022

SUBMITTED BY: Brenda Bligen, Clerk

ITEM TYPE: Old Business

AGENDA SECTION: *UNFINISHED BUSINESS*

SUBJECT:

- VETERAN DAY PARADE
- WEBSITE UPDATE

SUGGESTED ACTION:

ATTACHMENTS: