



## Municipal Update

### SUMMARY

**Report Date**  
9/17/2024

**Department Name**  
Municipal Update

**Prepared By**  
Dwayne M. Harris

### REPORT SUMMARY

The Municipal Directors and Department Heads continue to work with other departments and department heads in support of the Township's operations. The team strives to be business enablers, problem solvers, and policy influencers.

### FINANCE REPORT

This report outlines revenue generated in the month of June with an accumulative total as of August 26, 2024. It also reflects a summary of expenditures to include, employees' salaries and wages, health insurance costs, Bonds, and wire to Board of Education. The Bill List addresses all purchases made for departments' operational needs, payments to professionals, utilities, etc. See attached all Purchase Orders and descriptions.

### REVENUE

**Revenue:** Revenue generated as of August 26, 2024; totals \$18,849,996.50

\$16,969,194.97 of which was tax revenue and \$1,880,801.53 from other revenue sources. A monthly allotment of \$3,278,118.92 was disbursed to the Willingboro Board of Education and \$2,573,068.95 was disbursed to the county for third quarter taxes.

### EXPENDITURES

**Expenditures/Appropriations:** A total of \$3,941,085.88 was expended as of August 26, 2024.

Salaries & Wages: \$1,641,890.56

Health Insurance: \$287,922.30

Statutory Expenses: \$59,114.95

Other Expenses (various departments' day to day operational expenses) \$1,227,289.92

Debt Service principal & interest payments \$724,868.15

65% of the total cash appropriations in the budget has been expended.

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# TOWNSHIP

N E W J E R S E Y

ACH/Wire processed: \$3,278,118.92 WBOE

\$724,868.15 Debt Service Principal & Interest Payments

## WILLINGBORO POLICE DEPARTMENT

Current Number of Sworn Officers: 71

Recruit Officer McClain is currently in the Camden County Police Academy and is expected to graduate on December 19, 2024

During the Week of August 19 – August 23 we hosted an Open Mat Training for NJ Law Enforcement Officers for Defensive Tactics. This was open to any NJ Law Enforcement Officer throughout the state who wanted additional defensive tactics training. Our Open Mat training allowed officers who may not have the availability or instructors in their municipalities to get additional training hours and also network with officers from around the state.

During August 26 – 30, we hosted a 5-day Gracie Defensive Tactics Instructor Class. This 5-day instructor certification course meets the newly mandated New Jersey Attorney General's requirements for Defensive Tactics. By hosting this class we were able to re-certify two of our instructors at no cost to the Police Department. We currently have 3 police officers who are trained as instructors and will be adding a 4<sup>th</sup> by the end of the year.

On August 7 Lt. Bankston and Sgt. Thomas started a 14 week Command and Leadership Course given the NJ State Association of Chief of Police. This course was created in 1993 when the NJ State Association of Chiefs of Police traveled to the U.S. Military Academy at West Point to work with the Academy's Department of Behavioral Sciences and Leadership to adapt the West Point model of command and leadership to the needs of law enforcement.

The result of this collaboration is the NJSACOP Command & Leadership Academy, a unique blend of theory and application. Candidates with the greatest leadership potential are selected for this highly competitive program from municipal, county, state, and federal agencies from throughout the region.

# WILLINGBORO



# TOWNSHIP

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Lt. Bankston and Sgt. Thomas are the 3<sup>rd</sup> and 4<sup>th</sup> officers from our Department to attend this course. The previous two officers are retired Lieutenant Vetter and Captain Bucs

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## **Township Ordinances: August**

Ordinance Violations for the month of August

- 91 Total Ordinances Addressed
- 35 Summons'
- 6 Impounded
- 13 Unfounded
- 8 Written Warnings
- 22 Verbal Warning
- 0 Follow-up needed



### Patrol Division Stats August:

Category	Totals
Incidents	2398
Initials Report	190
Secondary Reports (Follow-Up Reports)	65
Domestics	78
Accidents	33
Arrests	40
Impounds	6
MV Stops	470
Summonses	97

### Traffic Safety Unit Stats August:

Category	Totals
Incidents	494
Initial Reports	3
Secondary Reports (Follow-Up Reports)	1
Accidents	23
Arrests	3
Impounds	10
MV Stops	269
Summons'	167
Ordinances	89

## WILLINGBORO POLICE COMMUNITY ENGAGEMENT

### Events in August:

During the month of August, Willingboro Police department celebrated Class #14 of the Willingboro Youth Police Academy cadets' graduation. They hosted the last three of five active shooter seminar presentations geared towards members of houses of worship. They are also gearing up for students return to school after Labor Day and anticipate attending many Back to School events throughout the district. As the summer comes to an end we are also wrapping up the Division of Children and Families grant paperwork. We are thankful for the grant and all the opportunities if afforded us to offer the community.

#### Active Shooter Seminars for Houses of Worship

On Thursdays, August 1, 15, and 29, from 6:00 pm to 8:00 pm, the Willingboro Police Department hosted Active Shooter seminars targeting congregation members of houses of worship. Sgt. Barker presented the seminars on August 1 and 29, and Officer James presented the seminars on August 15. Although these seminars were aimed at people attending houses of worship in Willingboro,

# WILLINGBORO



# TOWNSHIP

N E W J E R S E Y

people from surrounding communities attended as well. Attendees learned what to do if an active shooter enters their house of worship using the run, hide, fight paradigm.

### Youth Police Academy Class #14

On Friday, August 9, at 3:00 pm, members of the Willingboro Police Department, the town council, and parents celebrated our cadets' completion of the Youth Police Academy. Out of the fifteen cadets who graduated, thirteen are from Willingboro, and a few are cadets who are completing the Youth Police Academy for the second time. Two of our first-time cadets attended the department's Moving Forward Mentoring program held earlier this year, and it is rewarding to see them attending YPA.

During the academy, cadets completed ten hours of community service became CPR certified and had an opportunity to have open discussions with law enforcement personnel on municipal, county, state, and federal levels. Cadets were intrigued to learn about the terrorist attacks occurring on September 11, 2001 during our visit to the 9/11 museum in New York City. Although, we remember it clearly, the cadets were not born when the tragic events took place and have only heard about it in history class. We look forward to next year's Youth Police Academy and wish all of Class #14's graduates a successful school year.

### National Night Out

On Monday, August 5 the Community Engagement Unit hosted National Night Out at Millcreek Park from 6:00pm-8:00 pm. Most towns celebrate National Night Out on the first Tuesday in August, but our department hosts its' NNO on the day before to give community members an opportunity to enjoy our National Night Out on Monday and surrounding communities' National Night Out events the following day.

At our National Night Out multiple non-profit organizations and agencies set up informational tables displaying their offerings to the community. In addition to informational tables, there was a dunk tank, moon bounce, balloon artist and face painting for the attendees to enjoy. National Night Out, established in 1984, is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie.

### Lunch Benefits BBQ

On Thursday, August 15, Willingboro Board of Education hosted a lunch benefits barbeque outside the Country Club Administration building from 4:00-7:00 pm. Sgt. Hankey, Officer Landrum, and Ms. Fodor of the Community Engagement Unit set up an information table. Attendees enjoyed face painting, a puppet show, water ice, ice cream, and food while learning about the eligibility requirements for free and reduced lunch. In addition to entertainment and refreshments, several

# WILLINGBORO



# TOWNSHIP

N E W J E R S E Y

organizations offered literature and information and small giveaways to parents and youth in attendance.

### Willingboro Police Department-Food Pantry Delivery

On Saturday, August 15, Sgt. Hankey and Sgt. Canales picked up approximately 30 packages of produce and non-perishable food from the South Jersey Food Bank to deliver to Willingboro residents unable to visit the food pantry themselves due to transportation or health reasons. The Willingboro Police Department has provided this food pantry delivery service to food-insecure residents since the onset of the pandemic.

### Willingboro Township Back to School Wellness Fair

On Saturday, August 15, Sgt. Hankey and Officer Landrum attended the township's annual Back to School Wellness Fair from 12:00 p.m. to 3:00 p.m. We set up a table with giveaways bearing the police department's insignia and coloring books.

### Touch a Truck-Willingboro Fire Department

On Thursday, August 22, the Fire Department will host its 2nd Annual Silent Touch a Truck event. Members of the police department will be on location with several police vehicles from 6:00 p.m. to 8:00 p.m. for the community to explore.

### Preventing Scams-FBI and Willingboro Police Department

On Thursday, August 26, 2024, the Federal Bureau of Investigation and Willingboro Police Department joined forces to educate the public about scams and ways to avoid becoming a victim from 6:00 p.m. to 8:00 p.m. in the community center's banquet hall.



## WILLINGBORO POLICE CASE TOTALS

**Cases:** Anything that requires further investigation, such as burglary, assault, arrest, criminal mischief, or domestic violence.

1. August 2024 had less Cases compared to July 2024 (215 -->207)

DOW	2023			2024												Total 2024	Total Oct 23 - Aug 24	
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
Sunday	40	17	27	20	20	19	27	29	29	24	26						194	278
Monday	38	25	21	38	27	32	36	27	31	39	30						260	344
Tuesday	31	18	25	36	16	24	37	28	28	33	24						226	300
Wednesday	28	36	31	33	32	31	25	41	28	34	18						242	337
Thursday	26	25	17	24	31	22	19	30	36	30	39						231	299
Friday	48	24	38	17	29	24	24	30	30	21	36						211	321
Saturday	29	13	30	22	23	28	21	21	34	34	34						217	289
<b>TOTAL:</b>	<b>240</b>	<b>158</b>	<b>189</b>	<b>190</b>	<b>178</b>	<b>180</b>	<b>189</b>	<b>206</b>	<b>216</b>	<b>215</b>	<b>207</b>						<b>1,581</b>	<b>2,168</b>

## WILLINGBORO POLICE CALLS FOR SERVICE

**Calls for service:** Calls where someone dials 911 or an officer-initiated call such as a traffic stop, park check, or police-citizen interaction.

1. August 2024 had an increase in Calls for Service compared to July 2024 (3,477<---3,776))

DOW	2023			2024												Total 2024	Total Oct 23 - Aug 24	
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
Sunday	418	320	399	380	397	518	345	370	445	325	391						3,171	4,308
Monday	429	355	442	492	448	455	583	427	399	533	451						3,788	5,014
Tuesday	514	356	413	493	468	442	596	460	392	651	561						4,063	5,346
Wednesday	376	456	389	488	450	441	418	512	419	600	566						3,894	5,115
Thursday	353	442	376	444	580	456	508	502	426	468	621						4,005	5,176
Friday	395	343	514	426	417	596	513	514	478	518	646						4,108	5,360
Saturday	367	344	414	367	389	512	409	399	443	382	540						3,441	4,566
<b>TOTAL:</b>	<b>2,852</b>	<b>2,616</b>	<b>2,947</b>	<b>3,090</b>	<b>3,149</b>	<b>3,420</b>	<b>3,372</b>	<b>3,184</b>	<b>3,002</b>	<b>3,477</b>	<b>3,776</b>						<b>26,470</b>	<b>34,885</b>

# WILLINGBORO



# TOWNSHIP

NEW JERSEY

## FIRE AND EMS TOTAL RESPONSES

TOTAL RESPONSE REPORT	FIRE MONTHLY TOTAL	EMS MONTHLY TOTAL	EMS (Patient Reports) MONTHLY TOTAL
JANUARY	162	451	394
FEBRUARY	128	391	334
MARCH	143	411	344
APRIL	128	425	352
MAY	157	460	373
JUNE	163	455	363
JULY	159	411	337
AUGUST	177	472	377
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
TOTAL YEAR TO DATE	1217	3476	2874





## EMS INCIDENTS BY TYPE

EMS Incident Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2024 YTD
Abdominal Pain	23	22	24	22	22	16	20	16					165
Allergic Reaction	2	2	1	2	1	4	1						13
Animal Bite							3						3
Altered Mental Status	2	5	5	3	3	1	3	4					26
Assault Victim	17	7	9	18	13	15	11	15					105
Assist EMS	2	3						1					6
Back Pain	4	1	1	7	9	3	3	1					29
Bleeding	8	3	7	6	14	11	5	6					60
Burns							2						2
Cardiac Arrest	9	7	8	5	7	8	6	7					57
Cardiac Emergency	18	12	22	14	20	24	9	17					136
Choking Victim				2		1							3
Diabetic Emergency	3	5	8	6	6	8	7	12					55
Dog Bite	1						1						2
Drowning Victim							1						1
Electrocution	1												1
Eye Injury			1			1	1						3
Fall Victim	49	39	47	50	29	52	41	53					360
Fire Call	6	2	4	1	9	4	7	5					38
Fracture Case	2	4		2	2	5	1	1					17
Gunshot Victim		1		1	1			1					4
Hazmat Assignment								1					1
Headache	1	1	2	3	1		3	5					16
Lacerations		1		1	2		1						5
Maternity	3		1		1	2	4	3					14
Medical Alarm	5	5	6	5	3	8	7	11					50
Medical Emergency	140	114	99	129	121	105	125	131					964
Motor Vehicle Accident (MVA)	23	27	19	19	26	15	13	26					168
Motor Vehicle Accident / Rescue As	4			1		1	1						7
Not Applicable													0
Overdose	2		3	3		2	1	4					15
Overdose (Suspected Alcohol)	1	1											2
Overdose (Suspected Heroin / Opiat	1				5	2	1						9
Overdose (Other)			1					2					3
Ped MVA	2	1	1	2	4	2	1	1					14
Poisoning													0
Psychiatric Emergency	18	15	25	14	23	16	16	14					141
Public Assist	4	5	6	9	4	9	1	1					39
Respiratory Arrest													0
Respiratory Emergency	15	22	23	13	24	24	15	20					156
Seizures / Convulsions	9	12	6	5	7	7	13	8					67
Special Assignment	1					1							2
Stabbing Victim	1	1			1			1					4
Stroke Victim	5	5	4	3	7	4	3	4					35
Unconscious	12	11	11	6	8	12	10	6					76
Grand Total	394	334	344	352	373	363	337	377	0	0	0	0	2874



## FIRE INCIDENT BY TYPE

FIRE Incident Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2024 YTD
<b>FIRE</b>													
111 Building fire		5	3	15	2	6	1	3	2				37
112 Fires in structure other than a building						1							1
113 Cooking fire, confined to container	1	3	1	2	2	1	1						11
114 Chimney or flue fire, confined to chimney													0
117 Commercial Compactor fire, confined to rubbish													0
118 Trash or rubbish fire, contained	1	1		3		2	2	1					10
130 Mobile property (vehicle) fire, Other			1										1
131 Passenger vehicle fire	2								1				3
132 Road freight or transport vehicle fire		2											2
141 Forest, woods or wildland fire				1		1	1						3
142 Brush or brush and grass mixture fire			2	2		2	1	1					8
142M Mulch fire	1		2		3	2	3						11
143 Grass fire			1			4	1						6
150 Outside rubbish fire, other													0
151 Outside rubbish, trash or waste fire				1	1		1						3
154 Dumpster or other outside trash receptacle					1								1
155 Outside stationary compactor / compacted trash fire									1				1
161 Outside storage fire								1					1
162 Outside equipment fire					2		1						3
163 Outside gas or vapor explosion													0
<b>OVERPRESSURE RUPTURE, EXPLOSION, OV</b>													
200 Overpressure rupture, explosion, overhear													0
212 Overpressure rupture of steam boiler													0
242 Blasting agent explosion (no fire)													0
243 Fireworks explosion (no fire)													0
251 Excessive heat, scorch burns with no fire				1									1
<b>RESCUE &amp; EMERGENCY MEDICAL SERVICE</b>													
300 Rescue, EMS incident, other													0
311 Medical assist, assist EMS crew	10	14	12	11	12	17	11	13					100
322 Motor vehicle accident with injuries	4	1	1	2	3	1	3	4					19
323 Motor vehicle / pedestrian accident (MV Ped)		1	1	1	3	3		2					11
324 Motor vehicle accident with no injuries	2	5	1	2	6	3	3	3					25
331 Lock -in								1					1
341 Search for person on land	1	1	1	1			1						5
350 Extrication, rescue, other													0
351 Extrication of victim (s) from building/structure													0
352 Extrication of victim (s) from vehicle		1		1	1		2						5
353 Removal of victim (s) from stalled elevator					1	1	1	1					4
356 High-angle rescue													0
357 Extrication of victim(s) from machinery													0
365 Watercraft rescue													0
361 Swimming/recreational water areas rescue				1									0
381 Rescue or EMS standby													0
<b>HAZARDOUS CONDITION (NO FIRE)</b>													
400 Hazardous condition, other						1							1
410 Combustible / flammable gas / liquid condition													0
411 Gasoline or other flammable liquid spill		2		2	2	1	2	2					11
412 Gas leak (natural gas or LPG)	13	5	4	6	4	4	7	1					44
413 Oil or other combustible liquid spill													0
420 Toxic condition, other													0



421	Chemical Hazard (no spill or leak)						1									1
423	Refrigeration leak															0
424	Carbon monoxide incident	3	3	3	2	1			2	1						15
440	Electrical wiring / equipment problem, other	1	1	1	1				6	2						12
441	Heat from short circuit (wiring)															0
442	Overheated motor	2		4	2	2	1									11
443	Breakdown of light ballast			1				1								2
444	Power line down	4		3	3	5	9	2	6							32
445	Arcing, shorted electrical equipment	6	4		2	4	4	1	6							27
460	Accident, potential accident, other															0
461	Building or structure weakened or collapsed	1														1
462	Aircraft standby			2	1			1								4
463	Vehicle accident, general cleanup	8	3	6	5	10	8	3	1							44
480	Attempted burning, illegal action, other															0
481	Attempt to burn															0
<b>SERVICE CALL</b>																
500	Service Call, other			1												1
511	Lock-out	2		2		1	1									6
512	Ring or jewelry removal															0
520	Water problem, other															0
521	Water evacuation									9						9
522	Water or steam leak	4	1		2	2		1	1							11
531	Smoke or odor removal	2	1				1	1	1							6
541	Animal problem															0
542	Animal rescue			1												1
550	Public service assistance, other	1	3	1		6	2	3	2							18
551	Assist police or other governmental agency	6	2		3	3	4	1	4							23
552	Police matter		4	4	2	3	2		1							16
553	Public service	17	7	9	2	10	9	17	18							89
554	Assist invalid	1														1
555	Defective elevator, no occupants															0
561	Unauthorized burning					1			1							2
571	Cover assignment, standby, moveup			3	1		2	1								7
<b>GOOD INTENT CALL</b>																
600	Good intent call, other					1			1							2
611	Dispatched & cancelled enroute	11	9	14	8	10	9	10	14							85
621	Wrong Location							1	1							2
622	No incident found on arrival at dispatch	3	1	5	5	5	5	8	5							37
641	Vicinity Alarm						1									1
650	Steam, Other gas mistaken for smoke, other															0
651	Smoke scare, odor of smoke	2	4	1		5	4	2	4							22
652	Steam, vapor, fog or dust thought to be smoke															0
653	Smoke from barbecue, tar kettle									1						1
671	HazMat release investigation w/no HazMat															0
<b>FALSE ALARM &amp; FALSE CALL</b>																
710	Malicious, mischievous false call, other	2	2			1		1		1						7
712	Direct tie to FD, malicious false alarm															0
711	Municipal alarm system, malicious false alarm			2						1						3
713	Telephone, malicious false alarm															0
714	Central station, malicious false alarm	3	4	4	4	1	2	2	4							24
715	Local alarm system, malicious false alarm	1	2		1		1	1	1							7
721	Bomb scare, no bomb															0
730	System malfunction, Other			1												1
731	Sprinkler activation due to malfunction															0



733	Smoke detector activation due to malfunction	1	1			1	1	3													7	
734	Heat detector activation due to malfunction	1	1				1	1	4													8
735	Alarm system sounded due to malfunction	6	2		3	2	5	5	7													30
736	CO detector activation due to malfunction	1	3	5	9	5	7	5	8													43
740	Unintentional transmission of alarm, Other					1																1
741	Sprinkler activation, no fire		1																			1
742	Extinguishing system activation			1																		1
743	Smoke detector activation, no fire	5	4	4	16	9	7	8	12													65
744	Detector activation, no fire	3	1			2	1	1														8
745	Alarm system activation, no fire	24	19	20	14	19	26	27	23													172
746	Carbon monoxide detector activation, no CO	1	2	5	1	1	3	5	2													20
<b>SEVERE WEATHER &amp; NATURAL DISASTER</b>																						
800	Severe weather or natural disaster, other																					0
813	Wind storm, tornado / hurricane assessment																					0
814	Lightning strike (no fire)																					0
815	Severe weather or natural disaster standby																					0
911	Citizen Complaint																					0
<b>MONTHLY TOTALS</b>		<b>162</b>	<b>128</b>	<b>143</b>	<b>128</b>	<b>157</b>	<b>163</b>	<b>159</b>	<b>177</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1205</b>

## EMS DRONE INCIDENT FLIGHTS

DRONE DISPATCHES	DRONE DISPATCH TOTAL
JANUARY	3
FEBRUARY	3
MARCH	2
APRIL	3
MAY	6
JUNE	4
JULY	3
AUGUST	2
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
<b>TOTAL YEAR TO DATE</b>	<b>26</b>



## SMOKE & CO DETECTOR INSTALL

SMOKE DETECTOR & CO DETECTOR INSTALL REPORT	SMOKE DETECTOR INSTALLED TOTAL	CO DETECTOR INSTALLED TOTAL	TOTAL NUMBER OF HOMES INSTALLATIONS OCCURRED IN
JANUARY	7	2	6
FEBRUARY	8	4	5
MARCH	6	5	6
APRIL	1	0	1
MAY	12	7	10
JUNE	3	3	4
JULY	12	8	12
AUGUST	8	3	8
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
<b>TOTAL YEAR TO DATE</b>	<b>57</b>	<b>32</b>	<b>52</b>

## EMS REVENUE

BILLING SERVICES REPORT	EMS NET PAYMENT RECEIVED TOTAL	BILLING SERVICE MONTHLY FEE TOTAL
JANUARY	\$85,979.77	\$3,344.61
FEBRUARY	\$74,551.79	\$2,900.06
MARCH	\$12,041.52	\$468.42
APRIL	\$43,645.99	\$1,697.83
MAY	\$98,515.35	\$3,832.25
JUNE	\$74,392.76	\$2,893.88
JULY	\$69,145.81	\$2,689.77
AUGUST	\$64,220.68	\$2,498.18
SEPTEMBER		\$0.00
OCTOBER		\$0.00
NOVEMBER		\$0.00
DECEMBER		\$0.00
<b>TOTAL YEAR TO DATE</b>	<b>\$522,493.67</b>	<b>\$20,325.00</b>



## EMS NOTABLE INCIDENTS

### INCIDENTS

Willingboro Firefighters were busy in the month of August handling and assisting at various incidents. These incidents occurred in town and out of town.

#### In Town:

- August 6<sup>th</sup>: Crews responded to multiple calls for people trapped in cars on flooded roadways. The department had 3 trucks responding to calls for several hours.
- August 15<sup>th</sup>: Crews responded to a fully involved shed at 60 Maplewick Lane. Crews stretched a hose line for a quick knock before the fire extended into the house.
- August 20<sup>th</sup>: Crews responded to a vehicle fire at 195 Pennypacker Drive and extinguished it quickly with a 1-3/4" hose line.

#### Out of Town:

Willingboro Firefighters assisted our mutual aid department several times in August. Willingboro sent firefighters to the following community to assist their fire departments at various fire incidents:

- Westampton Township: 1 time for a building fire.
- Mount Laurel Township: 2 times for commercial fires.
- Burlington Township: 3 times for building fires.
- Edgewater Park: 1 time for a commercial fire.



## DEPARTMENT OF PUBLIC WORKS

### MONTHLY METRICS:

- **Recycling Carts Requested and Delivered:**

9 trash carts Delivered	Jan- YTD	<b>312</b>
<b>6 Carts Delivered</b>	Jan -YTD	<b>317</b>
• 1 Carts Retrieved (Vacant)	Jan – YTD	
2- Lids Replaced recycling	Jan -YTD	<b>59</b>
<b>1- Lids Replaced trash cans</b>	Jan-YTD	<b>32</b>
▪ 3 Yellow Recycling Bins (Rittenhouse / Fairmount)		
▪ Jan -YTD		<b>10</b>

- **Metal Recycling Pick Up Stops/Requests:**

▪ 29 scheduled stops	Jan – YTD	<b>1147</b>
• 20 actual locations with items for collection		<b>689</b>
<b>0.55 Tons taken to Recycling Vendor</b>		<b>561.48</b>

- **Tires Recycled**

- 0 tires

- **Tree Permits**

- Permit applications for tree removal were received. **25**  
Inspections were done.

- **Tree Brush and Debris Disposal**

4 Loads chips delivered to County Landfill	Jan – YTD	
<b>33</b>		
<b>6.77 Tons</b>		
<b>157.94</b>		
• \$0.00 disposal cost		
▪ Large Wood Debris	Jan – YTD	
<b>5 load</b>		<b>30</b>
<b>11.81 tons</b>		<b>74.81</b>

- **Dumpster Permit Inspections**

Permits received. <b>1</b>	<b>43</b>
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Jan – YTD

124

- 1 Inspections were conducted by DPW during the month.  
Jan – YTD
    - Inspections Include:
      - Recycling requirements
      - Permit duration (60 days)
        - Beyond 60 days need to re-permit
      - DPW coordinates with the Inspections department if further actions are required.
    - **Recycled Concrete & Asphalt**
      - Loads delivered to County Landfield
        - 6.08 Tons Concrete      Jan-YTD      6.08
        - 4.0 Tons Asphalt
- Jan-YTD      **37.65**
- **Road Opening Permits**
    - Received      1 permits for the month.
      - Jan – YTD      **162**
      - The DPW is coordinating with Pennoni Engineering to transition Road Permit Inspection processing.
  - **Stormwater**
    - Inspected catch basins.      **505**
      - Jan – YTD
    - Cleared basin grates.      **422**
      - Jan – YTD      **1958**
  - **Sweeper**
    - Collected cubic yards of materials during sweeper operations for month.      **25 cyds**
    - Jan -YTD      **449.65**
  - **SIGNS**
    - Installed new signs.





Jan – YTD 1

- Replaced signs. 1 Jan-YTD 14
  - Jan – YTD 1 note: corrected spelling on Meribrook sign. 4 in total double sided...
- Non-Township signs 16 157

○ Potholes Repaired/ Filled

- Complaints Received 18

Potholes addressed 7  
 Jan – YTD 604

○ Trash (Area Police) Collected

- Main Roads

- 21 30-gallon trash bags of materials collected.
  - Jan – YTD 983

16 Trash Cans swapped and dumped.  
 Jan – YTD 343

- 1 Dead animal removed (non-domestic)  
 Jan – YTD 38

- PARKS

- 65 30-gallon trash bags of materials collected.
  - Jan – YTD 838

- 34 55 Gallon Trash Cans swapped and dumped. Jan- YTD 534
- 139 30 Gallon Trash cans dumped Jan – YTD 2349

Shopping Carts removed. 2

- Jan – YTD 7

# WILLINGBORO



# TOWNSHIP

NEW JERSEY

## INSPECTIONS DEPARTMENT

Total Inspections:	1482
Total Violations:	775
Total Summons Issued:	28
Total Compliance/Closed:	686
Total Extensions:	21
Construction Permits/Updates Issued:	301
Total UCC Inspections:	692
CCO Inspections:	18
Rental Inspections:	70
Resale Inspections:	55
Certificate of Compliance:	22
Zoning Permits Issued:	166
OPRA/Tax & Title Search Requests:	93
Foreclosures:	10
Vacant Property Registration:	9
Total Vacant Properties:	148

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Total Revenue:	\$	114,082.00
Construction:	\$	83,311.00
Fines/Penalties(UCC):	\$	0
CCO (UCC):	\$	2,100.00
Waived Construction Fees:	\$	(12,478)
Rental & Lead	\$	7,336.00
Resale:	\$	4,030.00
Zoning:	\$	10,705.00
Certificate of Compliance:	\$	2,100.00
Vacant Property Registration:	\$	4,500.00



## COMMUNITY AFFAIRS

### 1. COMMUNITY HEALTH & WELLNESS:

GOAL: Provide programs, classes, and lectures re-enforcing Healthy Living: A Way of Life.

Programs and Classes provided in August:

1. Prevention Plus Program on Navigating Options for Wellness for 60+,  
Thursday, August 1, 8, 15, 22, 29, 2024, at 11:30am.

Topics based on Chronic Disease Self-Management Curriculum.

- “Medication Management”
- “Healthy Eating Habits”
- “Managing Fatigue”
- “Exercise & Relaxation Techniques”
- “Create Action Plans”

39 Senior Citizens & Veterans participated in the program.

2. Mobile Cancer Screening: Mammogram Screening

Friday, August 2, 2024, at 9:00am – 3:00pm

Requirements:

- Age 40+
- No mammogram in the last 365 days
- Must have a script (if you do NOT have a PCP and do NOT have insurance, we can provide a script.)

14 participants received screening.

3. New Jersey Farmer’s Market Program

Tuesday, August 13, 2024, at 10:00am

Burlington County residents aged 60 and over may be eligible receive vouchers worth \$50 to purchase NJ locally grown fruits, vegetables and herbs. Vouchers are distributed until September 30, 2024, and can be redeemed until November 30, 2024.

4. Reading Material in August 2024, Wednesday – Friday, Healthy Living/Healthy Planet:

Natural Awakenings

Topic: “The Power of Community”

Topic: “Benefit of Healing Circle”

Topic: “Cross-Brain Fitness”



## An Integrative Workout for the Mind and Body

5. “Bi-Weekly Classes: Exercise, Yoga, Pilates, Meditation, Crochet, Machine Quilting, Tai Chi, Self-Defense, Ceramic, and Computer. Every August 1, 2024, through August 17, 2024.
6. Sewing Class & Video Training: Every Wednesday & Friday, August 2024, 10:00am – 2:00pm.
7. Judiciary Ombudsman Program quarterly visit to the Senior Center in August 2024.
8. Veterans American Legion Trip to Regional Round Robin Session at AL Post 769, Rambler, Penn. August 2024.
9. Referred Veterans to Regional Office VA Department of Veterans Affairs for assistance with benefits and claim in August 2024.
10. Referred Veterans to Burlington County Military and Veterans Services to assist both active-duty military personnel and the veterans of Burlington County. The office is dedicated to assisting military members and veterans and their families in establishing both eligibility and entitlement to veteran’s benefits in August 2024.

Secure locations and schedules for COVID-19 vaccinations, boosters, and flu shots.

August 2024, POP-UP COVID-19 VACCINE CLINIC 10:00am – 1:00pm: Senior Center by Southern Jersey Family Medical with \$25.00 Gift Cards provided by P.R.A.C.

Distributed 300 COVID-19 RAPID ANTIGEN AT-HOME TEST KIT.

Daily distribute at the Reception Desk Disposable Protective Flat Face Masks with ear loops, and 2023-2024 Reference Material pamphlet on What to Know about COVID-19 Prevention & Long COVID.

Scheduled in-house classes each month:

1. August 6, 8, 13, 15, 20, 22, 27, 29, 2024, Tuesdays & Thursdays: Exercise Classes: Health Bones, Arthritis, Sit-down, Low-Impact & Martial Fitness at the Reva Foster Senior Center.
2. August 5, 7, 9, 12, 14, 16, 19, 21, 23, 26, 28, 30, 2024, Mondays, Wednesdays & Fridays: 10:00am – 5:30pm – Chair Yoga, Gentle Yoga, Arthritis, Yoga & Pilates, Intermediate Yoga, Meditation, and Venerate Ancestors at the Reva Foster Senior Center.
3. August 5, 12, 19, 26, 2024, Monday, 11:30am – 1:30pm – Line Dancing Class.
4. August 6, 8, 13, 15, 20, 22, 27, 29, 2024, Tuesday & Thursday, 12:00pm – 2:00pm – Crochet Class.



5. August 1, 2, 7, 8, 9, 14, 15, 16, 21, 22, 23, 28, 29, 30, 2024, Wednesday, Thursday & Friday, 10:00am – 2:00pm- Machine Quilting.
6. August 1, 5, 6, 7, 8, 12, 13, 14, 15, 19, 20, 21, 22, 26, 27, 28, 29, 2024, Monday, Tuesday, Wednesday, and Thursday – Ceramics Class.
7. August 1, 2, 5, 6, 7, 12, 13, 14, 19, 20, 22, 26, 27, 28, 2024, Monday Tuesday & Thursday – Computer Class.

## 2. FOOD INSECURITY & EATING SMART

GOAL: To provide programs and structures to prevent food insecurity and eating smart.

1. August 1, 2024, distributed 67 sandwiches, 12 burritos & 6 bagels from WAWA.
2. August 6, 2024, from 10:00am - 1 distributed cases of green peppers, onions, canned fruits, apple juice, fresh fruits, tomatoes, bananas, & nectarines from 12:00pm – 3:00pm from Faith in Food Mobile Food Pantry.
- 3
3. August 13, 2024, distributed 10 cases of assorted fruits and vegetables and 20 cases (550 lbs.) of dried goods breads. 24 cartons of milk, 24 containers of vegetable oil, 24 containers of pasta sauce, 24 containers of sweet peas, 24 containers of string beans, 24 containers of chicken corn chowders, 40 bags of spaghetti, 96 cans of Star Kist tuna, 48 cans of garbanzo beans, 16 cartons of fruit juices, 64 cartons of coconut milk, 24 boxes Hungry Jack mash potatoes, ½ bushel of yellow squash, 1 bushel of red delicious apples, 3 bushel of sweet corn on the cob, and 6 cases of fresh Romana lettuce hearts from Faith in Food Mobile Food Pantry.
4. August 16, 2024, distributed 48 breakfast sandwiches, 5 bagels and 7 burritos from WAWA.
5. August 20, 2024, distributed 550 lbs. of dry goods, can goods and fresh fruits and vegetables from Faith in Food Mobile Food Pantry.
6. August 20, 2024, distributed pastries, produces, fresh fruits, salads, and breads from Abundant Life.
7. August 20, 2024, distributed 36 breakfast sandwiches, 6 burritos, and 1 bagel from WAWA.
8. August 21, 2024, distributed fresh bread from Exhale Women Group.
9. August 23, 2024, distributed 27 sandwiches, 36 pastries, 4 burritos, and 1 bagel sandwiches from WAWA.
10. August 27, 2024, distributed 20 breakfast sandwiches from WAWA.
11. August 27, 2024, distributed zucchini, kale, tuna, canned peaches, pears, peanut butter, blue berries, rice, macaroni, cheese, apple juice, pasta sauce and canned soups from Faith in Food Mobile Food Pantry.

# WILLINGBORO



# TOWNSHIP

N E W J E R S E Y

12. August 29, 2024, distributed 35 breakfast sandwiches, 6 burritos, and 4 bagel sandwiches from WAWA.

## GENERAL INFORMATION for AUGUST 1 – 31, 2024 Monthly

Senior Center Attendance:	2672
Transportations to the Center:	262
Transportations to Doctors & Dialysis:	57
Food Delivery & Distribution	Monday – Friday

## HUMAN RESOURCES

### OPERATIONS:

The Department of Human Resources' daily operation is maintaining all personnel records and managing internal and external issues that fall under the scope of the department while keeping within the guidelines of Civil Service Rules and Regulations.

The below activities occurred in HR for the month of August 2024.

### PERSONNEL ACTIONS

- (1) Public Information Assistant – Communications Department
- (1) Laborer – Public Works Department
- (1) Recreation Leader – Recreation



## RECREATION DEPARTMENT

### RECREATION PROGRAM ENROLLMENT/PARTICIPATION

Programs	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr to Date Totals
Propel Bike Ride													0
Fall Yard Sale													0
AquaPoolLoza													0
Movie Nights (Dive-In, PJ Jammy-Jam)													0
Jazz Festival Vendors													0
Jazz Festival													0
Pickleball Tournament													0
Open Mic													0
Community Garden Events													0
Trunk O Treat													0
Landing that summer job													0
Cooking, Crafting & You													0
Jingle Jangle Jam													0
Youth Advisory Teen Night													0
Township Holiday Give Back													0
Craft Fair								36					0
<b>MONTHLY TOTALS</b>	0	0	0	0	0	0	0	2,535	0	0	0	0	2,499
<b>COMBINED MONTHLY TOTALS</b>	8	0	0	0	0	0	0	2,712	0	0	0	0	2,676

### RECREATION -RENTALS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Room Totals
<b>Meeting Rooms</b>													
106							5	5					10
112													0
114/118							1	1					2
Conference Room							4	3					7
LRC Area													0
LRC A							3	5					8
LRC B							10	6					16
Meeting Room 4							1	3					4
Meeting Room 5							2	1					3
													0
Banquet Hall - Full							6	14					20
Front A							4	2					6
Rear B							1						1
													0
Main Gym							9	12					21
Auxillary Gym A							5	9					14
Auxillary Gym B							2	4					6
													0
Park							14	18					32
Pools							2	1					3
Tennis Courts													0
Ballfields							3	4					7
<b>Monthly Totals</b>	0	0	0	0	0	0	72	88	0	0	0	0	160

# WILLINGBORO



# TOWNSHIP

NEW JERSEY

## RECREATION MONTHLY INCOME/EXPENSE REPORT

2nd Quarter	July			August			September			TOTAL INCOME TO DATE	TOTAL S/W TO DATE	TOTAL EXP TO DATE
	Income	S/W	Expenses	Income	S/W	Expenses	Income	S/W	Expenses			
<b>Non-Contractual Programs</b>												
Basketball (505)	\$ -						\$ -			\$ -	\$ -	\$ -
Boxing (508)				\$ 800.00			\$ -			\$ 800.00	\$ -	\$ -
Camp (510)							\$ -			\$ -	\$ -	\$ -
Wellness (524)				\$ 1,315.00			\$ -			\$ 1,315.00	\$ -	\$ -
Football/Cheer (525)				\$ 12,100.00			\$ -			\$ 12,100.00	\$ -	\$ -
Tennis (554)				\$ 3,140.00			\$ -			\$ 3,140.00	\$ -	\$ -
Pickleball (604)				\$ 225.00			\$ -			\$ 225.00	\$ -	\$ -
<b>Contractual Programs</b>												
Step Aerobics (501)				\$ 420.00			\$ -			\$ 420.00	\$ -	\$ -
Cartooning (503)							\$ -			\$ -	\$ -	\$ -
Line Dance (536)							\$ -			\$ -	\$ -	\$ -
Music (540)				\$ 1,815.00			\$ -			\$ 1,815.00	\$ -	\$ -
Ballet (552)							\$ -			\$ -	\$ -	\$ -
Golf (555)				\$ 1,442.00			\$ -			\$ 1,442.00	\$ -	\$ -
Yoga (556)							\$ -			\$ -	\$ -	\$ -
Meditation (556)							\$ -			\$ -	\$ -	\$ -
Wrestling (557)							\$ -			\$ -	\$ -	\$ -
Spin (562)		\$ -	\$ -	\$ 130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130.00	\$ -	\$ -
<b>Special Events</b>												
Aquapooloza (502)	\$ -						\$ -			\$ -	\$ -	\$ -
Jazz Fest (533)	\$ -						\$ -			\$ -	\$ -	\$ -
Yard Sale (543)	\$ -						\$ -			\$ -	\$ -	\$ -
Phenomenal Woman Dinner	\$ -						\$ -			\$ -	\$ -	\$ -
Juneteenth Vendors (543)	\$ -			\$ 11,085.00			\$ -			\$ 11,085.00	\$ -	\$ -
Juneteenth Sponsors (543)	\$ -						\$ -			\$ -	\$ -	\$ -
Juneteenth T-shirts (543)	\$ -						\$ -			\$ -	\$ -	\$ -
Arts and Craft Fair	\$ -			\$ 960.00			\$ -			\$ 960.00	\$ -	\$ -
Open Mic	\$ -						\$ -			\$ -	\$ -	\$ -
<b>TOTALS</b>	\$ -	\$ -	\$ -	\$ 45,407.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,447.00	\$ -	\$ -