

JOB OPPORTUNITY
TOWNSHIP OF WILLINGBORO
PROVISIONAL COMPETITIVE JOB
ANNOUNCEMENT
ASSISTANT ASSESSOR
TOWNSHIP TAX ASSESSOR DEPARTMENT
FULL-TIME POSITION
PENDING CSC RULES AND REGULATIONS

A job opportunity for a Provisional Assistant Assessor is available in the Tax Assessor Department. Work hours are 9:00AM to 5:00PM Monday through Friday, however you may be required to work evenings and weekends. This position follows the AFSCME 3827 union contract. This position is open to all residents in the State of New Jersey.

DUTIES:

Under the close supervision and direction of the Tax Assessor with valuations for real property. Inspects old and partly constructed buildings to determine alteration valuations building values. Estimates the values of buildings under construction, updates assessment maps as required. Assist with the preparation of information for appeals before county and state tax boards.

*Knowledge of the New Jersey State and municipal laws, rules, regulations, policies, and procedures regarding tax assessments. Knowledge of the accepted methods of property appraisals and the form and content of building plans. Ability to prepare clear, sound accurate, and informative reports. *

The salary for this position is \$43,757 - \$73,225.

A letter of interest, resume and an application should be submitted to the Human Resource Department **Attn: Loretta Anderson** no later than Friday, March 1, 2024. The job description of this posting is available in the Human Resource office.

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Website*

Posted and Distributed Friday, February 16, 2024