

Public Agenda - March 19, 2024

Attention

Attached is the Township Council packet. This packet is posted online as a courtesy to the public.

Please take note that packets are generally posted the Monday prior to the Tuesday meeting. If there are any changes, additions or deletions made between the time of the packet posting and the meeting, the same may not be reflected within this packet.

Subsequent to the packet posting, should you require additional information or a copy of a public document that is the subject of the meeting that was not available at the time of the packet posting, but is available prior to the meeting, you may contact the Township Clerk's office via email at lcooper-mcbride@willingboronj.gov by calling 609.877.2200 x1029.

Subsequent to the Council meeting, you may request documents by filing an Open Public Records Act (OPRA) request. You may obtain an OPRA form by going to the Township's website, www.willingboronj.gov, and typing OPRA in the search engine. Once you complete the online form and click SUBMIT, your request is automatically forwarded to the Township Clerk for response (within seven (7) business days).

Thank you,

LaToya Cooper-
McBride
Deputy Township
Clerk



**WILLINGBORO TOWNSHIP COUNCIL MEETING
AGENDA
March 19, 2024**

To Join Zoom Meeting:

1. Type in the address bar:
[https://us02web.zoom.us/j/95369537139?](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09)
[pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09)
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

CALL TO ORDER

ROLL CALL

PRAYER

REV. DR. DANNY E. SCOTTON SR-SENIOR PASTOR OF ALPHA BAPTIST CHURCH

FLAG SALUTE

COMPLIANCE STATEMENT

PROCLAMATIONS

MANAGER'S MUNICIPAL UPDATES

PUBLIC COMMENT-AGENDA ITEMS ONLY - 2 MINS

ORDINANCES

Ord.2024-4

**ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
{N.J.S.A. 40A: 4-45.14}**

RESOLUTIONS

Res. 2024-79

**AWARDING CONTRACT FOR THE 2023 CONCRETE
REPAIR PROJECT**

Res.2024-80

RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

Res.2024-81

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD THE ENERGY SAVINGS PLAN CONTRACT TO SCHNEIDER ELECTRIC

Res.2024-82

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO APPLY FOR THE JAKE'S LAW PLAYGROUND FUNDING GRANT THROUGH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM

Res.2024-83

RESOLUTION APPROVING CHANGE ORDER #1 FOR THE FY2022 MUNICIPAL AID PROGRAM - THE BRADFORD BLUEBERRY LANE PROJECT

Res. 2024-84

**RESOLUTION AWARDDING A CONTRACT TO FARNSWORTH & SEMPTIMHELTER, LLC FOR THIRD PARTY BILLING SERVICES FOR EMERGENCY MEDICAL SERVICES.
Award a Contract to Farnsworth & Semptimphelter, LLC for Third Party Billing Services for Emergency Medical Services.**

Res.2024-85

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR REPAIRS TO AN ELGIN WHIRLWIND SWEEPER

Res.2024-86

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO AN AGREEMENT WITH SCHAEFER SYSTEMS INTERNATIONAL, INC A CONTRACTED PARTICIPANT IN THE HGAC COOPERATIVE CONTRACT NUMBER #RC01-01

Res.2024-87

RESOLUTION APPROVING CHANGE ORDER FOR THE INSTALLATION AND REPAYMENT AGREEMENT WITH PSE&G IN CONJUNCTION WITH THE ENERGY SAVINGS IMPROVEMENT PLAN [ESIP]

Res. 2024-88 **RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR OPRA ATTORNEY**

Res. 2024-89 **RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR SUBSTITUTE/CONFLICT PROSECUTOR**

Res. 2024-90 **AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION FOR MARCH BILL LIST #2**

Res. 2024-91 **RESOLUTION AUTHORIZING THE EXTENSION OF A FAIR AND OPEN CONTRACT FOR GROUNDS MAINTENANCE SERVICES FOR WILLINGBORO TOWNSHIP**

Res. 2024-92 **RESOLUTION AUTHORIZING A CHANGE ORDER FOR A CONTRACT WITH L&L LEGACY CONSTRUCTION FOR BATHROOM REMODELING SERVICES**

Res. 2024-93 **GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S**
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Res. 2024-94 **RESOLUTION FOR DEFERRED SCHOOL TAXES**

Res. 2024-95 **INTRODUCTION OF THE TOWNSHIP OF WILLINGBORO MUNICIPAL 2024 BUDGET**

Res. 2024-96 **RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT FOR THE PRESEASONAL PREP AND MAINTENANCE OF SIX BASEBALL FIELD**

Res.2024-97

RESOLUTION AUTHORIZING AN INCREASE TO THE NOT TO EXCEED AMOUNT FOR PENNON! ASSOCIATES FOR THE PROVISION OF ENGINEERING SERVICES TO THE TOWNSHIP OF WILLINGBORO FOR ADDITIONAL FEES FOR TASKS 1-4 PER PROPOSAL

Res. 2024-98

RESOLUTION APPOINTING BOARDS & COMMISSIONS

TREASURER FOR APPROVAL AND ADOPTION

APPROVAL OF MINUTES

1-2-24

1-19-24

2-6-24

MUNICIPAL CLERK'S UPDATES

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC COMMENT - 4 MINUTES

COUNCIL COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Willingboro in the County of Burlington finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,343,285.01 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Willingboro in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Willingboro shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,343,285.01 and that the CY 2024 municipal budget for the Township of Willingboro be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**RESOLUTION NO. 2024 -
AWARDING CONTRACT FOR THE 2023 CONCRETE REPAIR
PROJECT**

WHEREAS Willingboro Township desires to complete the construction of a public improvement within the Municipality, commonly referred to as the 2023 Concrete Repair Project; and,

WHEREAS the aggregate costs are anticipated to exceed the Township’s bid threshold, which requires the contract, as outlined in N.J.S.A. 40A: 11-4a, to be awarded by resolution of the Governing Body to the lowest responsible bidder after public advertising for bids and bidding, therefore; and,

WHEREAS bids were advertised and later opened on February 7, 2024, for the 2023 Concrete Repair Project; and,

WHEREAS six bids were received and opened, with the lowest bid in the amount of \$175,392.00 coming from Charles Marandino L.L.C. from Milmay, NJ; and

WHEREAS Charles Marandino has requested to withdraw his bid because he mistakenly overlooked a section of the bid spec causing his bid to be substantially low [more than 20% below the median of all higher bids received] at 28% raising concerns about their ability to fulfill the contract; and

WHEREAS one bidder, Landberg Construction has been disqualified because they submitted the bid proposal from the 2021 Concrete Repair Project; and

WHEREAS the anticipated term of this contract is for one year but may be extended upon the approval of the governing body; and,

WHEREAS the Qualified Purchasing Agent, Township Manager, Township Engineer, and Township Attorney have reviewed the bids and find that the lowest bidder meets the specifications, that the bidder[s] is responsible and responsive, and recommend the contract be awarded to the third lowest bidder, Think Pavers Hardscaping LLC. in the amount not to exceed of \$216,171.00; and,

WHEREAS, the Chief Financial Officer for Willingboro Township has certified that free and unencumbered funds in the amount of \$216,171.00 are available for this purpose in accordance with N.J.A.C. 5:34-5.1 et seq. as indicated C-04-55-920-001-002 \$8,137.38, C-04-55-921-001-001 \$40,393.63, C-04-55-923-011-005 \$167,639.99.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Willingboro Township, in the County of Burlington, State of New Jersey, that the Mayor and Deputy Township Clerk are authorized and directed to enter into an agreement with Think Pavers Hardscaping, L.L.C. for the 2023 Concrete Repair Project, in an amount not to exceed \$216,171.00.

BE IT FURTHER RESOLVED that the check or bond of all unsuccessful bidder(s) shall be returned and the check or bond of the bidder to whom the contract is awarded shall be retained until a contract is executed and the required performance bond or other security is submitted. pursuant to N.J.S.A. 40A:11-24a.

RESOLUTION #2024-

RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

WHEREAS a sustainable community seeks to ensure that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS Willingboro Township strives to assure clean land, air, and water for current and future generations; and

WHEREAS New Jersey’s Energy Master Plan: Pathway to 2050 (“EMP”) established that community-level action is necessary to achieve the state’s goal of 100% clean energy by 2050; and

WHEREAS the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state’s Energy Master Plan; and

WHEREAS Willingboro Township is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS the Community Energy Plan Grant program will help Willingboro Township to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state’s Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Township Council of Willingboro Township has determined that Willingboro Township should apply for the aforementioned Community Energy Planning Grant program; and

THEREFORE, Willingboro Township will commit to providing staff support for the duration of the Community Energy Planning process, including gathering relevant data and convening at least one public meeting.

THEREFORE, BE IT RESOLVED, that the Township Council of the Willingboro Township, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

Signature

Approved Date

RESOLUTION 2024-

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD THE ENERGY SAVINGS PLAN CONTRACT TO SCHNEIDER ELECTRIC

WHEREAS the Governing Body of the Township of Willingboro, County of Burlington, State of New Jersey, selected Schneider Electric Buildings Americas to be their Energy Services Company (ESCO) in December of 2020 through a New Jersey Board of Public Utilities (NJBPU) regulated and monitored competitive RFP process; and

WHEREAS the Township of Willingboro entered an Investment Grade Audit (IGA) Agreement with Schneider Electric Buildings Americas in December 2020 to collaboratively develop their Energy Savings Improvement Program (ESP); and

WHEREAS under Resolution 2023-174, the governing body authorized the approval of the Energy Savings Plan but did not officially award the contract to Schneider Electric by resolution, only by reference under Ordinance 2023-21; and

WHEREAS the NJBPU approved the Energy Savings Plan submitted for review and approval by Schneider Electric Buildings Americas on June 28, 2023; and

WHEREAS the total of all implementation contract payments shall be \$3,803,578.00; and

WHEREAS Schneider Electric Buildings Americas projects it will achieve substantial completion of the work within 730 days (2 years) from the date of commencement subject to the adjustments of the contract time as provided in the Contract documents; and

WHEREAS the CFO has certified the availability of the funds for this purpose in the following Capital budget and grant accounts: Energy Savings Obligations-Refunding Bond C-04-55-923-012-001 as indicated by the attached Treasurer's Certification; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March 2024, in open public session that the governing body authorizes approval of the ESP Contract and Performance Guarantee Contract with Schneider Electric Buildings Americas and the required financing in an amount not to exceed \$3,863,578.00 to support the ESP; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in an official newspaper of the Township pursuant to NJAC 5:30-11.9(c)(6). In addition, this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION 2024-

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO APPLY FOR THE JAKE’S LAW PLAYGROUND FUNDING GRANT THROUGH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM

WHEREAS the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides grants and/or loans to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS the Township of Willingboro desires to further the public interest by obtaining funding in the amount of \$1,344,904 to include a grant from the State in the amount of \$750,000, in addition to a \$594,904 matching grant from the Township and, if available, a \$ 0 loan, from the State to fund the following project(s): Millcreek Park – Inclusive Playground; and,

WHEREAS the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS the applicant is willing to use the State’s funds in accordance with such rules, regulations, and applicable statutes, and is willing to enter into an agreement with the State for the above-named project.

NOW, THEREFORE, the governing body/board resolves that:

1. Kaya McIntosh or the successor to the office of Mayor is hereby authorized to:
 - a. make an application for such a loan and/or such a grant,
 - b. provide additional application information and furnish such documents as may be required, and
 - c. act as the authorized correspondent of the above-named applicant.
2. The applicant agrees to provide its matching share to the Green Acres funding request if a match is required, in the amount of \$594,904.
3. In the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in the performance of the project; and
5. This resolution shall take effect immediately.

CERTIFICATION

I, Latoya Cooper-McBride, Deputy Township Clerk do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Council of Willingboro Township at a meeting held on the 19th day of March 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 19th day of March 2024.

(name and title of Secretary or equivalent)

RESOLUTION 2024-

RESOLUTION APPROVING CHANGE ORDER #1 FOR THE FY2022 MUNICIPAL AID PROGRAM - THE BRADFORD BLUEBERRY LANE PROJECT

WHEREAS Willingboro Township entered a contract with Charles Marandino, LLC for the construction of FY2022 Municipal Aid Program - Bradford Blueberry Lane Project; and,

WHEREAS under the project Supplementary Specifications, there have been changes in As-Built quantities resulting in cost reductions associated with the above-named project; and,

WHEREAS the original contract price of \$267,672.00 has been reduced by \$75,588.00 to a revised contract price of \$192,086.00; and,

WHEREAS N.J.A.C.5: 30-11.3c requires that changes in payment for activities within the scope of activities of the contract shall be effectuated by a written change order authorized by the Governing Body; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Willingboro Township, in the County of Burlington, State of New Jersey, assembled in an open public session this 19th day of March 2024, that Change Order #1 for the FY2022 Municipal Aid Program - Bradford Blueberry Lane Project is approved.

RESOLUTION 2024 -

RESOLUTION AWARDING A CONTRACT TO FARNSWORTH & SEMPTIMHELTER, LLC FOR THIRD PARTY BILLING SERVICES FOR EMERGENCY MEDICAL SERVICES.

WHEREAS the Township of Willingboro has a need to acquire Third Party Billing Services for Emergency Medical Services, as a fair and open contract pursuant to the provisions of 40A:11-4.1(1)(r); and

WHEREAS the Township of Willingboro solicited proposals utilizing a fair and open process for the acquisition for Third Party Billing Services for Emergency Medical Services; and

WHEREAS the Qualified Purchasing Agent, did hereby receive and opened proposals on February 29, 2024; and

WHEREAS the Fire Chief and Deputy Fire Chief have reviewed the aforementioned proposals and recommend that the award of contract be made to Farnsworth & Semptimhelter, LLC; and

WHEREAS the qualifying proposals range from 3.89 % to 7.0 %, with Farnsworth & Semptimhelter, LLC from Lumberton, New Jersey, submitting the lowest qualifying proposal of 3.89 %; and

WHEREAS the Township Council finds that it is in the best interest of the Township of Willingboro to accept the responsive and responsible proposal of Farnsworth & Semptimhelter, LLC, 692 Main Street, PO Box 467, Lumberton, New Jersey 08048 at the rate of 3.89% of the total billing reimbursement collected and deposited into the Township Account, in accordance with the recommendations of Chief Anthony Burnett; and

WHEREAS pursuant to the RFP, the Township of Willingboro will authorize a two (2) year contract term from March 1, 2024, through February 28, 2026, with the options to extend up to three (3) additional years; and

WHEREAS the desired 3rd party billing services to be contracted has a determined annual Not to Exceed amount of \$38,000.00 for a total of \$76,000.00.00 for the two-year contract term; and

WHEREAS Funds have been appropriated in the 2024 budget and funds are available for this purpose in the following revenue budget accounts: EMS Fees: 4-01-08-137-601 and no amount shall be chargeable or payable until such time as goods or services are ordered or otherwise called for under NJAC 5:30-5.5(b)2; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March 2024, in open public session that the Township Council authorizes the execution of a contract for Third Party Billing Services for Emergency Medical Services with Farnsworth & Semptimhelter, LLC that is consistent with this resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in an official newspaper of the Township pursuant to NJAC 5:30-11.9(c)(6). In addition, this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION #2024-

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR REPAIRS TO AN ELGIN WHIRLWIND SWEEPER

WHEREAS the Willingboro Township needs to enter into a contract for repairs to an Elgin whirlwind sweeper; and

WHEREAS the GranTurk Equip. Co., Inc. has agreed to provide the parts and labor necessary to complete the repairs; and

WHEREAS N.J.S.A. 19:44A-20.4 et seq states “only a Governing Body, by resolution, can award contracts awarded by any authorized process including formal quotations; and contract that are exempt from the bidding process, or for professional or extraordinary unspecifiable services, above seventeen thousand five hundred (\$17,500.00) dollars.”

WHEREAS Pursuant to NJAC 5:34-9.1(a)(1)(i) This procurement meets the criteria of a specialized nature because GranTurk Equipment Co. Inc. is the sole distributor for the Eastern Pennsylvania and Southern New Jersey and is responsible for sales, service and provider of genuine OEM parts; and

WHEREAS The technicians as GranTurk Equipment Co. Inc, have been factory certified to provide quality service work; and

WHEREAS GranTurk Equip. Co., Inc. has completed and submitted:

1. Business Entity Disclosure Certification, which certifies that GranTurk Equip. Co., Inc. has not made any reportable contributions to a political or candidate committee in the Township of Willingboro in the previous year and the contract will prohibit GranTurk Equip. Co., Inc. from making any reportable contributions through the term of the contract required Pursuant To N.J.S.A. 19:44A-20.8
2. Political Contribution Disclosure Form from required under N.J.S.A. 19:44A-20.26
3. Valid New Jersey Business Registration Certification pursuant to P.L. 2004, c.57

WHEREAS the CFO has certified the availability of the funds for the contract; and

WHEREAS Funds have been appropriated in the 2024 budget and funds are available for repair of Street Sweeper in the following current budget account: Streets & Road Vehicle Repair 4-01-26-290-291-155 (\$43,875.) as indicated by the attached Treasurer’s Certification; and

WHEREAS that the duration of the contracts between the Willingboro Township and GranTurk Equip. Co., Inc. shall be for the duration of the repairs until completions; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 16th day of January 2024, in open public session that the governing body authorizes a contract for repairs to an Elgin whirlwind sweeper in the total amount of \$43,875 from GranTurk Equip. Co., Inc. that is consistent with this resolution; and

BE IT FURTHER RESOLVED this Resolution and the supporting documents shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION #2024-

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ENTER INTO AN AGREEMENT WITH SCHAEFER SYSTEMS INTERNATIONAL, INC A CONTRACTED PARTICIPANT IN THE HGAC COOPERATIVE CONTRACT NUMBER #RC01-01

WHEREAS the Township of Willingboro is a member in good standing with the HGAC Buy per Willingboro Township Resolution 2018-136; and

WHEREAS Schaefer Systems International, LLC, located at 10021 Westlake Drive, Charlotte, NC 28273 has been awarded contract #RC01-01 for Refuse Carts by HGAC Buy; and

WHEREAS The Township of Willingboro wishes to enter into an agreement with Schaefer Systems International, LLC, utilizing the awarded contract #RC01-01, to purchase a 507 95 Gallon Bar Carts; and

WHEREAS the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A: 11-12; and

WHEREAS Schaefer Systems International, LLC, has submitted a proposal #028183-1 on February 23rd, 2024, indicating the purchase price of the 507 95-gallon bar carts in the amount of \$28,026.96 and an additional \$1,675.00 shipping costs for a total cost of \$29,701.96; and

WHEREAS the Acting Director of Public Works recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS Funds have been appropriated in the 2024 budget and funds are available for this purpose in the following budget accounts: Recycling Grant G-01-41-701-008-299 (\$29,701.96) as indicated by the attached Treasurer's Certification; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on the 19th day of March 2024, in open public session that the Township Council authorizes the governing body to execute an agreement with Schaefer Systems International, LLC, that is consistent with this resolution; and

BE IT FURTHER RESOLVED This Resolution and its supporting documents shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION 2024-

RESOLUTION APPROVING CHANGE ORDER FOR THE INSTALLATION AND REPAYMENT AGREEMENT WITH PSE&G IN CONJUNCTION WITH THE ENERGY SAVINGS IMPROVEMENT PLAN [ESIP]

WHEREAS Willingboro Township entered a contract with Schneider Electric for an Energy Savings Improvement Plan [ESIP]; and,

WHEREAS Schneider Electric has presented to the Council a Conceptual Investment Grade Audit [IGA] and has identified some Energy Conservation Measures [ECM] that would result in a 20-year ESIP project; and

WHEREAS Donnelly Energy has been working with PSE&G on behalf of the Township of Willingboro to secure incentives that cover some costs of the proposed energy efficiency upgrades at the DPW, Library, and Municipal Building; and

WHEREAS PSE&G has authorized Willingboro Township to participate in the Energy Saver Program (a/k/a the Direct Install Program) under which PSE&G arranges for the installation of certain energy efficiency measures (“EEMs”) at eligible facilities; and

WHEREAS during the installation of LED Lighting at the Municipal Complex, it was discovered that there was an incompatibility between the sensors and light switches that required the installation of new switches, sensors, and bulbs that were compatible with the new LED lighting components; and,

WHEREAS Donnelly Energy was able to include the cost for material/labor of the switches, sensors, and bulbs into the project, so the Township could receive incentives under the Energy Saver Program; and

WHEREAS these changes will increase the customer share of the incentive from \$178,401.81 by \$5,869.56 to a revised share of the incentive equaling \$184,271.37; and,

WHEREAS these changes do not modify the Incentive percent of 70.1% or the Customer Share Percent of 29% and require no additional cash contribution as these additional costs would be reflected in our monthly billing; and

WHEREAS N.J.A.C.5: 30-11.3c requires that changes in payment for activities within the scope of activities of the contract shall be effectuated by a written change order authorized by the Governing Body; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Willingboro Township, in the County of Burlington, State of New Jersey, assembled in an open public session this 19th day of March 2024, to approve these modifications in the Energy Saver Program.

RESOLUTION NO. 2024 -

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR OPRA ATTORNEY

WHEREAS the Township of Willingboro has the need on a timely basis to utilize the services of an OPRA Attorney; and

WHEREAS the Township of Willingboro, pursuant to N.J.S.A. 40A:11-5(a)(i), has determined that it is appropriate to implement a fair and open process for the awarding of professional's contracts; and

WHEREAS the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS all professionals are required to enter into a professional services agreement under terms and conditions set forth by council; and

WHEREAS the Township of Willingboro has selected Florio Perrucci Steinhardt Cappelli Tipton LLC as OPRA Attorney for 2024; and

WHEREAS the desired services to be contracted has a determined Not to Exceed amount of \$15,000; and

WHEREAS Funds have been appropriated in the 2024 budget and funds are available for this purpose in the following current budget accounts: Township Attorney OPRA 4-01-20-155-000-142 (\$15,000) as indicated by the attached Treasurer's Certification; and

NOW THEREFORE, BE IT RESOLVED on this 19th day of March 2024, by the Township Council of the Township of Willingboro assembled in public session, that the Established Not to Exceed Amount for professional services provided by Florio Perrucci Steinhardt Cappelli Tipton LLC for 2024 is 15,000 For OPRA Attorney services; and

BE IT FURTHER RESOLVED that following the adoption of this resolution, the duration of the contracts between the Township of Willingboro and the aforementioned professional firm or individuals shall be from January 1, 2024, to December 31, 2024, pursuant to N.J.S.A. 40A:11-15; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in an official newspaper of the Township pursuant to NJAC 5:30-11.9(c)(6). In addition, this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION NO. 2024 -

RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, ESTABLISHING THE NOT TO EXCEED AMOUNT FOR SUBSTITUTE/CONFLICT PROSECUTOR

WHEREAS the Township of Willingboro has the need on a timely basis to utilize the services of a Substitute/Conflict Prosecutor; and

WHEREAS the Township of Willingboro, pursuant to N.J.S.A. 40A:11-5(a)(i), has determined that it is appropriate to implement a fair and open process for the awarding of professional's contracts; and

WHEREAS the Clerk's Office of the Township publicly advertised and received statements of qualifications of professionals in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirements to meet the requirements of the Township; and

WHEREAS all professionals are required to enter into a professional services agreement under terms and conditions set forth by council; and

WHEREAS the Township of Willingboro has selected KGMG Law Group LLP as Substitute/Conflict Prosecutor for 2024; and

WHEREAS the desired services to be contracted has a determined Not to Exceed amount of \$5,000.00; and

WHEREAS Funds have been appropriated in the 2024 budget and funds are available for this purpose in the following current budget accounts: Prosecutor Contractual 4-01-25-275-000-132 (\$5,000.00) as indicated by the attached Treasurer's Certification; and

NOW THEREFORE, BE IT RESOLVED on this 19th day of March 2024, by the Township Council of the Township of Willingboro assembled in public session, that the Established Not to Exceed Amount for professional services provided by KGMG Law Group LLP for 2024 is \$5,000.00 For Substitute/Conflict Prosecutor services; and

BE IT FURTHER RESOLVED that following the adoption of this resolution, the duration of the contracts between the Township of Willingboro and the aforementioned professional firm or individuals shall be from January 1, 2024, to December 31, 2024, pursuant to N.J.S.A. 40A:11-15; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in an official newspaper of the Township pursuant to NJAC 5:30-11.9(c)(6). In addition, this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

Range of Checking Accts: 01010101 to 01010101 Range of Check Dates: 03/06/24 to 03/29/24
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
01010101		CASH - TD BANK #4281975256					
73011	03/06/24	ADKINSRD RICHARD S & DEANNA ADKINS					3030
24-00542	1	OVERPAYMNT TAXES B-1101 L-76	887.42	4-01-55-001-000-003	Budget		4 1
				Tax Overpayments Payable			
73012	03/06/24	CLOUDENV VANESSA CLOUDEN					3030
24-00521	1	REGISTRAR SERVICES 2/13-2/23	1,400.00	4-01-20-120-100-132	Budget		2 1
				Township Registrar Contractual			
73013	03/06/24	CORETAXS CORELOGIC TAX SERVICE					3030
24-00543	1	OVERPAYMENT TAXES B-812 L-12	3,281.33	4-01-55-001-000-003	Budget		5 1
				Tax Overpayments Payable			
24-00543	2	OVERPAYMENT TAXES B-520 L-39	3,327.49	4-01-55-001-000-003	Budget		6 1
				Tax Overpayments Payable			
24-00543	3	OVERPAYMENT TAXES B-608 L-65	956.33	4-01-55-001-000-003	Budget		7 1
				Tax Overpayments Payable			
24-00544	1	OVERPAYMENT TAXES B-901 L-90	1,034.91	4-01-55-001-000-003	Budget		8 1
				Tax Overpayments Payable			
			<u>8,600.06</u>				
73014	03/06/24	GPANJ033 GPANJ, INC.					3030
23-01843	1	GPANJ	225.00	3-01-20-100-102-028	Budget		1 1
				PURCHASING Training			
73015	03/06/24	NOCKMART MARTIN & STEPHANIE NOCK					3030
24-00541	1	OVERPAYMENT TAXES B-401 L-4	2,378.17	4-01-55-001-000-003	Budget		3 1
				Tax Overpayments Payable			
73016	03/08/24	DELL 050 DELL MARKETING L.P.					3032
24-00375	1	FEBRUARY BILL 2024	7,184.90	4-01-20-100-103-132	Budget		1 1
				TECHNOLOGY Contractual			
73017	03/08/24	BOACARD BANK OF AMERICA					3032
24-00589	1	DocuSign Bus.Pro.1yr.Subscrptn	480.00	4-01-20-100-101-132	Budget		2 1
				TOWN MANAGER Contractual			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	21,155.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>7</u>	<u>0</u>	<u>21,155.55</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	21,155.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>7</u>	<u>0</u>	<u>21,155.55</u>	<u>0.00</u>

"RATIFIED CHECKS"

TOWNSHIP OF WILLINGBORO
Check Register By Check Date

"RATIFIED CHECKS"

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	225.00	0.00	0.00	225.00
CURRENT FUND	4-01	20,930.55	0.00	0.00	20,930.55
Total of All Funds:		<u>21,155.55</u>	<u>0.00</u>	<u>0.00</u>	<u>21,155.55</u>

"RATIFIED CHECKS"

RESOLUTION NO. 2024 -

AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

WHEREAS Willingboro Township Council received the March 2024, Bill List #2 and had an opportunity to review said Bill List.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 19th day of March 2024 that the Council hereby authorizes the Approval of Vouchers for payment and ratification including those items purchased under state contract and identified as such and all Trust Other Accounts (Recreation Trust, Tax Redemption, Escrow, and Dedicated by Rider Accounts).

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Director of Finance for her information and attention.

Kaya McIntosh
Mayor

Attest:

Deputy Township Clerk

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone							
Councilwoman Whitfield							
Councilwoman Worthy							
Deputy Mayor Anderson							
Mayor McIntosh							

Description	PO #	Vendor Name	Item Description	Amount	Check Id	Check Date	Void Date	Invoice
TOWNSHIP CLERK Advertising	24-00413	BURLINGTON COUNTY TIMES INC.	BILLING PERIOD - DECEMBER 2023	250.76	73029	3/19/2024		0006096737
TAX ASSESSMENT Office Supplies	24-00235	ALWAYS IN STITCHES BY JAMIE	TAX ASSESSOR FIELD SHIRTS	360.00	73019	3/19/2024		369
Group Health Insurance	24-00415	Medical Cost Containment Srvs		50.00	73069	3/19/2024		138643C
Group Health Insurance	24-00415	Medical Cost Containment Srvs	Dec. Monthly COBRA Admin Fee	50.00	73069	3/19/2024		140155C
Group Health Insurance	24-00415	Medical Cost Containment Srvs	AUG-OCT Monthly COBRA AdminFee	150.00	73069	3/19/2024		137524C
Group Health Insurance	24-00468	CEDRIC L. MINTER	2023 Healthcare Reimbursement	5,672.54	73033	3/19/2024		2023HEALTH COST
K-9 EXPENSES	23-02825	RAY ALLEN MFG CO, INC	POLICE K9 TEAM EQUIPMENT	846.85	73084	3/19/2024		RINV356765
BUILDING & GRD Contractual	24-00311	EMR POWER SYSTEMS, LLC.	SERVICE CALL GENERATOR	1,394.03	73049	3/19/2024		84189A
BUILDING & GRD Contractual	24-00364	CONFIRE FIRE PROTECTION	BACKFLOW PREVENTOR INSPECTION	310.00	73038	3/19/2024		INV-0146832
BUILDING & GRD Contractual	24-00364	CONFIRE FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION -	327.50	73038	3/19/2024		INV-0146833
BUILDING & GRD JFK BLDG MAINTENANCE	24-00261	MONARCH BOILER CONST. CO., INC	BOILERS REPAIR.	861.00	73074	3/19/2024		CSW080-9789.1
BUILDING & GRD JFK BLDG MAINTENANCE	24-00261	MONARCH BOILER CONST. CO., INC		420.00	73074	3/19/2024		CSW080-9809
BUILDING & GRD B&G Maint	24-00179	B & C FIRE EQUIPMENT INC	INSPECTION FIRE EXTINGUISHERS	180.50	73025	3/19/2024		16834
BUILDING & GRD B&G Maint	24-00179	B & C FIRE EQUIPMENT INC	INSPECTION FIRE EXTINGUISHER	63.00	73025	3/19/2024		16835
BUILDING & GRD B&G Maint	24-00179	B & C FIRE EQUIPMENT INC	INSPECTION FIRE EXTINGUISHER	51.00	73025	3/19/2024		16837
BUILDING & GRD B&G Maint	24-00179	B & C FIRE EQUIPMENT INC	INSPECTION FIRE EXTINGUISHER	360.75	73025	3/19/2024		16836
BUILDING & GRD B&G Maint	24-00255	FALASCA MECHANICAL, INC	WINTERIZE PARKS OUTSIDE PROP.	4,665.00	73051	3/19/2024		46420
BUILDING & GRD B&G Maint	24-00256	JOSEPH F KLISH	MILLCREEK PARK TENNIS COURT	210.00	73060	3/19/2024		2318799/ 18799
BUILDING & GRD B&G Maint	24-00303	HUTCHINSON PLUMBING HEATING	RESTARTED CLEVER BOILER	579.40	73058	3/19/2024		221411258
BUILDING & GRD B&G Maint	24-00304	FALASCA MECHANICAL, INC	REPAIRS AT MULTIPLE LOCATIONS	540.00	73051	3/19/2024		46404
BUILDING & GRD B&G Maint	24-00304	FALASCA MECHANICAL, INC	FIND ISOLATION VALVES/INSTALL	880.19	73051	3/19/2024		47140
BUILDING & GRD B&G Maint	24-00304	FALASCA MECHANICAL, INC	LEAKING WATER VALVE	820.00	73051	3/19/2024		47219
BUILDING & GRD B&G Maint	24-00307	ENVIRONMENTAL CONNECTION INC	ASBESTOS TEST KENNEDY CTR.	1,275.00	73050	3/19/2024		23576-01
BUILDING & GRD B&G Maint	24-00313	ARNOLD'S SAFE & LOCK CO INC	RESTROOM PRIVACY LEVERS REPAIR	1,361.00	73023	3/19/2024		B28655
BUILDING & GRD B&G Maint	24-00365	KRS SERVICES, INC.	INSTALLED, REPLACED AND WIRED.	993.75	73062	3/19/2024		20745
BUILDING & GRD B&G Maint	24-00365	KRS SERVICES, INC.	REPLACED 2 LIGHTS SWITCHES-JFK	607.50	73062	3/19/2024		20746
BUILDING & GRD B&G Maint	24-00365	KRS SERVICES, INC.	RE-PROGRAMMED LIGHT TIMERS	481.25	73062	3/19/2024		20739
BUILDING & GRD B&G Maint	24-00365	KRS SERVICES, INC.	WIRING TEMPORARY POWER SOURCE	306.25	73062	3/19/2024		20738
BUILDING & GRD Oth Equip Maint	24-00260	EMR POWER SYSTEMS, LLC.	RESET LOW COOLANT ON GENERATOR	360.31	73049	3/19/2024		84156A
TOWN MANAGER Contractual	24-00208	THE CARLSEN GROUP INC	FEB-DEC 2024 MONTHLY UPLOADS	95.00	73032	3/19/2024		8996
TOWN MANAGER Office of Communications	24-00440	BELLIA & SONS INC	Reprinting of 2024CAL (250)	2,010.64	73026	3/19/2024		N48944
TOWN MANAGER Office of Communications	24-00440	BELLIA & SONS INC	SHIPPING	7.50	73026	3/19/2024		N48944
TOWN MANAGER Miscellaneous	24-00550	DWAYNE M. HARRIS	Employee Appreciation	269.80	73046	3/19/2024		RECEIPT3127REIM
PURCHASING Travel Expense	24-00595	TROPICANA RESORT AND CASINO	2024 PUBLIC PURC EDU ROOM FEES	89.00	73097	3/19/2024		GROUP STRPP4
PURCHASING Travel Expense	24-00595	TROPICANA RESORT AND CASINO	4/24 & 4/25 1 NIGHT RESORT FEE	27.99	73097	3/19/2024		GROUP STRPP4
PURCHASING Travel Expense	24-00595	TROPICANA RESORT AND CASINO	AC TOUR PROMO FEE	2.00	73097	3/19/2024		GROUP STRPP4
PURCHASING Travel Expense	24-00595	TROPICANA RESORT AND CASINO	NJ OCCUP. FEE	3.00	73097	3/19/2024		GROUP STRPP4
PURCHASING Travel Expense	24-00595	TROPICANA RESORT AND CASINO	AC OCCUP SURCH	2.00	73097	3/19/2024		GROUP STRPP4
PURCHASING Training	24-00594	RUTGERS CENTER FOR GOVNMNT SVCS	2024 PUB PURCH EDU 4/ 24 & 25	450.00	73087	3/19/2024		PP-2250-SP24-1
PURCHASING Lease Copiers	24-00445	STEWART BUSINESS SYSTEMS/XEROX	BLANKET COPIER LEASES 3/6/2024	1,426.53	73055	3/19/2024		IN2279433
PURCHASING Lease Copiers	24-00585	Kyocera Document Solutions AME	INV# 5028755218 MARCH 2024	1,547.67	73063	3/19/2024		5028755218
HUMAN RESOURCE Medical Exams	24-00421	VIRTUA MEDICAL GROUP, P.A.		90.00	73102	3/19/2024		00179573-00
HUMAN RESOURCE Medical Exams	24-00421	VIRTUA MEDICAL GROUP, P.A.		60.00	73102	3/19/2024		00179573-00
HUMAN RESOURCE Medical Exams	24-00421	VIRTUA MEDICAL GROUP, P.A.		90.00	73102	3/19/2024		00179689-00
HUMAN RESOURCE Medical Exams	24-00421	VIRTUA MEDICAL GROUP, P.A.		60.00	73102	3/19/2024		00179689-00
TOWN COUNCIL Special Project	24-00437	TIFFANI WORTHY	Reimbursement for Flowers	63.98	73098	3/19/2024		029184 2024
TOWN COUNCIL Special Project	24-00438	La Lus Vegan Cafe	Food for Council Mtg on 2/6/24	144.00	73064	3/19/2024		#4
TOWN COUNCIL Special Project	24-00517	AMAZON CAPITAL SERVICES INC.	COUNCIL OFFICE SUPPLIES	45.95	73020	3/19/2024		1X1H-KCVV-DNKM
TOWN COUNCIL Special Project	24-00524	Cachisysofi LLC	Food for Council Mtg/2/20/2024	223.55	73030	3/19/2024		ORDER #27
TOWN COUNCIL Special Project	24-00534	Riccardos Pizzeria	Food/ Council Mtg/Jan 30,2024	122.81	73085	3/19/2024		1/30/2024
TOWN COUNCIL Special Project	24-00570	AMAZON CAPITAL SERVICES INC.	IPAD ACCESSORIES	766.99	73020	3/19/2024		17CV-HQ7Q-XFYR
TOWN COUNCIL Special Project	24-00571	THE PLATT LAW GROUP,P.C.	SPECIAL COUNSEL 1/31/24	1,050.00	73081	3/19/2024		16718
TOWN COUNCIL Special Project	24-00618	TERRANCE L.BROWN	Twp. Council Retreat 3/14/2024	350.00	73093	3/19/2024		000048
TOWNSHIP CLERK Advertising	24-00439	BURLINGTON COUNTY TIMES INC.	Billing Period - January 2024	935.54	73029	3/19/2024		0006165396
Township Registrar Contractual	24-00466	VANESSA CLOUDEN	REGISTRAR SERVIVES 2/6-2/9	437.50	73034	3/19/2024		2/6-2/9/2024
Township Registrar Contractual	24-00522	DEANNA BATES	VITAL STATISTICS 2/15-2/13	1,050.00	73043	3/19/2024		2/15-2/23/2024
FINANCE ADMIN Training	24-00577	JPMONZO MUNICIPAL CONSULT LLC	WEBINAR:DLGS RUL ADOPT CAP EXC	50.00	73061	3/19/2024		3/5/2024WEBINAR
TAX COLLECTION Contractual	24-00631	THE PLATT LAW GROUP,P.C.	2-29/24 (S/C)TAX COL INV#16823	507.50	73081	3/19/2024		16823
TAX ASSESSMENT Contractual	24-00282	MICROSYSTEMS-NJ.COM, LLC	SOFTWARE MAINTENANCE FOR 2024	1,700.00	73070	3/19/2024		16549
TAX ASSESSMENT Contractual	24-00499	THE PLATT LAW GROUP,P.C.	TAX APPEALS FILE# 24-0033	175.00	73081	3/19/2024		16719
TAX ASSESSMENT Contractual	24-00583	THE PLATT LAW GROUP,P.C.	2/29/24 TAX APPEALS INV 16824	420.00	73081	3/19/2024		16824
TWP ATTORNEY Special Project	24-00500	SURENIAN EDW Buzak & NOLAN LLC	JAN 24 AFFORDABLE HOUSING	222.00	73091	3/19/2024		JANUARY 2024
TWP ATTORNEY Special Project	24-00628	ZELLER & WIELICZKO LLP	JAN 2024 PROFESS SVC INVEST	1,727.31	73105	3/19/2024		67581 FIRM
TWP ATTORNEY Special Project	24-00633	ZELLER & WIELICZKO LLP	1/31/24 W'BORO ZONING BO MEET	482.04	73105	3/19/2024		67579 FIRM
TWP ATTORNEY Labor Negotiation	24-00586	TAYLOR LAW GROUP LLC	1/23&26 DB EMP DIS HEAR INV227	4,000.00	73092	3/19/2024		227

TWP ATTORNEY Labor Negotiation	24-00587	TAYLOR LAW GROUP LLC	1/2/24 LEGAL SVC CWA REP INV84	35.00	73092	3/19/2024	84
TWP ATTORNEY Municipal Attorney Other	24-00634	Malamut & Associates	FEB 2024 LEGAL SVC INV#15863	7,020.00	73067	3/19/2024	15863
TWP ATTORNEY Municipal Attorney Other	24-00639	Malamut & Associates	1/31/2024 LEGAL SVC INV#15668	8,648.00	73067	3/19/2024	15668
ENGINEER COSTS Engineer Serv	24-00502	PENNONI ASSOCIATES, INC	1/24 WTCEX23006 PSE&G ROP GEN	3,091.25	73079	3/19/2024	1207916
ENGINEER COSTS Engineer Serv	24-00505	PENNONI ASSOCIATES, INC	1/24 GENERAL ENGINEERING	1,947.75	73079	3/19/2024	1207779
ENGINEER COSTS Engineer Serv	24-00539	PENNONI ASSOCIATES, INC	1/2024 WTCEX 22031 CCLUB POOL	1,212.05	73079	3/19/2024	1210305
PLANNING BOARD Awards & Dues	24-00299	ANJEC	2024 MEMBERSHIP DUES	425.00	73022	3/19/2024	2024 MEMBERSHIP
PLANNING BOARD Contractual	24-00629	COOPER LEVENSON, PA	JAN 2024 LEGAL SVC	1,221.00	73039	3/19/2024	1117211
CONST OFFICIAL Clothes & Equip	24-00195	AMERICAN WEAR UNIFORM	BLANKET- INSPECTIONS UNIFORMS	79.52	73021	3/19/2024	10177219
CONST OFFICIAL Clothes & Equip	24-00195	AMERICAN WEAR UNIFORM	BLANKET- INSPECTIONS UNIFORMS	79.52	73021	3/19/2024	10179555
CONST OFFICIAL Clothes & Equip	24-00195	AMERICAN WEAR UNIFORM	BLANKET- INSPECTIONS UNIFORMS	79.52	73021	3/19/2024	10181874
CONST OFFICIAL OFFICE EQUIPMEN	24-00243	OFFICE BASICS, INC.	Office Supplies	202.80	73078	3/19/2024	1-2449552
Group Health Insurance	24-00415	Medical Cost Containment Svrs	Jan Monthly COBRA Admin Fee	50.00	73069	3/19/2024	141668C
Group Health Insurance	24-00415	Medical Cost Containment Svrs	FEB Monthly COBRA AdminFee	50.00	73069	3/19/2024	143281C
Group Health Insurance	24-00621	Phoenix Administrators	FEB 24 MEDICAL & PRECRIP INSUR	283,207.35	73080	3/19/2024	FEB 2024
Group Health Insurance	24-00622	Phoenix Administrators	MARCH 24 MEDICAL & PRESCRI INS	259,277.01	73080	3/19/2024	MARCH 1-31/2024
Group Dental Insurance	24-00506	FLAGSHIP HEALTH SYSTEMS,INC.	FEB 24 DENT INS ACT FLAGSHIP	149.68	73054	3/19/2024	149316
Group Dental Insurance	24-00536	DELTA DENTAL OF NEW JERSEY,INC	FEB 2024 DENT INS ACT DENT PPO	10,633.21	73045	3/19/2024	996738
Group Dental Insurance	24-00537	DELTA DENTAL OF NEW JERSEY,INC	FEB 24 VISION INS ACTIVE	2,490.52	73045	3/19/2024	109244
Group Dental Insurance	24-00538	DELTA DENTAL OF NEW JERSEY,INC	FEB 24 VISION INS LIBRARY ACT	9.04	73045	3/19/2024	VPM 108987
ADMINISTRATION Office Supplies	24-00189	W.B. MASON CO., INC.	OFFICE SUPPLIES	169.79	73103	3/19/2024	243748497
ADMINISTRATION Contractual	24-00185	DOCUVAULT SECURE SHREDDING LLC	POLICE/DOCUMENT SHREDDING	150.45	73047	3/19/2024	0277144
ADMINISTRATION Contractual	24-00432	NJ MOTOR VEHICLE COMMISSION	NJMYC ANNUAL ADMINISTR. FEE	150.00	73077	3/19/2024	ACCT# OL018600
ADMINISTRATION Contractual	24-00516	BITTNER INDUSTRIES INC	ADMINISTRATIVE SUPPLIES	315.70	73072	3/19/2024	10905
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	111.56	73088	3/19/2024	026997211
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	111.01	73088	3/19/2024	027021078
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	101.23	73088	3/19/2024	027021100
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	99.38	73088	3/19/2024	026976443
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	206.11	73088	3/19/2024	027204392
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	61.19	73088	3/19/2024	027097491
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	89.16	73088	3/19/2024	027122562
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	124.19	73088	3/19/2024	027126327
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	101.89	73088	3/19/2024	027138745
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	121.99	73088	3/19/2024	027184834
PATROL Clothes & Equip	24-00270	GALLS PARENT HOLDINGS LLC	POLICE UNIFORMS/EQUIPMENT	156.11	73088	3/19/2024	027209854
DETECTIVES Training	24-00526	Bloodgood Law Enfrmnt Training	FINANCIAL CRIMES INVEST.COURSE	195.00	73027	3/19/2024	1752
DETECTIVES Training	24-00527	CALIBRE PRESS	FRONT LINE LEADERSHIP COURSE	219.00	73031	3/19/2024	2494767
DETECTIVES Contractual	24-00188	TLO, LLC	POLICE INVESTIGATIVE DATABASE	75.00	73094	3/19/2024	286156-202402-1
EMS Vehicle Repair	24-00030	MILLER FORD SALES	2024 BLANKET PO #1 (MILLER)	39.00	73071	3/19/2024	5444718
EMS Vehicle Repair	24-00030	MILLER FORD SALES	2024 BLANKET PO #1 (MILLER)	341.26	73071	3/19/2024	5444715
EMS Vehicle Repair	24-00030	MILLER FORD SALES	2024 BLANKET PO #1 (MILLER)	-100.00	73071	3/19/2024	5445064
EMS Veh Scheduled Maint	24-00024	BURLINGTON CNTY AUTO PARTS INC	2024 BLANKET #1 /BC AUTO	214.18	73028	3/19/2024	101322145
FIRE DEPT Bldg. Maint	24-00427	NJ DEPT OF HEALTH & SENIOR SVC	Annual Air Compressor Renewal	50.00	73076	3/19/2024	5001932
PROSECUTOR Contractual	24-00627	JOHN MCGILL III, ESQ.	FEB 2024 LEGAL SVC	4,166.66	73068	3/19/2024	FEB 2024
STREETS & ROAD Awards & Dues	24-00283	PUBLIC WORKS ASSOC OF NJ	PWANJ MEMBERSHIP FEES	150.00	73083	3/19/2024	2024 MEMBERSHIP
STREETS & ROAD Clothes & Equip	24-00464	AMERICAN WEAR UNIFORM	UNIFORM RENTAL FEB.8	75.84	73021	3/19/2024	10176638
STREETS & ROAD Clothes & Equip	24-00464	AMERICAN WEAR UNIFORM	UNIFORM RENTAL FEB.15	75.84	73021	3/19/2024	10178983
STREETS & ROAD Contractual	24-00152	VERIZON COMMUNICATIONS INC DBA	BLANKET MONTHLY GPS SERVS.	577.87	73100	3/19/2024	37000057488
STREETS & ROAD Contractual	24-00429	M & N SALES CO., INC.	WASTE OIL PUMP FOR SHOP	675.00	73073	3/19/2024	593469
STREETS & ROAD Contractual	24-00430	FIGUEMAX TREE SERVICE LLC	TRIM 9 TREES W/BRANCHES	1,386.12	73052	3/19/2024	030424
STREETS & ROAD Contractual	24-00430	FIGUEMAX TREE SERVICE LLC	BABBITT LANE-CUT DOWN LEANING	959.62	73052	3/19/2024	030424
STREETS & ROAD Contractual	24-00552	DEER CARCASS REMOVAL SVC LLC	DEER REMOVAL-RUTLEDGE PL	38.00	73044	3/19/2024	3844
STREETS & ROAD Vehicle Repair	24-00147	MILLER FORD SALES	BLANKET PARTS AND SERVICE	182.76	73071	3/19/2024	5445158
STREETS & ROAD Vehicle Repair	24-00148	BURLINGTON CNTY AUTO PARTS INC	PARTS FOR TWP. VEHICLES	51.00	73028	3/19/2024	101325468
STREETS & ROAD Vehicle Repair	24-00153	CRESTON HYDRAULICS, INC.	BLANKET PLOW PARTS/SURREY SERV	357.00	73042	3/19/2024	00227898
STREETS & ROAD Vehicle Repair	24-00158	MORGAN'S TIRE SERVICE	BLANKET TIRES/SERVICES	149.90	73075	3/19/2024	360938
STREETS & ROAD Vehicle Repair	24-00158	MORGAN'S TIRE SERVICE	BLANKET TIRES/SERVICES	540.00	73075	3/19/2024	361404
STREETS & ROAD Vehicle Repair	24-00264	FIVE POINTS AUTO BODY	POLICE VEHICLE # 25 REPAIR	698.36	73053	3/19/2024	113
STREETS & ROAD Vehicle Repair	24-00293	ROHRER ENTERPRISES INC	BLANKET PARTS/SERVICE SURREY	0.00	0	3/7/2024	
STREETS & ROAD Vehicle Repair	24-00393	MILLER FORD SALES	PARTS FOR POLICE STOCK	933.75	73071	3/19/2024	5445190/5445366
STREETS & ROAD Vehicle Repair	24-00431	BURLINGTON CNTY AUTO PARTS INC	BLANKET PARTS FOR VEHICLES	498.50	73028	3/19/2024	1013205781
STREETS & ROAD Vehicle Repair	24-00431	BURLINGTON CNTY AUTO PARTS INC	BLANKET PARTS FOR VEHICLES	-63.00	73028	3/19/2024	101322234
STREETS & ROAD Vehicle Repair	24-00431	BURLINGTON CNTY AUTO PARTS INC	BLANKET PARTS FOR VEHICLES	83.56	73028	3/19/2024	101325241
STREETS & ROAD Major Veh Repai	24-00297	Ascendance Trucks Eastern PA	BLANKET PARTS/SERVICE TRUCKS	415.24	73057	3/19/2024	XA122002932:01
STORM WATER MANAGEMENT Equip Repair	24-00161	MIDDLESEX WELDING SUPPLY CO	BLANKET WELDING TANK RENTAL	37.00	73035	3/19/2024	02411901
STORM WATER MANAGEMENT Equip Repair	24-00161	MIDDLESEX WELDING SUPPLY CO	BLANKET WELDING TANK RENTAL	510.05	73035	3/19/2024	02405961

STORM WATER MANAGEMENT Equip Repair	24-00295	JESCO INC.	BLANKET PARTS/SERVICE EQUIP.	34.28	73059	3/19/2024	PG3396
STORM WATER MANAGEMENT Equip Repair	24-00559	MIDDLESEX WELDING SUPPLY CO	BLANKET GAS RENTALS/SUPPLIES	69.05	73035	3/19/2024	02411143
BUILDING & GRD Contractual	24-00314	AFA PROTECTIVE SERVICES INC	FA CELL MONITORING/INSPECTION	1,425.00	73018	3/19/2024	3543136
BUILDING & GRD JFK BLDG MAINTENANCE	24-00164	HUTCHINSON PLUMBING HEATING	FAULTY TH 6 THERMISTOR	636.72	73058	3/19/2024	223446759
BUILDING & GRD JFK BLDG MAINTENANCE	24-00257	B & C FIRE EQUIPMENT INC	REPLACE WATER EXTINGUISHERS	540.00	73025	3/19/2024	16911
BUILDING & GRD B&G Maint	24-00259	AUTOMATED ACCESS SYSTEMS, INC	DOOR REPAIR AT KENNEDY CENTER	381.50	73024	3/19/2024	8651
BUILDING & GRD B&G Maint	24-00381	HOME DEPOT CREDIT SERVICES	BLANKET MATERIAL AND SUPPLIES	136.94	73056	3/19/2024	6010051
ELECTRICITY Municipal Bldg	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING MUNICIP	4,245.71	73082	3/19/2024	MUNICIPAL
ELECTRICITY Municipal Bldg	24-00636	Willingboro Standard LLC	JAN 2024 SOLAR ENERGY 1REV MLK	69.14	73104	3/19/2024	2401-7220B
ELECTRICITY Municipal Bldg	24-00637	Willingboro Standard LLC	FEB 2024 SOLAR ENERGY 1REV MLK	196.44	73104	3/19/2024	2402-7220B
ELECTRICITY JFK Building	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING RECREAT	2,307.13	73082	3/19/2024	RECREATION
ELECTRICITY JFK Building	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING RECREAT	1,979.33	73082	3/19/2024	RECREATION
ELECTRICITY JFK Building	24-00636	Willingboro Standard LLC	JAN 2024 SOLAR ENERGY 429 JFK	1,467.50	73104	3/19/2024	2401-7220B
ELECTRICITY JFK Building	24-00637	Willingboro Standard LLC	FEB 2024 SOLAR ENERGY 429 JFK	3,932.56	73104	3/19/2024	2402-7220B
ELECTRICITY Fire Station	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING FIRE DEP	6,053.69	73082	3/19/2024	FIRE DEPART
ELECTRICITY Industrial Dr	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING DPW	1,983.77	73082	3/19/2024	DPW
ELECTRICITY Industrial Dr	24-00636	Willingboro Standard LLC	JAN 2024 SOLAR ENERGY 25 INDUS	132.56	73104	3/19/2024	2401-7220B
ELECTRICITY Industrial Dr	24-00637	Willingboro Standard LLC	FEB 2024 SOLAR ENERGY 25 INDUS	346.14	73104	3/19/2024	2402-7220B
ELECTRICITY Police Kennels	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING POLICE	1,109.30	73082	3/19/2024	POLICE DEPT
STREET LIGHT OTHER EXPENSES:	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING TRAFFIC	801.67	73082	3/19/2024	TRAFFIC LIGHT
STREET LIGHT OTHER EXPENSES:	24-00625	PUBLIC SERVICE ELECTRIC & GAS	FEB 2024 PSEG BILLING STREET L	49,092.93	73082	3/19/2024	STREET LIGHT
TELEPHONE Municipal Bldg	24-00342	VERIZON WIRELESS	5206433820000112/26/23-1/25/24	7,684.34	73101	3/19/2024	12/26-1/25/24
UTILITIES-Cable/TV	24-00137	COMCAST CABLE	CABLE SERVICES RECREATION 2024	141.61	73037	3/19/2024	849905112022245
NATURAL GAS Municipal Bldg	24-00635	UGI CORPORATION	1/18-2/12/24 ENERGY SVC SALEM	873.00	73099	3/19/2024	G6062745
NATURAL GAS Industrial Dr	24-00635	UGI CORPORATION	1/18-2/12/24 ENERGY SVC INDUS	576.24	73099	3/19/2024	G6059440
NATURAL GAS Police Kennels	24-00635	UGI CORPORATION	1/18-2/12/24 ENERGY SVC IRONS	199.08	73099	3/19/2024	G6059532
GASOLINE Industrial Dr	24-00566	RIGGINS INC.	FUEL TWP. FLEET, 2/20 DIESEL	3,192.23	73086	3/19/2024	75119549
GASOLINE Industrial Dr	24-00567	RIGGINS INC.	FUEL TWP. FLEET, 2/20 GASOLINE	5,321.22	73086	3/19/2024	75120165
LANDFILL/WASTE landfill cost	24-00575	TREASURER OF BURLINGTON COUNTY	LANDFILL FEES FEBRUARY	85,267.31	73096	3/19/2024	ST101164
MUN.COURT Contractual	24-00476	ELIZABETH TOMMASI	SEV REN COURT RECORDER 2/15/24	150.00	73095	3/19/2024	2/15/2024
MUN.COURT Contractual	24-00477	LEWIS J.KORNGUT	PROF SVC -SUB JUDGE 2/15/24	800.00	73066	3/19/2024	0000002
MUN.COURT Contractual	24-00519	ELIZABETH TOMMASI	2/22/24 SVC RENDERED COURT REC	150.00	73095	3/19/2024	THURS 2/22/2024
MUN.COURT Interpreter	24-00475	LANGUAGE LINE SERVICES INC	INTERPRETING SVC JAN 24	32.30	73065	3/19/2024	11219605
Tax Overpayments Payable	24-00640	DOVENMUEHLE MORTGAGE INC	OVERPAYMENT TAXES B-726 L-1	4,144.42	73048	3/19/2024	B-726 L-1
Tax Overpayments Payable	24-00641	CORELOGIC TAX SERVICE	OVERPAYMENT TAXES B-905 L-10	862.90	73040	3/19/2024	B-905 L-10
Refund of Antic. UCC Fees	24-00507	SUNRUN, INC	UCC PERMIT REFUNDS	1,392.00	73090	3/19/2024	0890,1031,1115
Refund of Antic. UCC Fees	24-00507	SUNRUN, INC	UCC PERMIT REFUNDS	1,040.00	73090	3/19/2024	1451,1839
Maintenance cost	24-00638	CPW MANAGEMENT SERVICES	INV# WIL00043B	100.00	73041	3/19/2024	WIL00043B
Maintenance cost	24-00638	CPW MANAGEMENT SERVICES	INV# WIL0023TDTB	1,100.00	73041	3/19/2024	WIL0023TDTB
Impr. & Repairs-all Mun. Bldgs/facilitie	24-00133	MAIN ACCESS SYSTEMS, INC	JFK GYM DOOR CONTACT	230.00	50870	3/19/2024	19903
Impr. & Repairs-all Mun. Bldgs/facilitie	24-00540	PENNONI ASSOCIATES, INC	1/24 WTCEX 22031 CCLUB POOL	4,791.95	50871	3/19/2024	1210305
Clubhouse Dr & Windsor Ln FF	24-00501	PENNONI ASSOCIATES, INC	WTCEX22025-2022 MULTI LOC S/W	2,569.50	50871	3/19/2024	1207915
Roadway Project-I-Bank	24-00504	PENNONI ASSOCIATES, INC	1/24 WTCEX22027 ENG CONS COST	8,500.50	50871	3/19/2024	1207914
Various St., Rds,Swalks & Truck Engine	24-00503	PENNONI ASSOCIATES, INC	1/24 WTCEX23013-2023 CONCRETE	1,405.50	50871	3/19/2024	1207917
NJDOT 2023 Buckingham Dr Rd Improvement	24-00584	CONSULTING&MUNICIPAL ENGINEERS	IMPROV TO BUCKINGHAM DRIVE	193.25	73036	3/19/2024	0348434
2023 JAG	24-00306	Scenario Trainer	gunSHOT BOX Dual Unit Part	3,895.00	73089	3/19/2024	240227-0127
2023 JAG	24-00306	Scenario Trainer	Key Fob Remotes (4 Total)	0.00	73089	3/19/2024	240227-0127
2023 JAG	24-00306	Scenario Trainer	Extended Warranty 3 years	0.00	73089	3/19/2024	240227-0127
2023 JAG	24-00306	Scenario Trainer	Shipping / Handling	65.00	73089	3/19/2024	240227-0127

852,262.08

RESOLUTION 2024-

RESOLUTION AUTHORIZING THE EXTENSION OF A FAIR AND OPEN CONTRACT FOR GROUNDS MAINTENANCE SERVICES FOR WILLINGBORO TOWNSHIP

WHEREAS Pursuant to Resolution 2022-127 Willingboro Township awarded a contract for grounds maintenance services to be received at the Municipal Complex/Parking Lot, Library, and Firehouse through the use of a “fair and open process,” as defined in N.J.S.A. 19:44A-20.7 in the amount of \$38,150.00 per year for the term of two years beginning August 2022, with an optional 1-year renewal period; and

WHEREAS the aggregate costs exceed the Township’s bid threshold, which requires the contract, as outlined in N.J.S.A. 40A: 11-4a, to be awarded by resolution of the Governing Body to the lowest responsible bidder after public advertising for bids; and

WHEREAS bids were advertised and later opened on July 22, 2022, for the Grounds Maintenance Contract for Willingboro Township Municipal Complex/Parking Lot, Library, and Firehouse; and

WHEREAS one bid was received and opened, with the lowest bid being:

CPW Management Services LLC, Pemberton, NJ - \$38,150.00; and

WHEREAS the term of the original contract was for two years with the option to extend for one additional year upon the approval of the governing body; and

WHEREAS it is in the best interests of the Township to extend the contract to CPW Management Services LLC to provide the services delineated in the Bid Specs, and wishes to give its approval to the extension of the contract; and

WHEREAS the original bid proposal amount for the first and second year of the contract was 38,150.00 respectively; and

WHEREAS the optional 1-year extension amount for CPW Management Services LLC will not exceed \$40,135.00 providing adequate funds are appropriated in the 2024 budgets for this purpose; and

WHEREAS, the Chief Financial Officer for Willingboro Township has certified that free and unencumbered funds in the amount of \$40,135.00 are available for this purpose in the current account: Street and Road Contractual: 4-01-26-290-291-132 as indicated by the attached certification for the availability of 2024 funds for this contract; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on the 19th day of March 2024, in open public session that the Township Council authorizes the governing body to execute a one year contract extension with CPW Management Services LLC for Grounds Maintenance Contract for the Willingboro Township Municipal Complex/Parking Lot, Library, and Firehouse for one year in the amount of \$40,135.00 as is consistent with their bid proposal; and

BE IT FURTHER RESOLVED This Resolution and its supporting documents shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION 2024-

RESOLUTION AUTHORIZING A CHANGE ORDER FOR A CONTRACT WITH L&L LEGACY CONSTRUCTION FOR BATHROOM REMODELING SERVICES

WHEREAS the Township of Willingboro entered a contract with L&L Legacy Construction for the acquisition of Bathroom Remodeling Services for Township facilities, as a non-fair and open contract under the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and,

WHEREAS under N.J.S.A. 40A:11-3, contracts for goods or services which do not exceed \$44,000.00 may be awarded by Resolution of the Governing Body without publicly advertising for bids; and

WHEREAS because of changes in services related to the electrical work for the lighting and fire detection/suppression system and the relocation of plumbing, there were additional costs associated with the above-named project; and,

WHEREAS this change order #1 will increase the original contract price of \$37,050.00 by \$6,800.00 to a revised contract price of \$43,850.00; and,

WHEREAS N.J.A.C.5: 30-11.3c requires that changes in payment for activities within the scope of activities of the contract shall be effectuated by a written change order authorized by the Governing Body; and

WHEREAS the CFO has certified that additional unencumbered and available funds for \$6,800.00 are available for the contract under Capital budget line item: Repairs, Renov, Improv, Mold Remediation C-04-55-921-001-011 as indicated by the attached Treasurer's Certification; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March 2024, in open public session that the governing body authorizes change order #1 for L&L Legacy Construction for Bathroom Remodeling Services in the total amount of \$6,800.00 that is consistent with this resolution; and

BE IT FURTHER RESOLVED This Resolution and its supporting documents shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Deputy Township Clerk

Kaya McIntosh, Mayor

RESOLUTION 2024-

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the Township of Willingboro in the County of Burlington, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

On Motion by:

Seconded by:

Kaya McIntosh, Mayor

Attest:

Township Clerk

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Perrone				
Councilwoman Whtfield				
Councilwoman Worthy				
Deputy Mayor Anderson				

Mayor McIntosh				
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GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH
THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF *(Insert County Name)*

We, members of the governing body of the *(Name of local unit)* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *(insert name of governing body)* of the *(name of local unit)* in the county of *(name of county)*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

Sworn to and subscribed before me this _____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

CHIEF FINANCIAL OFFICER CERTIFICATION
COMPLIANCE WITH FEDERAL CIVIL RIGHTS REQUIREMENTS

I, _____, Chief Financial Officer, hereby certify that the governing body of the Township (Borough, City) of _____ has properly executed the GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183, and the executed certificate and adopted resolution are on file and available for inspection.

Chief Financial Officer

**TOWNSHIP OF WILLINGBORO
COUNTY OF BURLINGTON
RESOLUTION FOR DEFERRED SCHOOL TAXES**

RESOLUTION NO. _____

WHEREAS, regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district, and

WHEREAS, the Division of Local Government Services requires that a resolution be adopted by a majority of the governing body prior to the introduction of the annual budget of the year subsequent to the deferral, authorizing an increase in the amount of the deferral, and

WHEREAS, it is the desire of the Council of the Township of Willingboro, County of Burlington to increase the amount of the local school deferred taxes by \$2,666,052.00.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Willingboro, that the amount of deferred local school taxes be decreased to \$19,642,654.00.

Kaya McIntosh, Mayor

Attest:

Township Clerk

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Perrone				
Councilwoman Whtfield				
Councilwoman Worthy				
Deputy Mayor Anderson				
Mayor McIntosh				

RESOLUTION 2024-

INTRODUCTION OF THE TOWNSHIP OF WILLINGBORO MUNICIPAL BUDGET

WHEREAS, the Annual Budget and Capital Budget for the Township of Willingboro for the year beginning, January 1, 2024 and ending, December 31, 2024 has been presented before the Township Council of the Township of Willingboro at its open public meeting of March 19, 2024; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$49,271,000.00 and Total Appropriations of \$49,271,000.00; and the 6-year Capital Budget as introduced reflects current year \$4,000,000.00; next 5-year \$13,963,736.00, Total Capital Appropriations of \$17,963,736.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Willingboro, at an open public meeting held on March 19, 2024, that the Annual Budget of the Township of Willingboro for the year beginning, January 1, 2024, and ending, December 31, 2024 is hereby introduced; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Willingboro will consider the Annual Budget and Capital Budget for adoption on April 16, 2024.

On Motion by:

Seconded by:

Kaya McIntosh, Mayor

Attest:

Township Clerk

Recorded Vote	Aye	Nay	Abstain	Absent
Councilman Perrone				
Councilwoman Whtfield				
Councilwoman Worthy				
Deputy Mayor Anderson				
Mayor McIntosh				

RESOLUTION 2024-

RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO AWARD A CONTRACT FOR THE PRESEASONAL PREP AND MAINTENANCE OF SIX BASEBALL FIELDS

WHEREAS the Township of Willingboro needs to acquire baseball-field pre-seasonal prep and seasonal maintenance services, as a fair and open contract according to the provisions of N.J.S.A. 19:44A-20.7; and

WHEREAS the Township of Willingboro solicited bids utilizing a fair and open process for Preseason Prep and Seasonal Maintenance of our Six Baseball Fields; and

WHEREAS The Qualified Purchasing Agent, did hereby receive and opened a bid on February 23, 2024; and

WHEREAS three bids bid were received ranging in amounts from \$103,500 to \$282,440; and

WHEREAS The Township Manager and Township Solicitor, have reviewed the bid and recommend that the award of the contract be made to TLC Landscaping Co., Williamstown New Jersey; and

WHEREAS The contract term is for the duration of the project until completion; and

WHEREAS the CFO certifies that free and unencumbered funds are available for this purpose in the following Current Account: Building & Grounds Maintenance: 4-01-26-310-000-158 as indicated by the attached Treasurer's Certification; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March 2024, in open public session that the governing body authorizes the approval of a contract with TLC Landscaping Co, for Preseason Prep and Seasonal Maintenance of our Six Baseball Fields in an amount not to exceed \$103,500.00; and

BE IT FURTHER RESOLVED this Resolution and the supporting documents shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Latoya Cooper-McBride
Deputy Township Clerk

Kaya McIntosh, Mayor

RESOLUTION 2024-

RESOLUTION AUTHORIZING AN INCREASE TO THE NOT TO EXCEED AMOUNT FOR PENNONI ASSOCIATES FOR THE PROVISION OF ENGINEERING SERVICES TO THE TOWNSHIP OF WILLINGBORO

WHEREAS Willingboro Township requires professional engineering, inspections, and related services; and

WHEREAS, Pursuant to Resolution 2024-1, Pennoni Associates was approved by the Township Council of the Township of Willingboro to provide Engineering Services to The Township of Willingboro through a fair and open process pursuant to N.J.A.C. 40A:11-4.5, effective January 2, 2024, through the 2025 re-organization meeting or until a successor law firm is appointed; and

WHEREAS Pursuant to Resolution 2024-50 Pennoni Associates was authorized for a not to exceed amount of \$305,000 for the provision of General Engineering Services (175,000) and engineering services specific to the Performing Arts Center (130,000) for the 2024 contract year; and

WHEREAS Pursuant to Resolution 2024-51 Pennoni Associates was authorized for a not to exceed amount of \$15,000 to perform an engineering/condition assessment for the Pennypacker Pool and solicit a bid to repair the pool deficiencies as identified during the Condition Assessment for the 2024 contract year; and

WHEREAS Pursuant to Resolution 2024-71 Pennoni Associates was authorized for a not to exceed amount of \$313,000 to provide professional services for the development of construction documents for advertisement, bidding, and construction Administration/Inspection for the Segment 4 Roadways and Additional Roadways Project for Willingboro Township for the 2024 contract year; and

WHEREAS, Willingboro Township has identified the need for Engineering and Design services for the proposed The Segment 4 Roadway Project Phase II; and

WHEREAS it is necessary to increase the approved not to exceed amount for Pennoni Associates because of the additional unanticipated costs for professional engineering, inspections, and related services in connection with The Segment 4 Roadway Project Phase II; and

WHEREAS Pennoni Associates will perform Engineering and Design services for the proposed Phase II for Willingboro Township; and

WHEREAS the additional amount to be encumbered for this increase related to these general engineering services shall not exceed \$110,000.00; and

WHEREAS the CFO has certified the availability of the funds in the capital budget C-04-55-923-010-001 Roadway Project-I-BANK as indicated by the attached Treasurer's Certification; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Willingboro, County of Burlington, State of New Jersey, on this 19th day of March 2024, in open public session that the governing body authorizes an increase of \$110,000 for general engineering Services provided by Pennoni Associates, increasing the maximum amount to be expended for Engineering Services from Pennoni Associates from \$633,000.00 to \$743,000.00 that is consistent with this resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in an official newspaper of the Township pursuant to NJAC 5:30-11.9(c)(6). In addition, this Resolution and the contract shall be available for public inspection in the office of the Municipal Clerk.

Attest:

Township Clerk

Kaya McIntosh, Mayor

RESOLUTION NO. 2024 -

AWARDING CONTRACT FOR THE 2023 CONCRETE REPAIR PROJECT

WHEREAS Willingboro Township desires to complete the construction of a public improvement within the Municipality, commonly referred to as the 2023 Concrete Repair Project; and,

WHEREAS the aggregate costs are anticipated to exceed the Township's bid threshold, which requires the contract, as outlined in N.J.S.A. 40A: 11-4a, to be awarded by resolution of the Governing Body to the lowest responsible bidder after public advertising for bids and bidding, therefore; and,

WHEREAS bids were advertised and later opened on February 7, 2024, for the 2023 Concrete Repair Project; and,

WHEREAS six bids were received and opened, with the lowest bid in the amount of \$175,392.00 coming from Charles Marandino L.L.C. from Milmay, NJ; and

WHEREAS Charles Marandino has requested to withdraw his bid because he mistakenly overlooked a section of the bid spec causing his bid to be substantially low [more than 20% below the median of all higher bids received] at 28% raising concerns about their ability to fulfill the contract; and

WHEREAS one bidder, Landberg Construction has been disqualified because they submitted the bid proposal from the 2021 Concrete Repair Project; and

WHEREAS the anticipated term of this contract is for one year but may be extended upon the approval of the governing body; and,

WHEREAS the Qualified Purchasing Agent, Township Manager, Township Engineer, and Township Attorney have reviewed the bids and find that the lowest bidder meets the specifications, that the bidder[s] is responsible and responsive, and recommend the contract be awarded to the third lowest bidder, Think Pavers Hardscaping LLC. in the amount not to exceed of \$216,171.00; and,

WHEREAS, the Chief Financial Officer for Willingboro Township has certified that free and unencumbered funds in the amount of \$216,171.00 are available for this purpose in accordance with N.J.A.C. 5:34-5.1 et seq. as indicated C-04-55-920-001-002 \$8,137.38, C-04-55-921-001-001 \$40,393.63, C-04-55-923-011-005 \$167,639.99.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of Willingboro Township, in the County of Burlington, State of New Jersey, that the Mayor and Deputy Township Clerk are authorized and directed to enter into an agreement with Think Pavers Hardscaping, L.L.C. for the 2023 Concrete Repair Project, in an amount not to exceed \$216,171.00.

BE IT FURTHER RESOLVED that the check or bond of all unsuccessful bidder(s) shall be returned and the check or bond of the bidder to whom the contract is awarded shall be retained until a contract is executed and the required performance bond or other security is submitted. pursuant to N.J.S.A. 40A:11-24a.

RESOLUTION NO. 2024-98**A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP
OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS
TOWNSHIP BOARDS**

WHEREAS vacancies exist on various Township Boards and Commissions.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in public session this 19th day of March 2024 that appointments are made to various boards and commissions as per the attached.

Attest:

Kaya T. McIntosh
Mayor

Latoya Cooper-McBride
Deputy Township Clerk



**WILLINGBORO TOWNSHIP COUNCIL
REORGANIZATION MEETING**

MINUTES

January 2, 2024

To Join Zoom Meeting:

1. Type in the address bar:

[https://us02web.zoom.us/j/95369537139?](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09)

[pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09](https://us02web.zoom.us/j/95369537139?pwd=TUxPc1lGdWluTk1FcExvbUFpdVcwdz09)

2. Click "Join Meeting" on the top menu bar

3. Meeting ID: 953 6953 7139

4. Password: 531748

1. CALL TO ORDER

2. FLAG SALUTE

3. NATIONAL ANTHEM- DYANI "STAR" MYLES

4. INVOCATION- REV DR. DANNY SCOTTON, SR., PASTOR, ALPHA BAPTIST CHURCH

5. ROLL CALL

COUNCILMAN ANDERSON

COUNCILWOMAN PERRONE

COUNCILWOMAN -ELECT KAYA MCINTOSH

COUNCILWOMAN-ELECT WHITFIELD

COUNCILWOMAN-ELECT WORTHY

COMPLIANCE STATEMENT

SWEARING -IN OF COUNCIL MEMBERS

Dr. Tiffani Worthy-to be sworn in by Senator Troy Singleton

Ms. Samantha Whitfield-to be sworn in by Senator Troy Singleton

Ms. Kaya McIntosh-to be sworn in by Senator Troy Singleton

SELECTION OF MAYOR FOR 2024

NOMINATIONS BY NAME FOR MAYOR

Councilmember	Motion	2nd	By name
Councilwoman Perrone			
Councilwoman Whitfield		X	Kaya T. McIntosh
Councilwoman Worthy	X		Kaya T. McIntosh
Councilman Anderson			
Councilwoman McIntosh			

MOTION TO NOMINATE AND CLOSE

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Councilwoman Worthy	X		X				
Councilman Anderson		X	X				
Councilwoman McIntosh			X				

MAYOR'S OATH OF OFFICE***MAYOR'S ADDRESS-MAYOR MCINTOSH******SELECTION OF DEPUTY MAYOR******NOMINATIONS BY NAME FOR DEPUTY MAYOR***

Councilmember	Motion	2nd	By name
Councilwoman Perrone			
Councilwoman Whitfield	X		Nathaniel Anderson
Councilwoman Worthy		X	Nathaniel Anderson
Councilman Anderson			
Councilwoman McIntosh			

MOTION TO NOMINATE AND CLOSE

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield		X	X				
Councilwoman Worthy	X		X				
Councilman Anderson			X				
Mayor McIntosh			X				

DEPUTY MAYOR'S OATH OF OFFICE

DEPUTY MAYOR'S ADDRESS-NATHANIEL ANDERSON

BLESSINGS OF THE NEW GOVERNMENT- DR. CARLOS WORTHY, LEAD PASTOR, THE BORO CHURCH

HAMIDIYE MOSQUE, 411 BEVERLY RANCOCAS ROAD

PROCLAMATION-REV DR. MARTIN LUTHER KING, JR. DAY- JANUARY 15, 2024

ORDINANCES- N/A

RESOLUTIONS 2024

2024-1 A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR THE APPOINTMENT OF CONFLICT MUNICIPAL PROSECUTOR, CONSULTING ENGINEER, FAIR SHARE HOUSING SPECIAL COUNSEL, HEARING OFFICER, MUNICIPAL ATTORNEY, MUNICIPAL AUDITOR, MUNICIPAL BOND COUNSEL, MUNICIPAL ENGINEER, MUNICIPAL FORECLOSURE COUNSEL, MUNICIPAL LABOR COUNSEL, MUNICIPAL PLANNER, MUNICIPAL PUBLIC DEFENDER, MUNICIPAL PROSECUTOR, MUNICIPAL TAX ATTORNEY, SPECIAL COUNSEL, AND SUBSTITUTE MUNICIPAL PROSECUTOR

WHEREAS, THE TERMS OF OFFICE OF CONFLICT MUNICIPAL PROSECUTOR, CONSULTING ENGINEER, FAIR SHARE HOUSING SPECIAL COUNSEL, HEARING OFFICER, MUNICIPAL ATTORNEY, MUNICIPAL AUDITOR, MUNICIPAL BOND COUNSEL, MUNICIPAL ENGINEER, MUNICIPAL FORECLOSURE COUNSEL, MUNICIPAL LABOR COUNSEL, MUNICIPAL PLANNER, MUNICIPAL PUBLIC DEFENDER, MUNICIPAL PROSECUTOR, MUNICIPAL TAX ATTORNEY, AND SPECIAL COUNSEL, have expired; and

WHEREAS, the services to be performed in such officers are regulated by law and the persons to be appointed are practicing recognized professionals; and

WHEREAS, the Township of Willingboro has determined that it is appropriate to implement a fair and open process for the awarding of this contract; and

WHEREAS, the Township requested and received statements of qualifications in a manner that fostered a fair and open process, utilizing the criteria and specific minimum requirement to meet the requirements of the Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Willingboro, assembled in Public Session this 2nd day of January 2024 that the following appointments are made pursuant to N.J.S.A.-2B:12-27 for a term expiring December 31st, 2024, unless otherwise indicated.

<i>Conflict/Substitute Municipal Prosecutor</i>	<i>Lawrence J Luongo, Esq.</i>
<i>Consulting Engineers</i>	<i>Grant Engineering, ALAIMO, RVE</i>
<i>Fair Share Housing Special Counsel</i>	<i>Surenian, Edwards & Nolan</i>
<i>Hearing Officer</i>	<i>The Garty Law Firm</i>
<i>Municipal Attorney</i>	<i>Malamut & Associates</i>
<i>Municipal Auditor</i>	<i>Bowman Company LLP</i>
<i>Consulting Engineers</i>	<i>Grant Engineering, ALAIMO, RVE</i>
<i>Municipal Bond Counsel</i>	<i>McManimon Scotland & Baumann, LLC</i>
<i>Municipal Engineer</i>	<i>Pennoni</i>
<i>Municipal Labor Counsel</i>	<i>Taylor Law Group</i>
<i>Municipal Planner</i>	<i>CME</i>
<i>Municipal Prosecutor</i>	<i>McGill Law Practice, LLC</i>
<i>Municipal Public Defender</i>	<i>Andrew Duclair, Esq., LLC Law Office</i>
<i>Municipal Tax Attorney</i>	<i>Platt & Riso, P.C.</i>
<i>Special Counsel</i>	<i>Zeller & Wieliczko, LLP</i>
<i>Municipal Financial Advisor</i>	<i>Phoenix Advisors</i>
<i>Administrative Agent</i>	<i>Triad</i>
<i>Township Redevelopment Counsel</i>	<i>McManimon, Scotland & Baumann, LLC</i>

BE IT FURTHER RESOLVED, that each of said appointees shall be compensated in accordance with salary ordinance/resolution or by agreement.

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Councilwoman Worthy	X		X				
Deputy Mayor Anderson			X				
Mayor McIntosh		X	X				

MAYOR MAKES A MOTION FOR CONSENT AGENDA FOR: 2024-2, 2024-3, 2024-4, 2024-5 & 2024-7

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone		X	X				
Councilwoman Whitfield			X				
Councilwoman Worthy			X				
Deputy Mayor Anderson			X				
Mayor McIntosh	X		X				

Res. 2024-2 RESOLUTION ADOPTING A CASH MANAGEMENT PLAN AND DESIGNATING OFFICIAL FEDERAL DEPOSITORIES

Res. 2024-3 RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR TEMPORARY BUDGET APPROPRIATIONS FOR 2024

Res. 2024-4 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION

Res. 2024-5 RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO ESTABLISHING MEETING DATES, TIMES, AND PLACES OF THE TOWNSHIP COUNCIL MEETINGS

Res. 2024-6 A RESOLUTION FOR THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WILLINGBORO PROVIDING FOR APPOINTMENTS TO VARIOUS BOARDS

Res. 2024-7 RESOLUTION AUTHORIZING THE SUBMITTAL OF APPLICATION 2024-05310-1303 FOR A \$1,000,000 GRANT FOR IMPROVEMENTS TO THE WILLINGBORO COMMUNITY CENTER 2024

MAYOR MAKES MOTION TO APPROVE CONSENT AGENDA 2024-2, 2024-3, 2024-4, 2024-5 & 2024-7

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone		X	X				
Councilwoman Whitfield			X				
Councilwoman Worthy			X				
Deputy Mayor Anderson			X				
Mayor McIntosh	X		X				

NOMINATIONS OPEN FOR PLANNING BOARD:

Councilmember	Motion	2nd	By name
Councilwoman Perrone	X		Kimbrali Davis
Councilwoman Whitfield			Mayor McIntosh
Councilwoman Worthy		X	Samantha Whitfield
Deputy Mayor Anderson			Dwayne Harris
Mayor McIntosh			

NOMINATIONS OPEN FOR ZONING BOARD

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Michael Stinson
Councilwoman Whitfield		X	Wilma Stephenson
Councilwoman Worthy			Gerri Johnson
Deputy Mayor Anderson			
Mayor McIntosh	X		

TREASURER REPORT APPROVAL**PUBLIC COMMENT****MADDIE MALLORY-HUDSON PLACE**

Thanks, Public Safety for Placing sign on Charleston Rd to remind residents that speed limit is 25 miles per hour and continuing to other side of town Also noticed a food truck across from old Sears building and that food trucks should only be parked on private property. Inquired if this is private or public? Reported her streetlight is out and why it's taking so long and would appreciate some assistance from Mr. Harris or whom ever

COUNCIL COMMENT**COUNCILWOMAN DR. WORTHY**

Thanks, Willingboro, for the opportunity to be able to continue to serve. Excited about the work Council will do. Looking forward to working collaboratively using our talents and gifts

*Encouraging to continue to come out to meetings & feel free to reach out to Council
Thank You For your continued Support as we move Willingboro forward*

COUNCILWOMAN PERRONE

*Good evening and Happy New Year
Thank You For Joining us this evening & Congratulates Newly Elected
Wishes all well and Good New year*

COUNCILWOMAN WHITFIELD

*Good evening and Happy New Year
Excited to continue to serve on Willingboro Council although in bit of different capacity
Has utmost confidence in Mayor McIntosh & Deputy Mayor Anderson to lead us
through 2024
It has been incredible journey and more on horizon
Thank You for Continued support and looking forward to seeing you in the meetings in
2024*

DEPUTY MAYOR ANDERSON

*Thank you to Mayor McIntosh & Deputy Mayor Whitfield for their guidance and
working as a team and continuing to move us forward as a team
Thank you Samantha Whitfield in nominating me and your confidence in me
Looks forward to continue to work with you and in capacity of unity
Thanks all for coming out & look forward to beautiful 2024 as we move projects
forward*

MAYOR MCINTOSH

*Mr. Harris will get back to you, Ms. Mallory
States next Council meeting will be January 16, 2024 at municipal building
Also there's still vacancies on Boards & Commissions, forms in back
Please fill out leadership forms to be involved in the work of Willingboro
Looks forward to working with council and continuing pushing Willingboro forward
Thank You & Happy New Year*

BENEDICTION- **REV. CARLOS LAMARCHE, PASTOR OF JESUS IS LORD CHURCH**

ADJOURNMENT- **8:39PM**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Councilwoman Worthy		X	X				
Deputy Mayor Anderson			X				
Mayor McIntosh	X		X				



**WILLINGBORO TOWNSHIP COUNCIL MEETING
MINUTES
January 19, 2024**

To Join Zoom Meeting:

1. Type in the address bar:
<https://us02web.zoom.us/j/95369537139?pwd=TUxPcUJGdWluTkIkcExvbUFpdVcudz09>
2. Click "Join Meeting" on the top menu bar
3. Meeting ID: 953 6953 7139
4. Password: 531748

CALL TO ORDER

ROLL CALL

COUNCILMEMBER PERRONE
COUNCILMEMBER WHITFIELD
COUNCILMEMBER DR. WORTHY
DEPUTY MAYOR ANDERSON
MAYOR MCINTOSH

PRAYER

FLAG SALUTE

COMPLIANCE STATEMENT

PROCLAMATIONS

N/A

MANAGER'S MUNICIPAL UPDATES

N/A

PUBLIC COMMENT

ORDINANCES

**Ord. 2024-1 FIRST READING-ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 257(PEDDLING AND SOLICITING) ARTICLES II OF THE TOWNSHIP OF
WILLINGBORO MUNICIPAL CODE**

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield			X				
Councilwoman Worthy		X	X				
Deputy Mayor Anderson	X		X				
Mayor McIntosh			X				

RESOLUTIONS

- Res. 2024-8 RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT FOR CUSTODIAL SERVICES**
- Res. 2024-9 RESOLUTION AUTHORIZING OVERPAYMENT OF TAXES**
- Res. 2024-10 RESOLUTION AUTHORIZING THE RATIFICATION OF A SUCCESSOR AGREEMENT BETWEEN THE TOWNSHIP OF WILLINGBORO AND THE CWA LOCAL 1036-SCHOOL TRAFFIC GUARDS**
- Res. 2024-11 MODIFYING RESOLUTION 2023-272 “RESOLUTION AUTHORIZING THE TOWNSHIP OF WILLINGBORO TO ESTABLISH NOT TO EXCEED CONTRACT AMOUNT FOR MAIN ACCESS SYSTEMS INC., A CONTRACTED PARTICIPANT IN THE STATE APPROVED PURCHASING COOPERATIVE CONTRACT T2424 TO UPGRADE THE CAMERA SYSTEMS AT THE MUNICIPAL COMPLEX AND DEPARTMENT OF PUBLIC WORKS”**
- Res. 2024-12 RESOLUTION APPROVING THE 2024 HOLIDAY SCHEDULE FOR TOWNSHIP EMPLOYEES**
- Res. 2024-13 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO ADOPTING THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK**
- Res. 2024-14 RESOLUTION AUTHORIZING AGREEMENT WITH VIRTUA HEALTH INC. FOR THE PROVISION OF ADVANCED LIFE SUPPORT SERVICES TRANSPORTATION**
- Res. 2024-15 RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR MUNICIPAL ACCOUNTING SOFTWARE LICENSING AND MAINTENANCE**
- Res. 2024-16 RESOLUTION AUTHORIZING THE APPROVAL OF VOUCHERS FOR PAYMENT & RATIFICATION**
- Res. 2024-17 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING CONTRACTS WITH OMNIA PARTNERS (FORMERLY U.S. COMMUNITIES) COOPERATIVE CONTRACT VENDOR FOR CONTRACTING UNITS PURSUANT TO N.J.S.A 52:34-6.2(b)(3)**
- Res. 2024-18 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING CONTRACTS WITH APPROVED EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE SYSTEM (ESCNJ) CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-11(5)**

Res. 2024-19 WITHDRAWN

Res. 2024-20 WITHDRAWN

Res. 2024-21 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING CONTRACTS WITH THE APPROVED STATE OF NEW JERSEY CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

Res. 2024-22 RESOLUTION OF THE TOWNSHIP OF WILLINGBORO, COUNTY OF BURLINGTON, AUTHORIZING CONTRACTS WITH APPROVED BURLINGTON COUNTY COOPERATIVE PRICING SYSTEM #4-BUCCP 2021-2025 CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A 40A:11-11(5)

Res. 2024-23 WITHDRAWN

Res. 2024-24 WITHDRAWN

Res. 2024-25 RESOLUTION FOR TOWNSHIP AUTHORIZING THE AWARD OF A CONTRACT FOR PREPARATION OF THE TOWNSHIP’S MASTER PLAN

PUBLIC COMMENT

N/A

CONSENT AGENDA: Resolution 2024-8-18, Resolution 2024-21-22, 25

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone		X	X				
Councilwoman Whitfield							X
Councilwoman Worthy			X				
Deputy Mayor Anderson			X				
Mayor McIntosh	X		X				

MOTION TO APPROVE CONSENT AGENDA:

Councilmember	Motion	2 nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield							X
Councilwoman Worthy		X	X				
Deputy Mayor Anderson			X				
Mayor McIntosh	X		X				

TREASURER'S FOR APPROVAL AND ADOPTION***Treasurer's Report- January 2024***

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield							X
Councilwoman Worthy		X				X	
Deputy Mayor Anderson	X		X				
Mayor McIntosh			X				

APPROVAL OF MINUTES*11-8-23**11-20-23**12-5-23**12-16-23*

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield							X
Councilwoman Worthy		X	X				
Deputy Mayor Anderson	X		X				
Mayor McIntosh			X				

MUNICIPAL CLERK'S UPDATES*N/A***UNFINISHED BUSINESS****NOMINATIONS OPEN FOR WMUA**

Councilmember	Motion	2nd	By name
Councilwoman Perrone	X		Darvis Holley
Councilwoman Whitfield			
Councilwoman Worthy			
Deputy Mayor Anderson		X	
Mayor McIntosh			

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Diallyo Diggs (Member #4)
Councilwoman Whitfield			
Councilwoman Worthy	X		
Deputy Mayor Anderson			
Mayor McIntosh		X	

MOTION TO CLOSE NOMINATIONS

Councilmember	Motion	2nd	By name
Councilwoman Perrone	X		Darvis Holley
Councilwoman Whitfield			
Councilwoman Worthy		X	Diallyo Diggs
Deputy Mayor Anderson			Darvis Holley
Mayor McIntosh			Diallyo Diggs

2ND NOMINATION DUE TO TIE

Councilmember	Motion	2nd	By name
Councilwoman Perrone	X		Darvis Holley
Councilwoman Whitfield			
Councilwoman Worthy			
Deputy Mayor Anderson		X	Darvis Holley
Mayor McIntosh			

Councilmember	Motion	2nd	By name
Councilwoman Perrone			
Councilwoman Whitfield			
Councilwoman Worthy	X		Diallyo Diggs
Deputy Mayor Anderson			
Mayor McIntosh		X	Diallyo Diggs

MOTION TO CLOSE NOMINATIONS

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Darvis Holley
Councilwoman Whitfield			
Councilwoman Worthy	X		Diallyo Diggs
Deputy Mayor Anderson		X	Darvis Holley
Mayor McIntosh			Diallyo Diggs

***DIALLYO DIGGS & DARVIS HOLLEY REMAIN AS A TIE FOR WMUA
AND WILL BE RECONSIDERED AT FEBRUARY 6, 2024 MEETING***

NOMINATIONS OPEN FOR LIBRARY

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Angelita Martinez
Councilwoman Whitfield			
Councilwoman Worthy	X		Angelita Martinez
Deputy Mayor Anderson		X	Angelita Martinez
Mayor McIntosh			Angelita Martinez

NOMINATIONS OPEN FOR ENVIRONMENTAL

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Patricia Lindsey-Harvey
Councilwoman Whitfield			
Councilwoman Worthy			Patricia Lindsey-Harvey
Deputy Mayor Anderson		X	Patricia Lindsey-Harvey
Mayor McIntosh	X		Patricia Lindsey-Harvey

NOMINATIONS OPEN FOR PARADES/EVENTS

Councilmember	Motion	2nd	By name
Councilwoman Perrone	X		Esther Turner
Councilwoman Whitfield			Sheila Hartgrove
Councilwoman Worthy		X	Jevella Phillips
Deputy Mayor Anderson			
Mayor McIntosh			

NEW BUSINESS

COUNCILWOMAN PERRONE- WOULD LIKE MR. HARRIS TO DRAFT OR IDENTIFY A LIST OF ESSENTIAL EMPLOYEES TO BE EQUIPPED TO WORK REMOTELY IN THE EVENT OF EMERGENCY CLOSINGS

COUNCILWOMAN DR. WORTHY- ALSO THINKS THIS IS AN IMPORTANT MATTER OF BUSINESS TO INCLUDE OEM THAT MAY HAVE DOCUMENTS TO ASSIST WITH EMERGENCY CLOSINGS

MR HARRIS- STATES THAT THERE WAS A SNOW DAY WHERE MUNICIPAL OPERATIONS WERE SUSPENDED FOR UNSAFE OPERATIONS TO & FROM WORK AND THERE IS OEM POLICY FOR THAT. NORMALLY A DETERMINATION IS MADE BETWEEN MYSELF & DIRECTOR OF PUBLIC SAFETY & PUBLIC WORKS AS TO WHETHER OR NOT THERE WILL BE A CLOSING OR DELAYED OPENING

COUNCILWOMAN PERRONE-RESIDENTS NEED TO BE ABLE TO CONDUCT BUSINESS EVEN ON SNOW DAY. EVERYTHING SHOULD NOT BE SHUT DOWN. IDENTIFICATION OF REMOTE WORKERS NEED TO BE CREATED

MR. HARRIS STATES ELEMENT FOR RESIDENTS TO CONDUCT BUSINESS SUCH AS PAYING COURT FINES CAN BE PAID ONLINE & COURT SESSIONS ARE DETERMINED BY A JUDGE AND OUT OF MY CONTROL

COUNCILWOMAN PERRONE STATES CERTAIN EMPLOYEES SHOULD BE ABLE TO WORK FROM HOME REMOTELY.

COUNCILWOMAN DR. WORTHY-ADDS IF POSSIBLE, CAN THERE BE A COMMITTEE BE SET UP TO DEVELOP A WORKING MECHANISM TO MAKE THIS HAPPEN FOR MORE INSIGHT

MAYOR MCINTOSH- SUPPORTS THAT WHEN THERE'S A BUILDING SHUT-DOWN THERE DOES NEED TO BE REMOTE WORKERS TO MAKE SURE BUSINESS FLOWS EVEN WHEN THE BUILDING IS CLOSED AND ADD HOC COMMITTEE

COUNCILWOMAN PERRONE-STATES THAT SHE IS OPEN TO ADD HOC COMMITTEE AS WELL. SHE BELIEVES ITS A COLLABORATIVE EFFORT AND ULTIMATE GOAL TO WORK FOR COMMUNITY AS WELL AS ADMINISTRATION DURING EMERGENCIES

THE FOLLOWING VOTE IS TO ESTABLISH ESSENTIAL PERSONNEL LIST & EXECUTION PLAN

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone	X		X				
Councilwoman Whitfield							X
Councilwoman Worthy		X	X				
Deputy Mayor Anderson			X				
Mayor McIntosh			X				

MOTION TO ESTABLISH ADD HOC COMMITTEE

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone		X	X				
Councilwoman Whitfield							X
Councilwoman Worthy	X		X				
Deputy Mayor Anderson			X				
Mayor McIntosh			X				

ADVISORY BOARD FOR SHELTER FOR ABUSED WOMEN

Councilmember	Motion	2nd	By name
Councilwoman Perrone			Ayonna Walker
Councilwoman Whitfield			Judith Banks
Councilwoman Worthy			
Deputy Mayor Anderson	X		
Mayor McIntosh		X	

ADVISORY BOARD ON PUBLIC COMMUNICATIONS

Councilmember	Motion	2nd	By name
Councilwoman Perrone		X	Stephanie Nock
Councilwoman Whitfield			
Councilwoman Worthy			
Deputy Mayor Anderson	X		
Mayor McIntosh			

MUNICIPAL ALLIANCE ON DRUG AND SUBSTANCE ABUSE

Councilmember	Motion	2nd	By name
Councilwoman Perrone		X	Stephanie Nock
Councilwoman Whitfield			
Councilwoman Worthy			
Deputy Mayor Anderson	X		
Mayor McIntosh			

PERRONE ASKS QUESTIONS REGARDING ALTERNATES AND MEMBERS

MAYOR MCINTOSH STATES THERE IS 1 SEAT ON THE WMUA

PUBLIC COMMENT - 4 MINUTES

MADDIE MALLORY-HUDSON PLACE- STATES SHE UNDERSTANDS THERE IS A POSITION CALLED VITAL STATISTICS AND IS IT CIVIL SERVICE, IS IT NEWAND WAS IT POSTED OR ADVERTISED? HOW MANY APPLICANTS WERE THERE FOR THIS POSITION? WAS THIS POSITION PART OF THE UPCOMING BUDGET AND WHAT IS PAY?

MS. MALLORY STATES ON JANUARY 17, THERE WAS AN ARTICLE ABOUT A MEMBER OF COUNCIL AND IF ITS TRUE ITS SAD DAY FOR TOWNSHIP OF WILLINGBORO AND THIS INDIVIDUAL SHOULD RESIGN AS A MEMBER OF COUNCIL

KIM BRANTLEY-WOODHAVEN LANE-GOOD EVENING ALL, I JUST WANT TO THANK SCA CHURCH AND FOOD BANK OF SOUTH JERSEY FOR THE LUNCHEON THEY HAD HONORING DR. MLK JR. & VETERANS ON JANUARY 15. I WAS DISSAPPOINTED THAT THERE WERE NO COUNCIL MEMBERS THERE. I DID SPEAK TO MR. HARRIS AND HOW DISAPPOINTED AND EMBARRASED. I WOULD

LIKE YALL TO COMMENT WHY ITS ONLY IMPORTANT AROUND ELECTION TIME TO THANK VETERANS FOR THEIR SERVICE. TO MR. ANDERSON WHY IS IT SO IMPORTANT TO HAVE VITAL STATISTICS UNDER COUNCIL? WHY?

SARAH HOLLY-9 TIOGA LANE- I WOULD LIKE TO KNOW WHAT HAPPENED TO MR. GARCIA? WHAT DID YOU GUYS DO TO RUN HIM OUT OF HERE? THAT'S CRAZY! HE'S A VERY HARD WORKER AND I WOULD LIKE TO KNOW STORY OF WHY HE LEFT.

MR. HARRIS-THE VITAL STATISTICS POSITION IS NOT NEW TO WILLINGBORO. VITAL STATISTICS IS IN ALMOST EVERY MUNICIPALITY OF STATE OF NJ. THE REGISTRAR OF VITAL STATISTICS HAS CLOSE CONNECTIONS WITH THE STATE REGISTRAR. IT IS A CIVIL SERVICE POSITION AND IS NOT NEW. THE VACANCY WAS POSTED AND BELIEVES THERE WERE 3 APPLICANTS. IT IS APART OF BUDGET AND THE SALARY RANGE IS ABOUT 46,000-72,000.

MR. CROOK-THIS IS UNITED STATES PEOPLE ARE DEEMED INNOCENT UNTIL PROVEN GUILTY.

MR. ANDERSON-STATES YES, THERE WAS AN ARTICLE AND ALLEGATIONS. AND THAT'S' ALL THEY ARE, UNTIL PROVEN GUILTY. ALLEGATIONS HAVE BEEN MADE BUT HAVE TO BE PROVEN. UNTIL THEN I'M INNOCENT UNTIL PROVEN GUILTY.

MAYOR MCINTOSH-THANKS TO SVA, WE ALL AWARE THERE WERE MANY CELEBRATIONS THROUGHOUT TOWNSHIP. COUCIL WAS SPREAD AMONG THEM. WE HAVE PARTICIPATED MANY YEARS AND DOING OUR DUTY.

MR. ANDERSON-THERE WAS COMMUNICATION WITH SVA AND MS. WILLIAMS. COUNCIL HAD PRIOR COMMITMENTS DUE TO TIMING OF MS. WILLIAMS INVITE.

MAYOR MCINTOSH-IT IS NOT TRUE THAT WE ONLY TALK TO VETERANS DURING ELECTION SEASON. WE ALL SUPPORT VETERANS IN VARIOUS WAYS. GOING FORWARD WE WILL MAKE SURE A REEF IS LAYED IN MILLCREEK PARK.

MR. ANDERSON-MR. BRANTLEY THAT POSITION ALWAYS FUNCTIONED UNDER THE COUNCIL UMBRELLA. BASED ON ORDINANCE IT IS APART OF THE MANAGER'S OFFICE, HOWEVER HAD NOT FUNCTIONED IN THAT MANNER. MOTION WAS MADE TO SIMPLY BRING IT UNDER COUNCIL BECAUSE IT ALWAYS FUNCTIONED IN THAT MANNER.

MR. CROOK-EMPLOYEE MATTERS ARE CONFIDENTIAL IN THE STATE OF NJ. MR. GARCIA SUBMITTED HIS RESIGNATION AND IT'S BEING CONSIDERED BY COUNCIL. WE RESPECT HIS CONFIDENTIALITY. NO FURTHER COMMENT.

COUNCIL COMMENTS

COUNCILWOMAN WORTHY-I WOULD LIKE TO CONGRATULATE MS. DION BOLDEN FOR HER AWARD OF PHI BETA SIGMA FRATERNITY. SHE WAS

AWARDED FOR HER WORK IN SOCIAL ACTION. I WAS HAPPY TO SEE ONE OF WILLINGBORO'S OWN SHINE. I'M GLAD PEOPLE CAME OUT ONLINE.

COUNCILMAN ANDERSON-THANKS ALL FOR COMING OUT. DR. WORTHY WAS ALSO HONORED AT THAT EVENT ALONG WITH MS. BOLDEN. MENTIONS THAT WE LOST LOVED ONE IN TOWNSHIP OF OVER 30 YEARS. SHE WAS A STAPLE AND WILL DEFINITELY BE MISSED.

COUNCILWOMAN PERRONE-PLEASE BARE WITH US WITH ABSENTEE OF CLERK. SHARES THAT MS. KIMBERLY CRENSHAW WAS AN AMAZING PERSON. SHE WAS MY DAUGHTER'S MENTOR. LOVED HER DEARLY AND SADDENED TO HEAR OF HER PASSING.

MAYOR MCINTOSH-GOOD EVENING, ALL. DPW IS IN PROCESS OF CLEANING OUR SREETS. APOLOGIZES FOR THE INCONVENIENCE OF MISSED MEETING ON TUESDAY, IT WAS BEYOND OUR CONTROL. THE NEXT MEETING IS FEBRUARY 6. LOOK FORWARD TO SEEING YOU ALL. THANK YOU & GOOD NIGHT

EXECUTIVE SESSION

MOTION FOR EXECTIVE SESSION

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone		X	X				
Councilwoman Whitfield							X
Councilwoman Worthy			X				
Deputy Mayor Anderson	X		X				
Mayor McIntosh			X				

MOTION TO COME OUT OF EXECUTIVE SESSION

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield							X
Councilwoman Worthy			X				
Deputy Mayor Anderson	X		X				
Mayor McIntosh		X	X				

RESOLUTION APPOINTING LATOYA COOPER-MCBRIDE AS DEPUTY CLERK

Councilmember	Motion	2nd	Yea	Nay	Recuse	Abstain	Absent
Councilwoman Perrone			X				
Councilwoman Whitfield							X
Councilwoman Worthy	X		X				
Deputy Mayor Anderson			X				
Mayor McIntosh		X	X				

ADJOURNMENT 8:30PM

ALL BUSINESS ITEMS ARE TENTATIVE PENDING THE REVIEW AND APPROVAL OF THE LAW DEPARTMENT